

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
 BOARD OF EDUCATION
 MINUTES OF REGULAR MEETING
 BOARD-CONFERENCE ROOM
 TUESDAY, FEBRUARY 19, 2008
 7:00 p.m.

BOARD OF EDUCATION

PRESENT **ABSENT**

Mr. Mark N. Pera, President	<u>X</u>	---
Mr. James A. Kohlstedt, Vice President	<u>X</u>	---
Dr. Arthur W. Sprague, Jr., Secretary	<u>X</u>	---
Mrs. Heather H. Alderman	<u>X</u>	---
Dr. John T. Polacek	<u>X</u>	---
Mr. Allen D. Polich	<u>X</u>	---
Mr. William F. Purcell (arrived 7:07pm)	<u>X</u>	---
Ms. Carolyn Achepohl (arrived 7:30pm)	<u>X</u>	---

STAFF PRESENT

Dr. Dennis Kelly	Ms. Joyce Marine	Mr. Scott Eggerding
Dr. Tim Kilrea	Mr. David Sellers	Mr. Dave Franson
Ms. Jennifer Bialobok	Mr. Ed Tennant	Mr. Jeremy Vrtis
Mr. Bob Sherman	Ms. Jamie Rey	Ms. Leslie Stickels
Ms. Zuellen Wiersma		

VISITORS PRESENT

Ms. Joyce McFadden	Ms. Cecelia Konovsky	Mr. Ken Mulderink
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CALL TO ORDER

The meeting was called to order by President Mark Pera at 7:00 p.m.

ACTION NO. 1: Agenda Approval/Order of Business

Dr. Polacek moved, seconded by Dr. Sprague, to approve the agenda as presented.

By unanimous voice vote, the motion was adopted.

ACTION NO. 2: Adjournment into Closed Session

Dr. Polacek moved, seconded by Dr. Sprague, to adjourn the meeting into Closed Session to discuss potential litigation, confidential student and personnel matters, and to review Closed Session documentation.

On roll call:

Ayes: Mrs. Alderman, Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Kohlstedt, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Purcell

The motion was adopted, and at 7:01 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 7:30 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

PUBLIC HEARING – Veteran’s Day Waiver Request

Mr. Pera opened the Public Hearing regarding the Veteran’s Day Waiver Request and asked for visitors’ comments.

ACTION NO. 3: Close Public Hearing

There being no comments from the public, Dr. Polacek moved, seconded by Mrs. Alderman, that the Public Hearing be closed.

By unanimous voice vote, the motion was adopted.

OPEN SESSION – COMMUNICATIONS

On behalf of the Fine Arts Division, Faculty Association President Jeremy Vrtis thanked the Board for the support of their division’s programs. Two members of the Fine Arts Division, Jamie Rey and Zuellen Wiersma, introduced themselves to the Board.

Local resident Cecelia Konovsky asked for a follow-up regarding her concerns voiced at the December 2007 Board meeting about the South Campus boys athletic room. Dr. Kelly responded that in the summer of 2009, the locker rooms may be expanded. Ms. Konovsky asked what can be done in the meantime to provide adequate shower facilities for the boys’ football team, to which Mr. Sellers responded that players can be directed to another available area. Ms. Konovsky also requested whether the use of a towel service can be brought back. Mr. Kohlstedt answered that use of a towel service was discontinued due to the extremely high cost, and Mr. Pera added that the matter will be revisited. Mr. Kohlstedt also noted that perhaps these issues are not facilities issues but health and hygiene issues; reinforcing students to shower after strenuous sports activities should instead be addressed.

STUDENT COUNCIL REPORT

Student Representative to the Board, Carolyn Achepohl, reported that both the All-School Assembly and Pack the Place were very successful. Upcoming events include this weekend’s play, *Crazy for You*, and the March 15th King of Hearts Dance.

SUPERINTENDENT'S DISTRICT REPORT

Dr. Kelly introduced LT Community Advisory Council co-chair, Joyce McFadden, who then reviewed LTCAC recommendations from their previous two meetings. The group's consensus from their October 17, 2007 meeting was to recommend a lower student/counselor ratio, to add additional support staff in the career/counseling center, and to utilize additional support staff to support lower- to middle-achieving students. The December 12, 2007 meeting consensus offered the following recommendations: use environmentally safe cleaning products and utilize a better recycling plan with decreased paper usage as the goal along with better recycling education for students and staff. The LTCAC commended the district for using energy-efficient lighting. Mr. Sellers mentioned that teacher Will Meuer is the advisor of LT's Recycling Club; the club is collecting paper from the classrooms and offices. Mr. Franson also noted that teacher Barb Giegerich writes a "fun fact" about recycling for the weekly staff bulletin and asks that staff members share those facts with students.

Dr. Kelly reminded the Board about the March 11th joint meeting of the Lyons Township Boards of Education at Park Jr. High; the topic will be to discuss the K-12 Data Consortium. Estimated costs to maintain a K-12 database will be provided to the Board at the March meeting.

Dr. Kelly reviewed the staff and student climate surveys, recommending the following: expand efforts to monitor, control, and reduce student bullying by conducting focus groups with students and providing an in-service to students and staff on how to increase personal responsibility to one another; hold meetings with students and staff on disciplinary issues; develop/implement a plan to improve relations between students from different backgrounds; and hold staff focus groups on communications and shared decision making. Dr. Kelly also suggested that future surveys be administered to students in a formal, supervised setting because feedback he received indicated that many students who took the survey did not take it seriously. Additionally, the style of the survey questions needs to be more consistent.

UNFINISHED BUSINESS

ACTION NO. 4: 2008-2009 Textbook/Instructional Material Change Recommendations

Mr. Purcell moved, seconded by Dr. Polacek, to approve all requests and budget figures as presented regarding the 2008-2009 textbook/instructional material change recommendations.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Mr. Polich, Dr. Polacek, Mr. Kohlstedt, Mrs. Alderman,
Mr. Pera

Nays: None

Abstain: None

Absent: None

The motion was adopted.

ACTION NO. 5: Transportation – Post-Trip Inspections and Erratic Driving Reports Policy

Mr. Purcell moved, seconded by Dr. Polacek, to adopt the Transportation – Post Trip Inspections and Erratic Driving Reports policy.

By unanimous voice vote, the motion was adopted.

NEW BUSINESS

ACTION NO. 6: Veteran’s Day Waiver

Dr. Polacek moved, seconded by Mr. Purcell, to approve the waiver request to observe the Veteran’s Day holiday on the Friday closest to the 11th of November.

By unanimous voice vote, the motion was adopted.

This action allows Lyons Township High School to more appropriately recognize and honor veterans on the actual November 11th Veteran’s Day because students will be in attendance.

ACTION NO. 7: Summer 2008 Project Bids

Mr. Kohlstedt moved, seconded by Dr. Polacek, to approve the following summer 2008 project bids: 1) Vaughan roof replacement; 2) West Field renovations; 3) Additional 2008 remodeling projects (replacement of condensate pumps, unit ventilators and the cooling tower and chiller, remodeling of the Little Theater, Library and conversion of the Simulator Room into the Athletic Training Room); 4) classrooms/hallways: asbestos abatement; 5) classrooms/hallways: ceiling tile/lighting replacement; and 6) classrooms/hallways: flooring replacement.

On roll call:

Ayes: Mr. Purcell, Mr. Polich, Dr. Polacek, Mr. Kohlstedt, Mrs. Alderman, Dr. Sprague,
Mr. Pera
Nays: None
Abstain: None
Absent: None

The motion was adopted.

The approximate cost for the approved projects amounts to \$2,089,234. Mr. Kohlstedt noted that some of the bids were higher than anticipated due to increased steel costs.

ACTION NO. 8: Resolution Authorizing Notice to Remedy

Dr. Polacek moved, seconded by Mr. Kohlstedt, to adopt the Resolution authorizing Notice to Remedy on the tenured certified employee named in the Closed Session of the February 19, 2008 Board of Education meeting.

On a majority voice vote of five ayes and two nays, the motion was adopted.

K-12 Summer Workshop on Effectively Utilizing K-12 Test Data

Dr. Kelly reported that national consultant, Victoria Bernhardt, will facilitate a workshop for a target group of mid-level administrators from LT and our associate schools, who in turn will train teachers from the school districts on effectively utilizing K-12 test data. The workshop is scheduled for the week of June 9. More information on the proposal, including workshop goals, number of participants, and costs will be brought to the Board at the March Board meeting.

Summer Reading and Math Program Report

Mr. Eggerding shared information about the 2007 summer reading, math, and Read 180 programs. A high percentage of students enrolled in the programs improved their test scores during the first semester of the 2007-2008 school year; however, Mr. Eggerding pointed out that a good percentage of students who were invited to be in the programs but chose not to participate also improved their test scores. Mr. Eggerding would like to see an increase in enrollment in these summer programs. His recommendations include the following: continue to offer the summer bridge programs along with free transportation to the programs; improve the selection process for the programs; and improve the curriculum in the programs to better align with the freshman year courses in the humanities, math, and Special Education reading. Mr. Kohlstedt asked whether there are incentives that can be offered to draw more students into the programs. Mr. Pera questioned whether enough benefits are being realized from the programs. Mr. Eggerding remarked that the students who participated in the summer programs felt very positive about their experiences.

School Board Calendar for March 2008

The Board scheduled upcoming committee meeting dates for the month of March.

Prior to the Consent Agenda vote, Dr. Sprague stated that after reviewing the Closed Session documentation, the Board determined that only the written minutes of the Closed Session portions of Board meetings from June 2007 through December 2007 would be released under the Consent Agenda and that any recordings of Closed Session during that time period would still require confidentiality. The Board additionally determined that audiotapes of Closed Session meetings of March 2006 through June 2006 could now be destroyed.

ACTION NO. 9: Approval of Consent Agenda

Dr. Polacek moved, seconded by Dr. Sprague, to approve the Consent Agenda as presented.

LTHS Monthly Financials

Approval of Lyons Township High School monthly bills in the amount of \$4,822,035.34

Approval of Lyons Township High School financial statement for the month ending January 31, 2008.

LADSE Financials

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$1,352,718.02.

Approval of LaGrange Area Department of Special Education financial statement for the month ending January 31, 2008.

HUMAN RESOURCES

LTHS Buildings/Grounds, Classified/Non-Contractual, and/or ParaEducator Staff

Employment

Nancy Kleinick, Level 5 Administrative Assistant in Buildings and Grounds, effective January 23, 2008.

Ashley Whirity, North Campus Pool ParaEducator, effective February 11, 2008.

Reassignment

David Brown, from a Systems Specialist to a Systems Administrator, effective February 1, 2008.

Retirement

Dolores Higgins, North Campus Level 4 Administrative Assistant, Secretary for Assistant Principals, effective June 15, 2008.

Sandra Mologousis, North Campus Level 4 Administrative Assistant, Secretary for Assistant Principals, effective June 15, 2008.

Termination

Connie Spaulding, Temporary Custodian, effective February 1, 2008.

LTHS Administrative and/or Certified Staff

Leave of Absence

Jennifer Fanta, Alternative Program/Special Education, May 2, 2008-June 6, 2008.

LADSE

Employment

Emily McKenna - .5 ParaEducator, subject to the Local funding program, beginning January 22, 2008.

Brian Parker - 1.0 ParaEducator, subject to the Local funding program, beginning January 28, 2008.

Camille Pridmore - 1.0 ParaEducator, subject to the Local funding program, beginning January 29, 2008.

Cathy Heyderman - .5 ParaEducator, subject to the Local funding program, beginning February 6, 2008.

Mark Recker - Transition Counselor, subject to the Local funding program, beginning January 11, 2008.

Leave of Absence

Meaghan McAndrew - 1.0 ParaEducator effective January 23, 2008 for illness.

Michaela Jozsa - 1.0 ParaEducator effective 4/21/2008 approximately through June 6, 2008.

Resignations

Iris Vargas - 1.0 ParaEducator effective February 15, 2008.

Retirement

Elizabeth Barr - 1.0 School Social Worker effective June 30, 2009.

Lois Miller 1.0 Executive Assistant to the Executive Director, effective June 30, 2012.

Minutes:

Regular Meeting – Open and Closed Sessions – January 22, 2008

Curriculum Committee – February 14, 2008

Human Resources Committee – February 15, 2008

January 2008 Graduates

Science Olympiad State Tournament

Release of Closed Session Documentation

Closed Session Minutes Approved for Release

June 18, 2007

August 20, 2007

September 17, 2007

October 15, 2007

November 19, 2007

December 17, 2007

Closed Session Audiotapes to be Destroyed

March 1, 2006	March 13, 2006	March 20, 2006
April 17, 2006	May 2, 2006	May 10, 2006
May 15, 2006	May 22, 2006	June 13, 2006
June 19, 2006		

Retirement Celebration

Scholarships

1. British Home Nurse Mentoring Scholarship
2. Jimmy Reynolds Memorial Scholarship
3. Community Bank of Western Springs Scholarship
4. James A. Wright Memorial Scholarship

Lion Trip to NSPA/JEA Spring 2008 Convention

Tab Trip to NSPA/JEA Spring 2008 Convention

Disposal of Surplus Property

Congressional Debate IHSA & ICDA Tournaments

On roll call:

Ayes: Mrs. Alderman, Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Kohlstedt,
Mr. Pera
Nays: None
Abstain: None
Absent: None

The motion was adopted.

ACTION NO. 9: Adjournment into Closed Session

Dr. Polacek moved, seconded by Dr. Sprague, to adjourn the meeting into Closed Session to discuss confidential employment matters.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Mr. Polich, Dr. Polacek, Mr. Kohlstedt, Mrs. Alderman,
Mr. Pera
Nays: None
Abstain: None
Absent: None

The motion was adopted, and at 8:40 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 10:15 p.m., the meeting reconvened in Open Session.

ACTION NO. 10: Adjournment

Dr. Sprague moved, seconded by Mr. Polich, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 10:15 p.m.

President:

Secretary: