

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
 BOARD OF EDUCATION
 MINUTES OF REGULAR MEETING
 BOARD-CONFERENCE ROOM
 MONDAY, SEPTEMBER 17, 2007
 7:00 p.m.

BOARD OF EDUCATION

PRESENT **ABSENT**

Mr. Mark N. Pera, President	<u>X</u>	<u> </u>
Mr. James A. Kohlstedt, Vice President	<u> </u>	<u>X</u>
Dr. Arthur W. Sprague, Jr., Secretary	<u>X</u>	<u> </u>
Mrs. Heather H. Alderman	<u> </u>	<u>X</u>
Dr. John T. Polacek	<u>X</u>	<u> </u>
Mr. Allen D. Polich	<u>X</u>	<u> </u>
Mr. William F. Purcell	<u>X</u>	<u> </u>
Ms. Carolyn Achepohl (arrived 7:30pm)	<u>X</u>	<u> </u>

STAFF PRESENT

Dr. Dennis Kelly	Ms. Joyce Marine	Mr. David Franson
Mr. David Sellers	Dr. Tim Kilrea	Mr. Scott Eggerding
Ms. Jennifer Bialobok	Mr. Ed Tennant	Mr. Jeremy Vrtis
Mr. Bob Sherman	Ms. Jane Ewing	Mr. Mike Wolniakowski
Mr. Bill Soltys	Ms. Nikita Hulbert	Mr. Will Meuer

VISITORS PRESENT

Dr. Jim Surber	Mr. Don Leonard	Mr. John Leja
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CALL TO ORDER & ROLL CALL

President Mark Pera called the meeting to order at 7:00 p.m.

ACTION NO. 1: Agenda Approval/Order of Business

With the addition of two Closed Session topics, Dr. Polacek moved, seconded by Dr. Sprague, to approve the agenda as amended.

By unanimous voice vote, the motion was adopted.

ACTION NO. 2: Adjournment into Closed Session

Dr. Sprague moved, seconded by Dr. Polacek, to adjourn the meeting into Closed Session to discuss potential litigation and a student discipline issue.

On roll call:

Ayes: Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Pera
Nays: None
Abstain: None
Absent: Mrs. Alderman, Mr. Kohlstedt

The motion was adopted, and at 7:00 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 7:30 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

PUBLIC HEARING – Lyons Township High School District 204 FY 2007-2008 Budget

Mr. Pera opened the public hearing on the Lyons Township High School District 204 FY 2007-2008 budget and requested any comments from the public.

ACTION NO. 3: Close Public Hearing

There being no comments from the public, Mr. Polich moved, seconded by Dr. Polacek, to close the public hearing on the Lyons Township High School District 204 FY 2007-2008 budget.

By unanimous voice vote, the motion was adopted.

PUBLIC HEARING – La Grange Area Department of Special Education FY 2007-2008 Budget

Mr. Pera opened the public hearing on the La Grange Area Department of Special Education (LADSE) 2007-2008 budget and asked for remarks.

ACTION NO. 4: Close Public Hearing

There being no comments, Dr. Polacek moved, seconded by Mr. Polich, to close the public hearing on the La Grange Department of Special Education FY 2007-2008 budget.

By unanimous voice vote, the motion was adopted.

PUBLIC HEARING – Driver Education Fee Waiver Request 2008-2013

Mr. Pera opened the public hearing on the request for a driver education fee waiver for 2008-2013 and asked if anyone in attendance wanted to make a statement regarding the request for fee waiver.

ACTION NO. 5: Close Public Hearing

There being no comments from the audience, Dr. Polacek moved, seconded by Mr. Purcell, to close the public hearing on the driver education fee waiver request for 2008-2013.

By unanimous voice vote, the motion was adopted.

PUBLIC HEARING – Parent-Teacher Conference Times Waiver Request 2008-2013

Mr. Pera opened the public hearing on the request for a waiver regarding the scheduling of parent-teacher conferences for 2008-2013 and asked if anyone in the audience wished to comment.

ACTION NO. 6: Close Public Hearing

There being no comments from the audience, Dr. Polacek moved, seconded by Dr. Sprague, to close the public hearing on the parent-teacher conference times waiver request for 2008-2013.

By unanimous voice vote, the motion was adopted.

PUBLIC HEARING – Appraisal System Rating Waiver Request – 2008-2010

Mr. Pera opened the public hearing on the request for an appraisal system rating waiver for 2008-2010 and asked for comments from the audience.

ACTION NO. 7: Close Public Hearing

There being no comments, Dr. Polacek moved, seconded by Dr. Sprague, to close the public hearing on the appraisal system rating waiver request 2008-2010.

By unanimous voice vote, the motion was adopted.

OPEN SESSION – COMMUNICATIONS

LTHS Faculty Association President, Jeremy Vrtis, thanked the Board for the summer session programs, saying that students are better prepared for this school year as a result of their summer classes. The following members of the Faculty Association Executive Board introduced themselves: Bob Sherman, Jane Ewing, Nikita Hulbert, and Will Meuer.

STUDENT COUNCIL REPORT

Student Representative to the Board, Carolyn Achepohl, reported that both Freshman Experience Day and the Back-to-School Staff Barbecue were very successful as was the recycled prom dress sale, which raised \$135 for breast cancer research. Homecoming festivities begin next week; the theme is “Around the World in 8 Days.”

SUPERINTENDENT'S DISTRICT REPORT

Dr. Kelly recognized Sarah Boots, Andrew Bresticker, and Angela Cheng, three members of the Class of 2008 who each received a perfect score on the ACT exam. The students' perfect scores distinguished LT as the only Illinois high school to have three perfect scores. Dr. Kelly noted that although the backgrounds of our honorees are quite different, the seniors are very similar in that they are dedicated, hard working, creative, and interested in learning. On behalf of the Board of Education, Mr. Pera presented the three students with Certificates of Recognition.

Dr. Kelly next was pleased to announce that the senior class has 22 National Merit Semifinalists and 23 Commended Students; these scholars will be recognized at a dessert reception on Tuesday, October 23.

Additionally, Dr. Kelly reported that the recently reported ACT and SAT scores for LT are the highest in the history of the school district and 92% of AP exams taken by LT students received a score of 3 or higher, which will merit college credit from many universities.

Last, Dr. Kelly congratulated Community Relations Coordinator, Jennifer Bialobok, for receiving two Awards of Excellence and one Award of Merit from the Illinois Chapter of the National School Public Relations Association (INSPRA).

UNFINISHED BUSINESS

ACTION NO. 8: Adoption of LTHS District 204 FY 2007-2008 Budget

Dr. Polacek moved, seconded by Dr. Sprague, to adopt the Lyons Township High School District 204 FY 2007-2008 budget.

On roll call:

Ayes: Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Pera
Nays: None
Abstain: None
Absent: Mrs. Alderman, Mr. Kohlstedt

The motion was adopted.

Mr. Polich said that the cost of the Ombudsman program was added to the budget within the past month, but that the additional expense will be money well spent for this worthwhile program.

ACTION NO. 9: Adoption of LADSE FY 2007-2008 Budget

Dr. Polacek moved, seconded by Mr. Purcell, to adopt the La Grange Area Department of Special Education FY 2007-2008 budget.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Mr. Polich, Dr. Polacek, Mr. Pera
Nays: None
Abstain: None
Absent: Mrs. Alderman, Mr. Kohlstedt

The motion was adopted.

NEW BUSINESS

ACTION NO. 10: Driver Education Fee Waiver 2008-2013

Dr. Polacek moved, seconded by Mr. Purcell, to approve the submission of a waiver request of the Illinois School Code for the collection of a driver education fee from “not to exceed \$50” to “not to exceed \$350” for a period of five school years, commencing with the 2008-2009 school year and extending through the 2012-2013 school year.

On roll call:

Ayes: Dr. Polacek, Mr. Purcell, Dr. Sprague, Mr. Polich, Mr. Pera
Nays: None
Abstain: None
Absent: Mrs. Alderman, Mr. Kohlstedt

The motion was adopted.

This Board action continues the waiver that has been in place for the previous five school years.

ACTION NO. 11: Parent-Teacher Conference Times Waiver 2008-2013

Mr. Purcell moved, seconded by Dr. Sprague, to approve for a period of five school years--commencing with the 2008-2009 school year and extending through the 2012-2013 school year--the submission of a waiver request of the Illinois School Code to hold a full-day parent-teacher conference vis-à-vis two afternoon/evening sessions after two full days of student attendance of at least five clock hours each, provided that the two afternoon/evening sessions are the equivalent length of time of a normal student attendance day.

On roll call:

Ayes: Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Pera
Nays: None
Abstain: None
Absent: Mrs. Alderman, Mr. Kohlstedt

The motion was adopted.

The two afternoon/evening parent-teacher conference sessions (3.5 hours one evening and 3.25 hours the second = 6.75 hours) will apply as one day of student attendance (minimum of 5.0 clock hours). This action continues the waiver that has been in place for the past five years.

ACTION NO. 12: Appraisal System Rating Waiver Request

Dr. Polacek moved, seconded by Dr. Sprague, to approve the submission of a waiver request of the Illinois School Code to modify the ratings of a teacher’s performance from “excellent,” “satisfactory,” and/or “unsatisfactory” to “meets expectations” or “does not meet expectations” for a period of two school years, commencing with the 2008-2009 school year through the 2009-2010 school year.

On roll call:

Ayes: Mr. Purcell, Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Pera
Nays: None
Abstain: None
Absent: Mrs. Alderman, Mr. Kohlstedt

The motion was adopted.

This requested waiver will extend through the end of the current negotiated Faculty Association contract.

ACTION NO. 13: Textbook and Instructional Material Adoption

Mr. Polich moved, seconded by Dr. Polacek, to approve the adoption of Organic Chemistry: A Short Course.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Dr. Polacek, Mr. Polich, Mr. Pera
Nays: None
Abstain: None
Absent: Mrs. Alderman, Mr. Kohlstedt

The motion was adopted. 60 books will be ordered at a cost of \$121/book.

ACTION NO. 14: Additional Certified and ParaEducator F.T.E.

Dr. Sprague moved, seconded by Dr. Polacek, to approve an additional certified .2 F.T.E. and an additional ParaEducator 3.0 F.T.E.

On roll call:

Ayes: Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Pera
Nays: None
Abstain: None
Absent: Mrs. Alderman, Mr. Kohlstedt

The motion was adopted.

The .2 F.T.E. will be for Algebra I Accel, and the 3.0 ParaEducator F.T.E. is needed for the functional and inclusion programs.

ACTION NO. 15: Student #397xxx

Dr. Sprague moved, seconded by Mr. Purcell, to hold in abeyance the expulsion hearing of Student #397xxx; should Student #397xxx attempt to re-enroll at Lyons Township High School prior to the end of the 2008-2009 school year (in June 2009), expulsion hearing proceedings will be immediately reinstated.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Mr. Polich, Dr. Polacek, Mr. Pera
Nays: None
Abstain: None
Absent: Mrs. Alderman, Mr. Kohlstedt

The motion was adopted.

ACTION NO. 16: Airwave Wireless Management Suite Package

Mr. Polich moved, seconded by Dr. Polacek, to acquire and implement the Airwave Wireless Management Suite Package.

On roll call:

Ayes: Dr. Polacek, Mr. Purcell, Dr. Sprague, Mr. Polich, Mr. Pera
Nays: None
Abstain: None
Absent: Mrs. Alderman, Mr. Kohlstedt

The motion was adopted.

This \$15,591 expenditure will upgrade the District's wireless networking capabilities.

Acceptable Use of E-Mail, Policy Implementing Section 6.21.3 – Revised

The revision addresses the sending of "broadcast" e-mails to staff without adhering to the prescribed District procedure. This policy revision will again be shared with the Board in October as a second reading.

Procedures for Policy Violation, Policy Implementing Section 6.21.4 – Revised

One of the revisions to Procedures for Policy Violation, Policy Implementing Section 6.21.4 adds language to complement the suggested revisions to Acceptable Use of E-Mail, Policy Implementing Section 6.21.3. The Board will review and possibly take action on this policy implementing section as a second reading on October 15, 2007.

Testing Results

Student performance data for ACT, SAT, and AP assessments, which was compiled and analyzed by Director of Curriculum Scott Eggerding and Director of Assessment and Research Julia Brenson, was shared with the Board. In addition to our high number of National Merit Semifinalists and Commended students from the Class of 2008, the mean ACT composite of 23.8 for the Class of 2007 is the highest in the history of Lyons Township High School. Mr. Eggerding also stated that the SAT composite, critical reading, and math scores for the same group of students are at a ten-year high, and that more students took more AP exams than ever before; additionally, the percent of tests taken that were credited with a score of "3" or higher are at a high of 92%. Mr. Pera commented that the testing achievement was

excellent news. Dr. Sprague wondered whether there was a way to gauge why the Class of 2008 has performed so favorably on testing. Mr. Eggerding responded that more sophomore students were targeted to take the PSAE--the test that designates National Merit recipients--and as a result, more students did, in fact, take the test, which produced a larger group of semifinalists and commended students.

Report on Teacher Summer Workshops 2007

Mr. Eggerding reported that 15 individuals participated in nine summer workshops. The District met the needs for professional development while reducing costs; total expenditures amounted to \$10,153.33. Workshops included the creation of our new Chinese curriculum, Project CRISS literacy training, and the support of our ESP and LT Reads programs.

School Board Calendar for October 2007

The Board scheduled upcoming committee meeting dates for the month of October.

ACTION NO. 17: Approval of Consent Agenda

Dr. Polacek moved, seconded by Mr. Purcell, to approve the Consent Agenda as presented.

LTHS Monthly Financials

Approval of Lyons Township High School monthly bills in the amount of \$3,998,902.61.

Approval of Lyons Township High School financial statement for the month ending August 31, 2007.

LADSE Financials

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$498,739.65.

Approval of LaGrange Area Department of Special Education financial statement for the month ending August 31, 2007.

HUMAN RESOURCES

LTHS Buildings and Grounds, Classified/Non-Contractual, and ParaEducator Staff Employment Recommendations

Employment

Kathleen Blank, North Campus, College/Career ParaEducator, effective August 23, 2007.

Jaime Bronuskas, South Campus, Transition Program ParaEducator, effective September 10, 2007.

Susan Chmura, South Campus, Special Education ParaEducator, effective September 10, 2007.

Karen Hagl, North Campus Physical Education-Pool ParaEducator, effective October 1, 2007.

Linda Heilenbach, Administrative Assistant in Student Activities, Level 5, effective August 23, 2007.

Stephen Klir, South Campus, Special Education ParaEducator, effective September 12, 2007.

Daniel Paufve, South Campus, Alternative School ParaEducator, effective September 12, 2007.

Georgina Penunuri, South Campus, Transition Program Paraeducator, effective September 4, 2007.

David Sandoval, Temporary Custodian, 2nd shift, North Campus, effective September 7, 2007.

Sara Zajac, South Campus, Special Education ParaEducator, effective August 23, 2007.

Reassignment

Marlene Hoffman, from an Assistant Principal Administrative Assistant, Level 4 to an Administrative Assistant in Global Studies, Level 5, North Campus, effective September 10, 2007.

Sandra Marciniak, from a Student Assistant to an Assistant Principal Administrative Assistant, Level 4, effective September 17, 2007.

Resignation

Cathleen Ferguson, Administrative Assistant in Global Studies, effective September 4, 2007.

Kathryn Ironside, North Campus Math/Science ParaEducator, effective August 20, 2007.

Michael Murphy, South Campus Transition ParaEducator, effective August 31, 2007, pending position available upon return from student teaching. If no position is available, then a resignation will be in effect.

James Noffsinger, Systems Administrator, effective September 5, 2007.

Susan Seiple, Administrative Assistant, Associate Principal, Level 3, effective September 25, 2007.

LADSE Employment Recommendations

Employment

Danielle Yenter- .8 Physical Therapist, subject to the Local funding program, beginning August 20, 2007.

Jennifer Schaffer - 1.0 School Psychologist, subject to the Local funding program, beginning August 20, 2007.

Nagat Ali - 1.0 ParaEducator, subject to the Local funding program, beginning August 20, 2007.

Nancy Catrambone - 1.0 ParaEducator, subject to the Local funding program, beginning August 20, 2007.

Wendy Pelletiere - 1.0 ParaEducator, subject to the Local funding program, beginning August 20, 2007.

Annette DeVeno - 1.0 ParaEducator, subject to the Local funding program, beginning August 28, 2007.

Stuart Griffith - 1.0 ParaEducator, subject to the Local funding program, beginning August 20, 2007.

Lauren Swaufield - 1.0 ParaEducator, subject to the Local funding program, beginning August 20, 2007.

Daniel Bentley - 1.0 ParaEducator, subject to the Local funding program, beginning August 20, 2007.

Karen Connor - 1.0 ParaEducator, subject to the Local funding program, beginning August 20, 2007.

Naomi Schulthies - 1.0 ParaEducator, subject to the Local funding program, beginning August 20, 2007.

Rene' Lewansky - 1.0 DHH Signing Aide, subject to the Local funding program, beginning August 20, 2007.

Kristy Albertson - 1.0 ParaEducator, subject to the Local funding program, beginning August 20, 2007.

Nancy Jarrick - .2 Speech Language Pathologist, subject to the Local funding program, beginning August 20, 2007.

Debra Supple - 1.0 ParaEducator, subject to the Local funding program, beginning August 20, 2007.

Jacquelyn Suprenant - .84 RN/ED. Assistant, subject to the Local funding program, beginning September 4, 2007.

Holly Parsons - 1.0 ParaEducator, subject to the Local funding program, beginning August 20, 2007.

Laura Kaehler - 1.0 Family Services Facilitator (short term leave replacement) subject to the Local funding program, beginning August 29, 2007.

Resignations

Bridget Buending - 1.0 ParaEducator effective 8/20/2007.

Rachel Dickerson - .8 ParaEducator effective 8/20/2007.

Geraldine Bergfield - 1.0 Teacher effective 8/17/2007.

Anne Harrell - 1.0 DHH Interpreter effective 8/16/2007.

Maria Vaca - 1.0 ParaEducator effective 8/14/2007.

Maria Ramos - 1.0 DHH Signing Aide effective 8/14/2007.

Minutes:

Regular Meeting – Open and Closed Sessions – August 20, 2007

Curriculum Committee – September 6, 2007

Technology Committee – September 7, 2007

Human Resources Committee – September 12, 2007

Donation of Equipment/Supplies

1. A \$1350 cash donation to the Music Department for the purchase of a bass for Orchestra, by an anonymous donor.

ISBE Application for Recognition of Schools 2007-2008

Summer School Graduates 2007

National Hispanic Institute National Great Debate Trip

Lion Trip to NSPA/JEA Fall Convention in Philadelphia

TAB Trip to NSPA/JEA fall Convention in Philadelphia

On roll call:

Ayes: Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Pera
Nays: None
Abstain: None
Absent: Mrs. Alderman, Mr. Kohlstedt

The motion was adopted.

ACTION NO. 18: Adjournment into Closed Session

Mr. Polich moved, seconded by Dr. Sprague, to adjourn the meeting into Closed Session to discuss a potential collective negotiating matter, the sale or acquisition of real property, and potential litigation.

On roll call:

Ayes: Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Pera
Nays: None
Abstain: None
Absent: Mrs. Alderman, Mr. Kohlstedt

The motion was adopted, and at 8:15 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 8:37 p.m., the meeting reconvened in Open Session.

ACTION NO. 19: Adjournment

Dr. Polacek moved, seconded by Mr. Polich, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 8:37 p.m.

President:

Secretary: