

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
 BOARD OF EDUCATION
 MINUTES OF REGULAR MEETING
 BOARD-CONFERENCE ROOM
 MONDAY, AUGUST 20, 2007
 7:00 p.m.

BOARD OF EDUCATION

PRESENT **ABSENT**

Mr. Mark N. Pera, President (arrived 7:05pm)	<u>X</u>	___
Mr. James A. Kohlstedt, Vice President	<u>X</u>	___
Dr. Arthur W. Sprague, Jr., Secretary	<u>X</u>	___
Mrs. Heather H. Alderman	<u>X</u>	___
Dr. John T. Polacek	<u>X</u>	___
Mr. Allen D. Polich	<u>X</u>	___
Mr. William F. Purcell	<u>X</u>	___
Ms. Carolyn Achepohl	___	<u>X</u>

STAFF PRESENT

Dr. Dennis Kelly	Ms. Joyce Marine	Mr. Scott Eggerding
Mr. David Sellers	Dr. Tim Kilrea	Mr. David Franson
Mr. Ed Tennant	Mr. Jeremy Vrtis	Mr. Bob Sherman
Mr. Bill Soltys	Mr. Adam Davis	Mr. Robert Fritch
Ms. Kelly Dostal		

VISITORS PRESENT

Mr. Don Leonard	Dr. Jim Surber	Ms. Marilyn Kosin
Mr. Derek Walker	Mr. Tom Dillon	Mr. Kevin Dubrow

CALL TO ORDER, ROLL CALL, & PLEDGE

The meeting was called to order by Vice President Jim Kohlstedt at 7:00 p.m.

ACTION NO. 1: Agenda Approval/Order of Business

Dr. Polacek moved, seconded by Dr. Sprague, to approve the agenda as presented.

By unanimous voice vote, the motion was adopted.

ACTION NO. 2: Adjournment into Closed Session

Dr. Polacek moved, seconded by Dr. Sprague, to adjourn the meeting into Closed Session to discuss the acquisition or sale of real property and to review Closed Session documentation.

On roll call:

Ayes: Mrs. Alderman, Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Kohlstedt
Nays: None
Abstain: None
Absent: Mr. Pera

The motion was adopted, and at 7:00 p.m., Mr. Kohlstedt adjourned the meeting into Closed Session.

At 7:30 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

OPEN SESSION – COMMUNICATIONS

Jeremy Vrtis, Faculty Association President for the next two years, introduced Faculty Association Vice President Bob Sherman and then told the Board he is looking forward to working with them. He additionally thanked the Board for their support of the Technology program.

SUPERINTENDENT'S DISTRICT REPORT

Dr. Kelly reviewed with the Board the ACT profile report for the class of 2007, showing Lyons Township High School's composite score as 23.8, up .4 from the previous year; this score is the highest ever for LT. Dr. Kelly then noted three LT members of the class of 2008 who received perfect scores on the ACT: Sarah Boots, Angela Cheng, and Andrew Bresticker. LT was the only school in Illinois to have three perfect ACT scores.

Dr. Kelly next summarized the activities over this past summer of 2007: Nineteen new teachers were hired along with three new administrators, eight students received their diplomas upon completing summer school, 36 classrooms were remodeled (18 at each campus), 90% of the parking lots have been resurfaced, and a new Biology classroom was added at South Campus to meet the needs of increased enrollment.

Looking ahead to the opening of the 2007-2008 school year on August 23--LT's 119th year of operation--Dr. Kelly noted that about 972 freshmen have enrolled to be part of the class of 2011 and that the total student enrollment for 07-08 is approximately 3872; however, residency checks may impact that number. Dr. Kelly reported that he has received a lot of complimentary comments about the residency checks. After announcing upcoming events, Dr. Kelly introduced the following new administrators: Adam Davis, North Campus Assistant Principal; Kelly Dostal, South Campus Assistant Principal; Bob Fritch, Applied Arts Division Chair; and Tim Kilrea, Director of Human Resources.

Dr. Kelly completed his Superintendent's Report with details about the Administrators' Summer Workshop, where attendees brainstormed on how best to revise the District's goals. Administrators will meet with the Board and select members of the Faculty Association to formalize the goals.

UNFINISHED BUSINESS

LT Reads

Mr. Franson explained the LT Reads program, emphasizing the importance of continuing to build a culture of reading at LT. The summer program involved students reading books and then summarizing and rating the materials on index cards. Mr. Polich requested that the Board also receive cards to complete.

NEW BUSINESS

ACTION NO. 3: Adoption of Tentative LTHS Budget for FY 2008

Dr. Polacek moved, seconded by Mr. Polich, to approve the tentative LTHS Budget for FY 2008 and place it on public display for thirty days.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Mr. Polich, Dr. Polacek, Mrs. Alderman, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted.

Mr. Sellers noted that the financial position of the district is good and that the final budget will be adopted at the September 17, 2007 Board meeting.

ACTION NO. 4: Adoption of Tentative LADSE Budget for FY 2008

Dr. Polacek moved, seconded by Dr. Sprague, to approve the tentative La Grange Area Department of Special Education Budget for FY 2008 and place it on public display for thirty days.

On roll call:

Ayes: Dr. Polacek, Mr. Purcell, Mrs. Alderman, Dr. Sprague, Mr. Polich, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted.

LADSE Business Manager, Don Leonard, reported that this year's budget shows a 1% increase over last year's and that the LADSE Finance Committee's goal is to present a balanced budget by 2010. An external auditor will review LADSE's programs and compare it to other Special Education cooperatives; the final report will be received by January 2008. Dr. Jim Surber, Executive Director of LADSE, invited Board members to attend LADSE's 50th-year anniversary dinner dance on October 17. LADSE was the first Special Ed coop in the state.

ACTION NO. 5: Textbook Change for A+ PC Repair

Dr. Sprague moved, seconded by Dr. Polacek, to approve the adoption of *A+ Guide to Managing and Maintaining Your PC*.

On roll call:

Ayes: Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mrs. Alderman, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted.

ACTION NO. 6: Ombudsman Alternative Services

Dr. Sprague moved, seconded by Dr. Polacek, to contract with Ombudsman Educational Services, Ltd. for a cost of \$55,000 and to also authorize transportation to and from the Ombudsman facility for a cost not to exceed \$50,000.

On roll call:

Ayes: Mr. Purcell, Mr. Polich, Dr. Polacek, Mrs. Alderman, Dr. Sprague, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted.

The Ombudsman program offers LT students who are struggling in a traditional school setting an off-site campus to experience an individualized learning approach; the cost-effective program is intended to reduce drop-out rates, increase graduation rates, increase attendance levels, and improve academic performance. The approved contract will allow ten students to participate in the program at a cost of \$5500 per student. Mr. Eggerding remarked that last year, two LT students attended and they both experienced a high level of success. Dr. Sprague voiced his strong support for the program. Mr. Polich asked whether in-house transportation might be provided.

ACTION NO. 7: Class.com Alternative Services

Dr. Polacek moved, seconded by Dr. Sprague, to contract with Class.com to provide services to our students most in need of alternative educational options.

On roll call:

Ayes: Dr. Polacek, Mr. Purcell, Mrs. Alderman, Dr. Sprague, Mr. Polich, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted.

Class.com provides a computer-based curriculum. LT will purchase 100 online courses from Class.com to allow students to make up courses they failed. The program offers an option to our teachers to modify the curriculum if necessary. This alternative program will cost the District \$19,500 for the 2007-2008 school year.

ACTION NO. 8: Extension of Work Year for South Campus Receptionist

Mrs. Alderman moved, seconded by Mr. Purcell, to extend the work year of the South Campus Receptionist to twelve months.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Mrs. Alderman, Dr. Polacek, Mr. Polich, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted.

This action will allow the South Campus Main Office to more effectively handle summer matters and also will provide consistency between the two campuses.

Recommendations of LTCAC Regarding Staff Development and Training

Mr. Polich reviewed the recommendations submitted by the LT Community Advisory Council concerning staff development and training as discussed at their February 21, 2007 meeting.

School Board Calendar for September 2007

The Board scheduled upcoming committee meeting dates for the month of September.

Prior to the Consent Agenda vote, Dr. Sprague stated that after reviewing the Closed Session documentation, the Board determined that only the written minutes of the Closed Session portions of Board meetings from January 2007 through May 2007 would be released under the Consent Agenda and that any recordings of Closed Session during that time period would still require confidentiality. The Board additionally determined that audiotapes of Closed Session meetings of September 2005 through February 2006 could now be destroyed.

ACTION NO. 9: Approval of Consent Agenda

Dr. Polacek moved, seconded by Dr. Sprague, to approve the Consent Agenda as presented.

LTHS Monthly Financials

Approval of Lyons Township High School monthly bills in the amount of \$9,131,664.52 (June) and \$2,254,001.33 (July).

Approval of Lyons Township High School financial statements for the months ending June 30, 2007 and July 31, 2007.

LADSE Financials

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$2,994,230.16 (June) and \$532,557.30 (July).

Approval of LaGrange Area Department of Special Education financial statements for the months ending June 30, 2007 and July 31, 2007.

HUMAN RESOURCES

LTHS Buildings/Grounds, Classified/Non-Contractual, & ParaEducator Staff Employment Recommendations

Employment

Anthony Belmonte, Locker Room Attendant/Student Assistant, South Campus, effective August 16, 2007.

Roxanne Gerardi, South Campus Receptionist, effective August 20, 2007.

Joanne Klonowski, South Campus, Science Lab, ParaEducator, effective August 23, 2007.

Leonila Leon, Temporary Custodian, South Campus, effective July 30, 2007.

Jeffrey O'Boyle, North Campus, Science Lab, ParaEducator, effective August 23, 2007.

Debra Sheehan, Administrative Assistant in Special Education Department, Level 5, effective August 6, 2007.

Reassignment

Nancy Kalkowski, from Administrative Assistant in Applied Arts, Driver Education, Level 5, to Administrative Assistant in Testing and Assessment, Level 5, North Campus, effective August 6, 2007.

Reemployment

Sheldon Harris, ParaEducator, having completed the NCLB approval requirement, effective August 16, 2007

Greg Semaan, ParaEducator, having completed the NCLB approval requirement, effective August 16, 2007.

Season Mhoon, ParaEducator, having completed the NCLB approval requirement, effective August 16, 2007.

Joseph Scanlon, ParaEducator, having completed the NCLB approval requirement, effective August 16, 2007.

Family Medical Leave of Absence

Susan Seiple, North Campus, Associate Principal Administrative Assistant, effective July 19, 2007 tentatively through September 20, 2007.

Resignation

Barbara Bryk, South Campus, Administrative Assistant, Level 5, effective June 30, 2007.

Margaret Fudala, South Campus, Transition ParaEducator, effective July 27, 2007.

Carolyn Mertz, North Campus, Global Studies/Language Arts ParaEducator, effective August 4, 2007.

Clarissa Gonzalez, South Campus, ESL ParaEducator, effective August 10, 2007.

Jennifer Powell, South Campus, Transition/ESL ParaEducator, effective August 13, 2007.

Antaash Umar, Part-time, South Campus, Alternative ParaEducator, effective August 23, 2007, to become a full-time certified teacher in the Alternative Program.

Brian Keller, Full-time North Campus, Science ParaEducator, effective August 23, 2007, to become a full-time certified teacher in the Science Department.

Trisha Toman, South Campus, Transition ParaEducator, effective August 15, 2007, pending position available upon return from student teaching. If no position is available, then a resignation will be in effect.

Termination

Roberto Mendoza, Buildings/Grounds, effective June 14, 2007.

LTHS Administrative/Certified Employee Recommendations

Employment

Kathryn Elliott, Student Services Division (Counseling), MA, Step 5, 1.0 F.T.E., effective August 23, 2007.

Brian Keller, Math/Science Division (Science), BA, Step 1, 1.0 F.T.E., effective August 23, 2007.

Jennifer Marx, Fine Arts Division (Art), MA, Step 1, .8 F.T.E. for first semester, effective August 23, 2007.

Amy Sidler, Fine Arts Division (Foreign Language), MA, Step 2, 1.0 F.T.E., effective August 23, 2007.

Anne Strickland, Student Services (Counseling), MA, Step 10, .6 F.T.E., effective August 23, 2007.

Paula Struwing, Physical Welfare (Physical Education) and Alternative Education, MA, Step 7, 1.0 F.T.E., effective August 23, 2007.

Reassignment

Adam Davis, Assistant Principal, 1.0 F.T.E., effective July 25, 2007.

Leave of Absence

Jennifer Steele, Global Studies Division (Business Education), effective October 29, 2007-January 18, 2008.

Julie White, Math/Science Division (Math), effective December 1, 2007 through the remainder of the 2007-2008 school year.

Resignation

Jeffrey Dietrich, Assistant Principal, effective July 20, 2007.

Retirement

JoAnn Frigerio, Math/Science Division (Science), effective June 30, 2007.

LADSE

Employment

Alessandra Messina - 1.0 Teacher, subject to the Local funding program, beginning August 20, 2007.

Tulin Akin - 1.0 School Psychologist, subject to the Local funding program, beginning August 20, 2007.

Aquila Beach - 1.0 School Social Worker, subject to the Local funding program, beginning August 20, 2007.

Faith Burgess - 1.0 School Psychologist Intern, subject to the Local funding program, beginning August 20, 2007.

Loretta Butakis - .6 School Psychologist, subject to the Local funding program, beginning August 20, 2007.

Andrea Cathcart 1.0 Speech Language Pathologist, subject to the Local funding program, beginning August 20, 2007.

Sarah Heiniger - 1.0 School Psychologist Intern, subject to the Local funding program, beginning August 20, 2007.

Kristine Henning - 1.0 School Psychologist, subject to the Local funding program, beginning August 20, 2007.

Laura Litterst - 1.0 DHH Teacher, subject to the Local funding program, beginning August 20, 2007.

Angela Herrera - 1.0 School Psychologist, subject to the Local funding program, beginning October 1, 2007.

Emily Wilberg - 1.0 Teacher, subject to the Local funding program, beginning August 20, 2007.

Pallavi Chandra - 1.0 Occupational Therapist, subject to the Local funding program, beginning August 20, 2007.

Rachel Blaze - 1.0 Teacher, subject to the Local funding program, beginning August 20, 2007.

Kristen Monacella - 1.0 Speech/Language Pathologist, subject to the Local funding program, beginning August 20, 2007.

Jean Miller - .2 ParaEducator, phono, subject to the Local funding program, beginning August 20, 2007.

Jenifer McKenzie - 1.0 School Psychologist, subject to the Local funding program, beginning August 20, 2007.

Mark Recker - 1.0 Vocational Service Provider (short term leave replacement) subject to the Local funding program, beginning August 20, 2007 for 64 days.

Julie Whiteman - 1.0 Teacher, subject to the Local funding program, beginning August 20, 2007.

Carrie Morfoot - 1.0 DHH Teacher, subject to the Local funding program, beginning August 20, 2007.

May Sandiego - 1.0 Vocational Service Provider (short term leave replacement) subject to the Local funding program, beginning August 20, 2007 for 66 days.

Cheryl Buhrke - 1.0 Speech Language Pathologist, subject to the Local funding program, beginning August 20, 2007.

Jaime Fischer - 1.0 Occupational Therapist, subject to the Local funding program, beginning August 20, 2007.

Resignations

Adrienne Rosner - .53 Transition Specialist effective 2007-2008 school year.

Mary Ziegler - 1.0 Speech Language Pathologist effective 2007-2008 school year.

Holly Brutlag - 1.0 Speech Language Pathologist effective 2007-2008 school year.

Beth Binder - 1.0 Occupational Therapist effective 2007-2008 school year.

Elizabeth Priestley - 1.0 Educational Support Staff effective July 26, 2007.

Karen Bylsma - .2 Transition Consultant effective 2007-2008 school year.

Christine Kuess-Nehring - 1.0 School Psychologist effective 2007-2008 school year.

Laura McNicholas - Internship ended June 2007.

Jon Mortellaro - 1.0 ParaEducator effective 2007-2008 school year.

Jessica Piagnarelli - 1.0 Permanent Substitute Teacher effective 2007-2008 school year.

Margaret Shust - .8 Phono program ParaEducator effective 2007-2008 school year.

Salena Devila - 1.0 ECE-CD ParaEducator effective 2007-2008 school year.

Brenda Schiro - .55 DHH Interpreter effective 2007-2008 school year.

Monica Mockus - DHH Interpreter short term employee effective 2007-2008.

Retirement

Renate Slaughter – 1.0 Professional Development Administrator, effective June 29, 2007.

Minutes:

Regular Meeting – Open and Closed Sessions – June 18, 2007

Finance Committee – August 8, 2007

Technology Committee – August 9, 2007

Human Resources Committee – August 10, 2007

Curriculum Committee – August 10, 2007

ED-RED Membership Dues 2007-2008

Release of Closed Session Documentation

Closed Session Minutes Approved for Release

January 22, 2007	February 20, 2007	March 12, 2007
March 19, 2007	April 16, 2007	May 21, 2007

Closed Session Audiotapes to be Destroyed

September 13, 2005	September 19, 2005	October 11, 2005
October 17, 2005	November 15, 2005	November 21, 2005
December 12, 2005	January 5, 2006	January 9, 2006
January 9, 2006	February 8, 2006	February 10, 2006
February 13, 2006	February 16, 2006 (2)	

LT Community Advisory Council Members

2007-2008 Administrators' Handbook

Award of Bids

1. Video Equipment for LTTV	Roscor Corporation	\$76,260.00
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On roll call:

Ayes: Mrs. Alderman, Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Pera

Nays: None

Abstain: None

Absent: Mr. Kohlstedt

The motion was adopted.

ACTION NO. 10: Adjournment into Closed Session

Dr. Polacek moved, seconded by Dr. Sprague, to adjourn the meeting into Closed Session to discuss confidential issues regarding student discipline, collective bargaining negotiations, the acquisition or sale of real property, and potential litigation.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Mr. Polich, Dr. Polacek, Mrs. Alderman, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted and at 8:37 p.m. Mr. Pera adjourned the meeting into Closed Session.

At 9:50 p.m., the meeting reconvened in Open Session.

ACTION NO. 11: Student #397xxx

Dr. Sprague moved, seconded by Mr. Purcell, to expel student #397xxx through the end of second semester of the 2007-2008 school year (June 5, 2008). Student #397xxx will be allowed to register for the 2008 summer school session beginning on June 16, 2008.

On roll call:

Ayes: Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mrs. Alderman, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted.

ACTION NO. 12: Student #397xxx

Dr. Polacek moved, seconded by Mr. Polich, to hold in abeyance the expulsion hearing of Student #397xxx; should Student #397xxx attempt to re-enroll at Lyons Township High School prior to the first day of the 2009-2010 school year, expulsion hearing proceedings will be immediately reinstated.

On roll call:

Ayes: Mr. Purcell, Mr. Polich, Dr. Polacek, Mrs. Alderman, Dr. Sprague, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted.

ACTION NO. 13: Student #397xxx

Mr. Polich moved, seconded by Mr. Purcell, to hold in abeyance the expulsion hearing of Student #397xxx; should Student #397xxx attempt to re-enroll at Lyons Township High School prior to the first day of the 2009-2010 school year, expulsion hearing proceedings will be immediately reinstated.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Mrs. Alderman, Dr. Polacek, Mr. Polich, Mr. Pera

Nays: None

Abstain: None

Absent: Mr. Kohlstedt

The motion was adopted.

ACTION NO. 14: Adjournment

Dr. Polacek moved, seconded by Mr. Polich, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 9:52 p.m.

President:

Secretary: