

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
 BOARD OF EDUCATION  
 MINUTES OF REGULAR MEETING  
 BOARD-CONFERENCE ROOM  
 MONDAY, MAY 21, 2007  
 6:30 p.m.

**BOARD OF EDUCATION**

**PRESENT**      **ABSENT**

Mr. Mark N. Pera, President	<u>X</u>	—
Mr. James A. Kohlstedt, Vice President	<u>X</u>	—
Dr. Arthur W. Sprague, Jr., Secretary	<u>X</u>	—
Mrs. Heather H. Alderman	<u>X</u>	—
Dr. John T. Polacek	<u>X</u>	—
Mr. Allen D. Polich	<u>X</u>	—
Mr. William F. Purcell (arrived 6:40pm)	<u>X</u>	—
Mr. Dan Micek (arrived 7:30pm)	<u>X</u>	—

**STAFF PRESENT**

Dr. Dennis Kelly	Ms. Joyce Marine	Mr. David Sellers
Dr. Attila Weninger	Mr. David Franson	Mr. Scott Eggerding
Ms. Jennifer Bialobok	Ms. Rebecca Rivan	Mr. Ed Tennant
Ms. Nekeia Wilson	Ms. Margaret McCain	Mr. David Paske

**VISITORS PRESENT**

Ms. Marti Contish

**CALL TO ORDER**

Mr. Pera called the meeting to order at 6:34 p.m.

**ACTION NO. 1: Agenda Approval/Order of Business**

Dr. Polacek moved, seconded by Dr. Sprague, to approve the agenda as amended, due to a change in a Closed Session agenda item.

By unanimous voice vote, the motion was adopted.

**ACTION NO. 2: Adjournment into Closed Session**

Dr. Polacek moved, seconded by Dr. Sprague, to adjourn the meeting into Closed Session to discuss the acquisition or sale of real property, collective negotiating matters, and confidential student and personnel matters.

On roll call:

Ayes: Mrs. Alderman, Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Kohlstedt, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Purcell

The motion was adopted, and at 6:35 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 7:35 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

### **OPEN SESSION – COMMUNICATIONS**

At her last meeting as Faculty Association President, Rebecca Rivan introduced faculty members in the Special Ed Department: Brian Murray, Tiz Compagnone, Allison Sandor, Nekeia Wilson, David Paske, and ParaEducator Margaret McCain.

### **STUDENT COUNCIL REPORT**

For Dan Micek's final report as 2006-2007 Student Representative to the Board of Education, he mentioned that Student Council elections were held this past week, the Senior Citizens Prom was well attended, and the Computers for Schools Drive collected computers that will be refurbished and given to low-income schools. Mr. Micek then thanked the Board, Dr. Kelly, and Administration for allowing him to serve as Student Rep.

### **SUPERINTENDENT'S DISTRICT REPORT**

Dr. Kelly congratulated Jason Beckman, David Broschka, Alexis Navratil, David Robare, and Matt Stork for being selected as the Outstanding Novice Team in this year's Seventh District Fed Challenge. The Fed Challenge, an academic competition that provides high school students with an understanding of how the Fed makes monetary policy, encourages students to learn more about economics and interest rate decisions. Dr. Kelly additionally congratulated team coach, AP Economics teacher, Kenn Su. Mr. Pera then presented Certificates of Recognition to team members.

Dr. Kelly next thanked outgoing Student Rep to the Board, Dan Micek, for his year of service on the Board, presented him with a plaque from the Illinois Association of School Boards, and wished him well next year at the Milwaukee School of Engineering.

### **UNFINISHED BUSINESS**

#### **ACTION NO. 3: 2007-2008 Textbook/Instructional Material Change Requests**

Dr. Polacek moved, seconded by Dr. Sprague, to approve the recommended 2007-2008 Textbook/Instructional Material Change Requests.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Mr. Polich, Dr. Polacek, Mr. Kohlstedt, Ms. Alderman,  
Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

Mr. Eggerding reported that after reviewing book rental revenue reports, he discovered that revenues were over-estimated because only 89% of the students paid their textbook rental fee; those who did not pay include TCD students, fee waiver students, and those students who only attend school for part of the day. Mr. Eggerding suggested adopting textbooks earlier in the school year to take advantage of better rates. Mr. Pera remarked that the Board will not immediately adjust the rental fee rate, but will wait to see if the trend continues.

#### **NEW BUSINESS**

##### **ACTION NO. 4: Amended School-Year Calendar 2006-2007**

Mr. Purcell moved, seconded by Dr. Sprague, to approve the amended school-year calendar for 2006-2007.

By unanimous voice vote, the motion was adopted.

This Board action officially eliminates the unused emergency days from the 2006-2007 school-year calendar and declares June 7, 2007 as the last official day of student attendance. Using an emergency day on October 3, 2006 did not necessitate that the school year be extended, since the calendar already had one extra day built into it.

##### **ACTION NO. 5: Out-of-District Residency**

Mr. Kohlstedt moved, seconded by Dr. Polacek, to move forward with litigation to seek back tuition from parents/guardians of Students #398124, #396907, #399334, #396675 for defrauding the School District by allowing their students to attend LT while not legally residing within the District.

On roll call:

Ayes: Dr. Polacek, Mr. Purcell, Mrs. Alderman, Dr. Sprague, Mr. Polich, Mr. Kohlstedt, Mr.  
Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

**Classified/Non-Contractual Employees’ Handbook – 1<sup>st</sup> Reading**

Dr. Weninger presented as a first reading the Classified/Non-Contractual Employees’ Handbook. Mr. Polich questioned the wording allowing employees to take vacation as soon as they are hired; he suggested a 90-day waiting period before new employees can take vacations. Some Board members also asked about the feasibility of tracking accrued vacation days. Other recommendations included changing the wording in the handbook to stipulate that only half of an employee’s yearly allotted vacation days be taken within the first six months of the fiscal year and requiring employees who leave the District to pay back vacation days used but not yet officially earned. Mr. Polich noted that those parameters should be the same for all employee classes. The Classified/Non-Contractual Employees’ Handbook will again be brought to the Board in June as a second reading.

**Classified/Non-Contractual Supervisors’ Handbook – 1<sup>st</sup> Reading**

The Board asked what the determining factors are that place employees within this group and questioned why one employee group is able to roll over more vacation days than another employee group, to which Mr. Purcell responded that employee groups with different levels of responsibility should be able to demand different benefits. Dr. Weninger will make some of the requested changes and present this handbook again as a second reading at the June meeting.

**ACTION NO. 6: Worker’s Compensation Insurance Large Deductible Option**

Dr. Polacek moved, seconded by Mr. Polich, to select the Large Deductible Program option for a \$50,000 deductible and a premium cost of \$323,986 with the SELF Worker’s Compensation Insurance Cooperative.

On roll call:

- Ayes: Mr. Kohlstedt, Dr. Sprague, Mr. Purcell, Mrs. Alderman, Dr. Polacek, Mr. Polich, Mr. Pera
- Nays: None
- Abstain: None
- Absent: None

The motion was adopted.

**ACTION NO. 7: Construction Change Order**

Mr. Kohlstedt moved, seconded by Dr. Sprague, to approve the storm sewer repair change order.

On roll call:

- Ayes: Mrs. Alderman, Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Kohlstedt, Mr. Pera
- Nays: None
- Abstain: None
- Absent: None

The motion was adopted.

The approval of this change order, which includes a revised route for the storm sewer and an additional catch basin, will save all trees in the project area and expedite the completion of the repair work.

**Student Representative to the Board of Education 2007-2008**

Dr. Kelly introduced the 2007-2008 Student Representative to the Board of Education, Carolyn Achepohl. Carolyn has participated in Student Council, Relay for Life, Senior Citizens' Prom, Secret Santa, and Habitat for Humanity. Her first official Board meeting will be August 20, 2007. Ms. Achepohl noted that she's looking forward to serving and acting as a liason between students and the Board of Education.

**School Board Calendar for May-June 2007**

The Board scheduled committee meeting dates for the remainder of May and the month of June 2007.

**ACTION NO. 8: Approval of Consent Agenda**

Dr. Polacek moved, seconded by Mrs. Alderman, to approve the Consent Agenda as presented.

**LTHS Monthly Financials**

Approval of Lyons Township High School monthly bills in the amount of \$4,815,045.37.

Approval of Lyons Township High School financial statement for the month ending April 30, 2007.

**LADSE Financials**

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$1,815,166.53.

Approval of LaGrange Area Department of Special Education financial statement for the month ending April 30, 2007

**HUMAN RESOURES**

**LTHS Buildings/Grounds, Classified, and/or ParaEducator Staff**

**Employment**

**Lauren Hernandez**, North Campus Registrar, effective May 21, 2007.

**Reassignment**

**Madeline Foster**, South Campus Temporary Custodian, effective May 21, 2007.

**Juan Montiel**, South Campus Groundskeeper, effective May 14, 2007.

Reemployment

**Julie Adesso**, South Campus Transition ParaEducator, having completed the NCLB approval requirements, effective August 16, 2007.

**Jazmina Baukys**, North Campus Special Education ParaEducator, having completed the NCLB approval requirements, effective August 16, 2007.

**Kathryn Best**, North Campus Music Accompanist ParaEducator, having completed the NCLB approval requirements, effective August 16, 2007.

**Carolyn Casey**, South Campus Special Education ParaEducator, having completed the NCLB approval requirements, effective August 16, 2007.

**Victoria Cernetig**, South Campus Special Education ParaEducator, having completed the NCLB approval requirements, effective August 16, 2007.

**Katherine Glenney**, North Campus Special Education ParaEducator, having completed the NCLB approval requirements, effective August 16, 2007.

**Maria Gonzalez**, South Campus Special Education ParaEducator, having completed the NCLB approval requirements, effective August 16, 2007.

**Michael King**, South Campus Science ParaEducator, effective May 8, 2007; wage \$12.98 per hour.

**Michael Murphy**, South Campus Transition ParaEducator, having completed the NCLB approval requirements, effective August 16, 2007.

**Franklin Pierson**, South Campus Special Education ParaEducator, having completed the NCLB approval requirements, effective August 16, 2007.

**Jennifer Powell**, South Campus Transition/ESL ParaEducator, having completed the NCLB approval requirements, effective August 16, 2007.

Resignation

**Katherine Frost**, South Campus Science ParaEducator, effective end of business day May 7, 2007.

**Jonathan Visona**, North Campus Math/Science ParaEducator, effective end of business day December 15, 2006.

Intermittent Family Medical Leave

**Josephine Hagle**, North Campus Duplicating Technician, effective for the 2007-2008 school year.

Retirement

**Judith Bennis**, North Campus ParaEducator, effective June 7, 2007.

**Mary Cathleen Collins**, South Campus ParaEducator, effective June 6, 2008.

**Rose Demirgian**, South Campus ParaEducator, effective June 7, 2007.

**Karen Lusson**, South Campus Administrative Assistant, effective June 30, 2007.

Termination

**Asad Jaleel**, South Campus Transition Program ParaEducator, suspended without pay April 30, 2007-May 14, 2007 and termination effective May 21, 2007.

**LTHS Certified Staff**

Employment

**Clinton Buetikofer**, Fine Arts (Spanish), BA, Step 1, 1.0 F.T.E., effective August 23, 2007.

**Robert Fritch**, Applied Arts Division Chair, effective August 1, 2007.

**Renee Leiter**, Special Education, MA, Step 4, 1.0 F.T.E., effective August 23, 2007.

**Michael Loch**, Language Arts (English), MA, Step 5, 1.0 F.T.E., effective August 23, 2007.

**Gena O'Malley**, Language Arts (English), BA, Step 1, 1.0 F.T.E., effective August 23, 2007.

**Christopher Pluta**, Language Arts (English, ESL), MA, Step 9, 1.0 F.T.E., effective August 23, 2007.

**Emily Waldinger**, Fine Arts (Spanish), BA, Step 1, 1.0 F.T.E., effective August 23, 2007.

Reemployment

**John McKendrick**, Math/Science (Science), BA, Step 2, 1.0 F.T.E., effective August 23, 2007.

**Susan O'Rourke**, Math/Science (Math), MA, Step 2, 1.0 F.T.E., effective August 23, 2007.

**Kristie Scriba**, Fine Arts (Foreign Language), BA, Step 8, .4 F.T.E., effective August 23, 2007.

Leave of Absence

**Meredith Sheriff**, Student Services, from October 1, 2007 – December 21, 2007.

**LADSE**

Employment

**Catherine Smith** - 1.0 ParaEducator, subject to the Local funding program, beginning May 7, 2007.

Leaves of Absence

**Kelly Fahy** – 1.0 Speech/Language Pathologist, effective October 1, 2007 through December 21, 2007.

**Jennifer Cameron** – 1.0 ECE Program Coordinator, effective August 27, 2007 through September 28, 2007.

Resignations

**Kathy Bogacki** – .83 Case Service Expediter, effective May 2, 2007.

**Kelly Kennedy** - .5 ParaEducator, effective May 7, 2007.

**Lynrae Barna** – 1.0 Occupational Therapist, effective June 8, 2007.

**Kelly Swanson** – 1.0 DHH Teacher, effective June 8, 2007.

**Minutes:**

Regular Meeting – Open and Closed Sessions – April 16, 2007

Finance Committee – May 2, 2007

Negotiations Committee – May 3, 2007

Curriculum Committee – May 8, 2007

Facilities Committee – May 10, 2007

Human Resources Committee – May 14, 2007  
Reorganization Meeting – May 14, 2007

**Donations**

1. \$2007 cash donation to the Music Department’s Choral Fund, by Daniel Grodinsky and Renee Lantner Grodinsky.

**2007 (Unofficial) Graduates**

**2006-2007 Retirement Celebration Report**

**Award of Bids**

1. Varsity Baseball Field		
a. Barrier Netting	North Shore Netting Systems, Inc.	\$29,465.00
b. Bleacher Installation	Larson Equipment	\$32,235.00
2. Athletic/Physical Education Supplies	Santo Sport Store	\$20,553.31
	Riddell All American	\$12,442.69
	BSN Sports	\$ 4,123.79
	TruWest	\$ 3,866.00
	Haydens	\$ 1,653.80
	Football America	\$ 3,306.38
	Salkeld	\$ 1,047.08
	Sports Decals	\$ 790.00
	Kiefer	\$ 596.10
	Tennis Supply	\$ 310.00
	AAE	\$ 197.00
	REI	\$ 149.00
	Soccer 2000	<u>\$ 39.00</u>
	Total	\$47,074.15

**IAPA Letter of Understanding**

**Student Exchange Trip to France – March 2008**

On roll call:

- Ayes: Dr. Sprague, Mr. Purcell, Mr. Polich, Dr. Polacek, Mr. Kohlstedt, Mrs. Alderman,  
Mr. Pera
- Nays: None
- Abstain: None
- Absent: None

The motion was adopted.

**ACTION NO. 9 Adjournment into Closed Session**

Dr. Polacek moved, seconded by Mr. Polich, to adjourn the meeting into Closed Session to discuss salary schedules for one or more classes of employees.

On roll call:

Ayes: Dr. Polacek, Mr. Purcell, Mrs. Alderman, Dr. Sprague, Mr. Polich, Mr. Kohlstedt,  
Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted, and at 8:28 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 8:56 p.m., the meeting reconvened in Open Session.

**ACTION NO. 10: Expulsion Hearing Held in Abeyance - Student #397xxx**

Dr. Polacek moved, seconded by Mr. Polich, to hold in abeyance the expulsion hearing of Student #397xxx. Should Student #397xxx attempt to re-enroll at Lyons Township High School prior to January 22, 2008 (the beginning of second semester of the 2007-2008 school year), expulsion hearing proceedings will be immediately reinstated. Additionally, once re-enrolled at LT, the student will be required to adhere to the terms of a behavior contract.

On roll call:

Ayes: Dr. Polacek, Mrs. Alderman, Dr. Sprague, Mr. Polich, Mr. Kohlstedt, Mr. Pera  
Nays: Mr. Purcell  
Abstain: None  
Absent: None

The motion was adopted.

**ACTION NO. 11: Expulsion Hearing Held in Abeyance - Student #396xxx**

Dr. Polacek moved, seconded by Mr. Polich, to hold in abeyance the expulsion hearing of Student #396xxx. Should Student #396xxx attempt to re-enroll at Lyons Township High School prior to the first day of the 2008-2009 school year, expulsion hearing proceedings will be immediately reinstated.

On roll call:

Ayes: Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Kohlstedt, Mrs. Alderman,  
Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

**ACTION NO. 12: Adjournment**

Dr. Polacek moved, seconded by Dr. Sprague, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 8:57 p.m.

President:

Secretary: