

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
 BOARD OF EDUCATION  
 MINUTES OF REGULAR MEETING  
 BOARD-CONFERENCE ROOM  
 MONDAY, APRIL 17, 2006  
 7:00 p.m.

**BOARD OF EDUCATION**

**PRESENT**      **ABSENT**

Mr. Mark N. Pera, President	<u>X</u>	—
Mr. James A. Kohlstedt, Vice President	<u>X</u>	—
Dr. Arthur W. Sprague, Jr., Secretary	<u>X</u>	—
Dr. John T. Polacek	<u>X</u>	—
Mr. Allen D. Polich	<u>X</u>	—
Mr. William F. Purcell	<u>X</u>	—
Mr. Todd M. Shapiro	<u>X</u>	—
Mr. Ben Haiman (arrived 7:30pm)	<u>X</u>	—

**STAFF PRESENT**

Dr. Dennis Kelly	Ms. Joyce Marine	Dr. Margaret Trybus
Mr. David Sellers	Dr. Attila Weninger	Mr. Dave Franson
Ms. Jennifer Bialobok	Ms. Rebecca Rivan	Ms. Lilane Koehn Mace
Mr. Ed Tennant	Mr. Toby Casella	Mr. Scott Eggerding
Ms. Jeanne Widing	Ms. Mary Rohlicek	Ms. Jamie Rey
Ms. Leslie Stickels	Ms. Susan Schneider	Ms. Gretchen Clay
Mr. Keith Bailey		

**VISITORS PRESENT**

Mr. Dan Micek	Ms. Sarah Willis	Ms. Angela Curran
Mr. Tom Kokontis	Ms. Becky Hillgamer	Ms. Jessica Kwilosz
Mr. Ken Price	Mr. John A. Nitti	Mr. Jeffrey C. Nitti
Ms. Joy B. Nitti	Ms. Kaitlyn Wilson	Ms. Patricia Wilson
Ms. Zhen Cheng	Ms. Megan Wolff	Ms. Maddie Suter
Mr. Brad Nelson		

**CALL TO ORDER**

Mr. Pera called the meeting to order at 7:04 p.m.

**ACTION NO. 1: Agenda Approval/Order of Business**

Dr. Polacek moved, seconded by Mr. Shapiro, to approve the agenda as presented.

By unanimous voice vote, the motion was adopted.

**ACTION NO. 2: Adjournment into Closed Session**

Mr. Shapiro moved, seconded by Dr. Polacek, to adjourn the meeting into Closed Session to consider information regarding collective negotiating matters and confidential personnel issues.

On roll call:

Ayes: Mr. Shapiro, Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Kohlstedt, Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted, and at 7:04 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 7:36 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

### **OPEN SESSION – COMMUNICATIONS**

Faculty Association President Rebecca Rivan welcomed faculty members from the Physical Welfare Division.

### **STUDENT COUNCIL REPORT**

Student Representative to the Board Ben Haiman reported that 8507 food items were collected for the Chicago Food Depository; classes taught by Sue Schneider and Jessica Drogos contributed the most. Additional student activities of interest noted by Mr. Haiman included the following: 114 students participated in the April 11<sup>th</sup> Student-Teacher Exchange Day; PEP Fair (Peers Educating Peers) is April 19; both campuses will be hosting a blood drive on April 20; the Senior Citizens Prom is May 7; May 13 is the second annual Computer for Schools Drive; and May 20 is the first Club Olympics, where members of the seven language clubs will compete.

### **SUPERINTENDENT'S DISTRICT REPORT**

Dr. Kelly presented this month's Vita Plena to Mark Doyle, faculty member since 1984 in the Global Studies Division. Over the years, in addition to serving on numerous school committees, Mr. Doyle has been Social Studies Department Chair, an Action Team Leader, and President, Executive Board member, and Chief Negotiator of the Faculty Association, to name a few. Mr. Doyle is not only a trusted advisor and advocate to the faculty, he is also one of the top, most respected teachers at LT—a curriculum leader and team player. Upon accepting the Vita Plena plaque, Mr. Doyle noted that LT is a special place; he then introduced his wife, children, and parents.

Dr. Kelly next recognized art students who participated and placed in the Scholastic Art & Writing Awards regional competition this past January. LT consistently achieves the most awards of any of the schools competing. The following students were present tonight to receive a Certificate of Achievement from Mr. Pera on behalf of the Board: Rebecca Hillgamyer (photo portfolio), Matt Jenkins (art portfolio and gold key in painting), Jessica Kwilosz (gold key in digital imagery), Jeffrey Nitti (gold key in ceramics), Madeleine Suter (photo portfolio), and Kaitlyn Wilson (gold key in photography). The portfolio and gold key winners will go on to compete nationally.

Dr. Kelly remarked that the the use of different dye lots and noticeable gaps between seams in the South Campus fieldhouse flooring are unacceptable and can pose a safety hazard. Connor Flooring and Designer Showcase have indicated they will work to resolve the problem.

The Board received a written update on the past month's progress of the 2005-2006 District Goals; one more oral summary will be provided at the May meeting, followed by a written summary in June. Within the next two months, Board members and administrators will hold an evening meeting to determine a limited number of measurable goals for the 2006-2007 school year. Hopefully the goals for next school year will be in place by July 1.

### **UNFINISHED BUSINESS**

#### **ACTION NO. 3: 2006 Summer Curriculum & Professional Workshops**

Mr. Shapiro moved, seconded by Dr. Polacek, to approve the 2006 Summer Curriculum & Professional Workshops.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Mr. Polich, Dr. Polacek, Mr. Kohlstedt, Mr. Shapiro, Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

Per Board request, the number of summer workshops has been greatly reduced. The cost of this year's sixteen workshops total \$22,193 and will be covered by grant funding. Mr. Shapiro noted that all necessary curriculum areas for next year will be covered; they have either already been addressed this year during Institute Day or late arrival workshops or will be addressed during the summer workshops.

#### **ACTION NO. 4: Fiscal Year 2004-2005 Independent Audit**

Dr. Polacek moved, seconded by Mr. Polich, to accept the Comprehensive Annual Financial Report for Fiscal Year 2004-2005 as prepared by William F. Gurrie & Co.

On roll call:

Ayes: Dr. Polacek, Mr. Purcell, Mr. Shapiro, Dr. Sprague, Mr. Polich, Mr. Kohlstedt, Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

The auditors previously met with the Board to clarify any questions concerning the audit.

**ACTION NO. 5: Capstone Courses**

Dr. Sprague moved, seconded by Dr. Polacek, to approve the capstone courses and courses with registrations of 18 or less.

On roll call:

Ayes: Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Kohlstedt, Mr. Shapiro, Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

Dr. Weninger noted that although not all courses being approved with fewer than 18 enrollments are capstone courses, it is important to still offer certain courses with lower enrollments in order to maintain the integrity of our comprehensive curriculum.

**ACTION NO. 6: Sick and Personal Leave Policy**

Dr. Polacek moved, seconded by Mr. Kohlstedt, to approve the Sick and Personal Leave policy, 4.16.

On roll call:

Ayes: Dr. Polacek, Mr. Purcell, Mr. Shapiro, Dr. Sprague, Mr. Polich, Mr. Kohlstedt, Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

**Suspension of Employees Policy**

The Suspension of Employees policy will be brought to the Board as a second reading at the May meeting.

**NEW BUSINESS**

**ACTION NO. 7: Establishment of Regular Board Meeting Dates for  
May 2006-April 2007**

Dr. Polacek, moved, seconded by Dr. Sprague, to approve the following regular Board meeting dates:

May 15, 2006	June 19, 2006	August 21, 2006	September 18, 2006
October 16, 2006	November 20, 2006	December 18, 2006	January 22, 2007
February 12, 2007	March 19, 2007	April 16, 2007	

By unanimous voice vote, the motion was adopted.

**2006-2007 Textbook/Instructional Material Change Requests – 1<sup>st</sup> Reading**

Dr. Trybus presented to the Board the proposed 2006-2007 Textbook/Instructional Material Change Requests. The reduced \$75 textbook rental fee will be effective with the 2006-2007 school year. The textbooks will be placed on public display for the next month; reasons for the proposed changes will be provided at the May 15<sup>th</sup> Board meeting, when the Board will review as a second reading and vote on the textbook/instructional material change requests.

**ACTION NO. 8: Resolution: Transfer of Working Cash to the O & M Construction Fund**

Mr. Kohlstedt moved, seconded by Dr. Polacek, to adopt the resolution to transfer \$1.8 million from the Working Cash Fund to the Operations & Maintenance Construction Fund.

On roll call:

Ayes: Mr. Purcell, Mr. Polich, Dr. Polacek, Mr. Kohlstedt, Mr. Shapiro, Dr. Sprague, Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

Mr. Sellers remarked that this will be the final transfer of funds for the Capital Improvement Program and will be used to complete payment for the three new South Campus facilities (fieldhouse, pool, and theater).

**ACTION NO. 9: Capital Outlay and Building Improvements Recommendations for 2006-2007**

Mr. Kohlstedt moved, seconded by Dr. Polacek, to approve the capital outlay and building improvements recommendations for 2006-2007 as presented.

On roll call:

Ayes: Mr. Kohlstedt, Dr. Sprague, Mr. Purcell, Mr. Shapiro, Dr. Polacek, Mr. Polich, Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

The approved capital outlay and building improvements total \$1,752,186.

**ACTION NO. 10: Construction Change Orders**

Mr. Kohlstedt moved, seconded by Dr. Polacek, to approve South Campus Capital Improvement Projects change orders totaling \$67,909.

On roll call:

Ayes: Mr. Shapiro, Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Kohlstedt, Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

**ACTION NO. 11: Request for Additional F.T.E.**

Dr. Polacek moved, seconded by Mr. Shapiro, to approve an additional .6 F.T.E. for 2006-2007.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Mr. Polich, Dr. Polacek, Mr. Kohlstedt, Mr. Shapiro, Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

The additional F.T.E. includes .2 F.T.E. in Functional Home Living, .2 F.T.E. for Functional Physical Education, and .2 F.T.E. for AP Music Theory.

**LT Community Advisory Council Comments/Recommendations**

LT Community Advisory Council Co-Chair Angela Curran first thanked the many staff members who have helped plan the LTCAC meetings and then invited the Board to attend the May 10<sup>th</sup> working meeting, which will also include a pizza dinner. She then mentioned that the LTCAC format may change to include fewer, but more in-depth meetings. After reviewing this past year's meeting topics, Ms. Curran asked the Board to consider what topics should be addressed at future meetings. Additionally, Ms. Curran shared the following LTCAC recommendations to the Board: employ a Student Assistance Coordinator at North Campus, provide funding/financial assistance for students who need help with substance abuse counseling; and issue a public commitment to a social norming program. LTCAC Co-Chair Tom Kokontis next discussed LT's Peaceable Schools Initiative (PSI) program, which is designed to improve the school climate, including the relationships between teachers and students, and the CASEL program discussed at the March LTCAC meeting. He recommended that the Board create a Task Force to address social and emotional learning needs and to review the PSI program. Mr. Kokontis also asked that LT work closely with the associate schools to ensure that what they do regarding social and emotional learning issues is consistent with what we do.

**Annual District Retirement Celebration**

Dr. Weninger discussed the April 27<sup>th</sup> Retirement Celebration at Drury Lane in Oak Brook.

**ESL Program**

Toby Casella reviewed the ESL (English as a Second Language) program handout with the Board. Dr. Trybus commended Mr. Casella for successfully directing our growing ESL program, for meeting the needs of students new to LT who do not speak English as their first language, and for providing ESL training for teachers at every Institute Day. Mr. Polich asked whether LT can provide instruction in the English language for parents of our ESL students, to which Mr. Casella responded that Adult Education already offers ESL classes for adults. Mr. Casella also noted that he would like to actively promote the learning of English to parents of ESL students.

**School Board Calendar for May 2006**

The Board scheduled committee meetings for the month of May 2006.

**ACTION NO. 12: Approval of Consent Agenda**

Dr. Polacek moved, seconded by Dr. Sprague, to approve the Consent Agenda as presented.

**LTHS Monthly Financials**

Approval of Lyons Township High School monthly bills in the amount of \$4,389,854.74.

Approval of Lyons Township High School financial statement for the month ending March 31, 2006.

**LADSE Financials**

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$1,803,002.31.

Approval of LaGrange Area Department of Special Education financial statement for the month ending March 31, 2006.

**HUMAN RESOURCES**

**LTHS Buildings/Grounds, Classified, and/or ParaEducator Staff**

**Employment**

**Brendan Harris**, Special Education ParaEducator, effective April 7, 2006.

**John Witkowski**, Temporary Student Assistant, South Campus, effective April 10, 2006.

Leave of Absence (Family and Medical Leave Act)

**Joseph Gatch**, Student Assistant, South Campus, from April 10, 2006 through July 3, 2006.

**Tony Haskins**, Buildings and Grounds, North Campus, from April 3, 2006 through April 17, 2006.

**LTHS Certified Staff**

Employment

**Jason Brauer**, Physical Welfare Division, 1.0 F.T.E., BA, Step 1, effective 2006-2007 school year.

**Thomas Davidsmeier**, Science, 1.0 F.T.E., MA, Step 4, effective 2006-2007 school year.

**Colleen McGehee**, Science, 1.0 F.T.E., BA, Step 1, effective 2006-2007 school year.

**Kelly Neidig**, Physical Welfare Division, MA, Step 6, 1.0 F.T.E., effective 2006-2007 school year.

**Danielle Poczatek**, Special Education, BA, Step 1, 1.0 F.T.E., effective 2006-2007 school year.

**William Wesley**, English, MA, Step 7, 1.0 F.T.E., effective 2006-2007 school year.

Reassignment

**Scott Eggerding**, From Division Chair to Director of Curriculum and Instruction, effective July 1, 2006.

Reemployment

**Carlene Kinzie**, Art, BA, Step 2, .9 F.T.E., effective August 24, 2006.

**Anna Maria Kostecki**, Foreign Language, MA, Step 8, 1.0 F.T.E., effective August 24, 2006.

**Mindy Meyer**, Physical Education, MA, Step 13, .4 F.T.E., effective August 24, 2006.

**Christopher Thomas**, English, MA, Step 2, 1.0 F.T.E., effective August 24, 2006.

**Sam Zeman**, Physical Education/Driver Education, BA, Step 2, 1.0 F.T.E., effective August 24, 2006.

Leave of Absence

**José Fregoso**, Foreign Language, effective April 6, 2006 – April 14, 2006.

Resignation

**Becky DeSoto**, Business Education, effective June 9, 2006.

**Jodie Sloan**, Foreign Language, effective June 9, 2006.

Retirement

**Michele Lenz**, Science, effective June 2010.

**LADSE**

Employment

**Pamela Izquierdo** – Speech/Language Pathologist, short-term leave replacement, subject to the Local funding program, beginning April 3, 2006.

**Jensine Fitzgibbons** - .5 Speech and Language Pathologist, short-term employee, subject to the Local funding program, beginning April 5, 2006.

Resignation

**Kate Hogan** - .5 ParaEducator, effective March 17, 2006.

**Gail Weiland** - .5 School Social Worker, effective for the 06-07 school year.

**Lindsey Jezuit** – 1.0 DHH Teacher, effective for the 06-07 school year.

**Minutes:**

Regular Meeting – Open and Closed Sessions –March 20, 2006

Technology Committee – April 5, 2006

Finance Committee – April 6, 2006

Curriculum Committee – April 12, 2006

Human Resources Committee – April 12, 2006

Negotiations Committee – Open and Closed Sessions – April 13, 2006

**Additional January 2006 Graduate**

**IHSA Membership Renewal 2006-2007**

**Student Teaching Agreements with Cooperating Universities/Colleges**

**Extended Summer Contracts**

**Stipend Committee Recommendation: Performing Arts Center Assistant**

**Summer Program Directors' Salaries**

**Illinois Council of Teachers of Mathematics State High School Mathematics Competition**

**Donations**

1. \$2000 cash donation to the Music Department by an anonymous donor

**Award of Bids**

- |                                |                      |             |
|--------------------------------|----------------------|-------------|
| 1. Combination Locks           | Independent Hardware | \$25,029.00 |
| 2. TI-84+ Graphing Calculators | D&H Distributing Co. | \$76,160.00 |

**Illinois Science Olympiad State Contest**

On roll call:

- Ayes: Mr. Purcell, Mr. Polich, Dr. Polacek, Mr. Kohlstedt, Mr. Shapiro, Dr. Sprague, Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

**ACTION NO. 13: Adjournment into Closed Session**

Mr. Shapiro moved, seconded by Dr. Polacek, to adjourn the meeting into Closed Session to consider information regarding student discipline issues.

On roll call:

- Ayes: Mr. Shapiro, Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Kohlstedt, Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted, and at 9:18 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 9:31 p.m., the meeting reconvened in Open Session.

**ACTION NO. 14: Expulsion of Student #396xxx**

Dr. Polacek moved, seconded by Mr. Kohlstedt, to expel student #396xxx through the end of the 2006-2007 school year.

On roll call:

Ayes: Mr. Kohlstedt, Dr. Sprague, Mr. Purcell, Mr. Shapiro, Dr. Polacek, Mr. Polich, Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

The student will be allowed to attend summer session 2007 if so desired.

**ACTION NO. 15: Adjournment**

Dr. Polacek moved, seconded by Mr. Polich, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 9:32 p.m.

President:

Secretary: