

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
 BOARD OF EDUCATION
 MINUTES OF REGULAR MEETING
 BOARD-CONFERENCE ROOM
 TUESDAY, JANUARY 22, 2008
 7:00 p.m.

BOARD OF EDUCATION

PRESENT **ABSENT**

Mr. Mark N. Pera, President	<u>X</u>	<u> </u>
Mr. James A. Kohlstedt, Vice President		<u>X</u>
Dr. Arthur W. Sprague, Jr., Secretary	<u>X</u>	<u> </u>
Mrs. Heather H. Alderman	<u>X</u>	<u> </u>
Dr. John T. Polacek	<u>X</u>	<u> </u>
Mr. Allen D. Polich	<u>X</u>	<u> </u>
Mr. William F. Purcell	<u>X</u>	<u> </u>
Ms. Carolyn Achepohl (arrived 7:30pm)	<u>X</u>	<u> </u>

STAFF PRESENT

Dr. Dennis Kelly	Ms. Joyce Marine	Dr. Tim Kilrea
Mr. David Sellers	Mr. Dave Franson	Mr. Scott Eggerding
Ms. Jennifer Bialobok	Mr. Ed Tennant	Mr. Jeremy Vrtis
Mr. Bill Soltys	Ms. Leslie Stickels	

VISITORS PRESENT

No one signed in.

CALL TO ORDER

The meeting was called to order by President Mark Pera at 7:00 p.m.

ACTION NO. 1: Agenda Approval/Order of Business

Dr. Polacek moved, seconded by Dr. Sprague, to approve the agenda as presented.

By unanimous voice vote, the motion was adopted.

ACTION NO. 2: Adjournment into Closed Session

Dr. Polacek moved, seconded by Dr. Sprague, to adjourn the meeting into Closed Session to discuss confidential student and personnel issues.

On roll call:

Ayes: Mrs. Alderman, Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted, and at 7:00 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 7:30 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

OPEN SESSION – COMMUNICATIONS

LTHS Faculty Association President, Jeremy Vrtis, thanked the Board for their attention to the Alternative School, adding that teachers in the program are very appreciative.

He next acknowledged Will Meuer and Issa Daoud, teachers in the Global Studies Division, who were in attendance at the Board meeting.

STUDENT COUNCIL REPORT

Student Representative to the Board, Carolyn Achepohl, reported the following: 1) Brownstock provided a great opportunity for students to demonstrate their talents and 2) the All-School Assembly is January 25 followed by Pack the Place on January 26.

SUPERINTENDENT'S DISTRICT REPORT

Dr. Kelly presented this month's Vita Plena to Chris Foley, a long-time teacher in the Special Ed Department. During her tenure at LT, Ms. Foley has taught a variety of Special Ed classes and has always done anything and everything she could do to help either the students or the Special Ed program; she goes out of her way to work with students to ensure their success.

Ms. Foley thanked everyone for their support and said she will cherish her award always.

Dr. Kelly next recognized the following fifteen All-State Musicians from LT: Melissa Adamson, Maggie Boland, Phillip Brown (repeat honoree), Nora Burke, Allison Chambers, Nick Covey, Meredith Dost, Zoe Emmons (3rd All-State title for orchestra), Toby Foster, Justyn Jost, Michael Marik (repeat honoree), Allison Miller, Kate Rozycki, Nick Tannura, and Paul Vaccarello. These students went through a challenging audition process to be chosen as members of either the All-State honors ensembles or All-State ensembles. They represent each area of music—choir, band, and orchestra—and are considered among the elite high school musicians in the state of Illinois. Mr. Pera presented the All-State musicians with Certificates of Recognition. Dr. Kelly next recognized the Music Department and asked Assistant Fine Arts Division Chair, Ron Kiesewetter, to introduce members of the Music Department in attendance at the Board meeting: Connie Lyda, Mark Dahl, Huei Pan, Jane Ewing, and Division Chair, Les Stickels. Last, Mr. Kiesewetter recognized the parents of the student musicians for their role in their students' achievement.

Dr. Kelly provided a quarterly progress update of the 2007-2008 School District Goals, most of which relate to improving student test performance. Currently we are working with staff and students to

maximize potential and performance on high-stake tests, most notably the ACT test taken junior year. Training sessions for LT staff to teach ACT prep classes will be scheduled, and students will be encouraged to sign up for these classes. Free ACT prep classes will be offered to students with IEPs or who receive free or reduced lunch waivers. Also offered to all our students is an online tool to study for the ACT, actionlineprep.com. Dr. Kelly additionally noted that LT will offer a program beginning in February to teach basic English skills free-of-charge to our non-English speaking parents.

Dr. Kelly reported on the progress of the Lyons Township Data Consortium (LTDC), whose purpose is to develop a K-12 database, which will assist in standardizing test data in our K-12 township schools and standardizing how that data is used. The ultimate goal is to put accurate, reliable student achievement data in the hands of teachers across Lyons Township so they could modify and improve instruction in their classrooms. The LTDC will be further discussed at the March 11, 2008 joint township Boards of Education meeting, which will be attended by Board members and superintendents from Districts 101, 102, 103, 105, 106, 107, and 204. Dr. Kelly is also working on a proposal for a K-12 summer curriculum program that will train a select group of staff members from LT and our associate school districts on the knowledge and skills they will need to work with teachers on effectively utilizing test data; more information will be forthcoming to the Board at the February meeting.

NEW BUSINESS

2008-2009 Textbook/Instructional Material Change Recommendations – 1st Reading

Mr. Eggerding presented as a first reading textbook/instructional material change recommendations for the 2008-2009 school year. The proposed texts and materials will be on display for the coming month and will be presented to the Board as a second reading at the February meeting. Mr. Eggerding pointed out that the books being recommended for new editions are at least five years old.

ACTION NO. 3: Actuarial Services for Financial Reporting

Dr. Polacek moved, seconded by Dr. Sprague, to engage the services of Donlon & Associates for completion of the Government Accounting Standards Board (GASB), Statement Number 45, valuation of Other Postemployment Benefits, to be billed at an hourly rate of \$175 for a total amount not to exceed \$7,000.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Mr. Polich, Dr. Polacek, Mrs. Alderman, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted.

Donlon & Associates will complete an actuarial study that concerns payment of single medical coverage to the Teachers' Retirement System on behalf of retired LT teachers and administrators up to the age of their Medicare eligibility. This actuarial study is necessary in order to complete the 2007-2008 audit.

Transportation – Post-Trip Inspections and Erratic Driving Reports Policy – 1st Reading

Mr. Sellers presented the first reading of the Transportation-Post Trip Inspections and Erratic Driving Reports policy, which is mandated by Illinois law. The Board will vote to adopt this policy at its February meeting.

Academic Program Guide

Mr. Eggerding shared the 2008-2009 *Academic Program Guide* (APG) with the Board, explaining that the book provides students with as much information as possible to make appropriate choices when selecting courses for the next school year. The APG is also available and kept current on on the LT website.

School Board Calendar for February 2008

The Board scheduled upcoming committee meeting dates for the month of February.

ACTION NO. 4: Approval of Consent Agenda

Dr. Polacek moved, seconded by Dr. Sprague, to approve the Consent Agenda as presented.

LTHS Monthly Financials

Approval of Lyons Township High School monthly bills in the amount of \$4,705,212.19.

Approval of Lyons Township High School financial statement for the month ending December 31, 2007.

LADSE Financials

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$1,425,710.66.

Approval of LaGrange Area Department of Special Education financial statement for the month ending December 31, 2007.

HUMAN RESOURCES

LTHS Buildings/Grounds, Classified/Non-Contractual, and/or ParaEducator Staff

Employment

Madeline Foster, North Campus Custodian, effective December 17, 2007.

Joan Hofrichter, Level 5 Administrative Assistant, Special Education, effective January 28, 2008.

Terence Martinka, Student Assistant/Locker Room South Campus; effective January 10, 2008.

Resignation

Marcia Malek, South Campus Secretary for Buildings and Grounds, effective February 1, 2008.

Mary Ann Vissat, Network Technician, effective January 9, 2008.

LADSE

Employment

Joshua Collins - 1.0 DHH Signing Aide, subject to the Local funding program, beginning January 7, 2008.

Nathan Noel - 1.0 DHH Interpreter, subject to the Local funding program, beginning January 7, 2008.

Mailyn Hill - 1.0 DHH Interpreter, subject to the Local funding program, beginning January 7, 2008.

Stephanie Morse - 1.0 Occupational Therapist, subject to the Local funding program, beginning January 14, 2008.

Megan Meyer - 1.0 ECE Teacher, subject to the Local funding program, beginning January 14, 2008.

Dovie Dixon - 1.0 RN/Ed.Assistant, subject to the Local funding program, beginning January 10, 2008.

Stephanie Morse - 1.0 Occupational Therapist, subject to the Local funding program, beginning January 14, 2008.

Leave of Absence

Alyson Piagnarelli - .8 Speech Language Pathologist, effective approximately 3/5/2008.

Minutes:

Regular Meeting – Open and Closed Sessions – December 17, 2007

Superintendent’s Search Ad Hoc Committee of the Whole – January 2, 2008

Technology Committee – January 10, 2008

Curriculum Committee – January 15, 2008

Donations

1. Telescope, lenses, mount and tripod, valued at \$125.00, to the Science Department (Astronomy classes), by Mrs. Marilyn Schoenheider.
2. 1995 Honda Civic LX, valued at \$2,000, to the Applied Arts Department, by Mrs. Judith Kostal.

Eurythmics Trip to National High School Dance Festival, March 2008

District Improvement Plan

Telephone System Lease

On roll call:

Ayes: Dr. Polacek, Mr. Purcell, Mrs. Alderman, Dr. Sprague, Mr. Polich, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted.

ACTION NO. 5: Adjournment into Closed Session

Dr. Sprague moved, seconded by Dr. Polacek, to adjourn the meeting into Closed Session to discuss confidential student, personnel, and employment matters.

On roll call:

Ayes: Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mrs. Alderman, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted, and at 8:10 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 9:40 p.m., the meeting reconvened in Open Session.

ACTION NO. 6: Student #398xxx

Mr. Polich moved, seconded by Dr. Polacek, to expel Student #398xxx, effective immediately through the end of first semester of the 2008-2009 school year, and additionally offer to pay tuition and transportation costs for the student to attend the Ombudsman Educational Services Program during the term of his expulsion provided the student is accepted into the program.

On roll call:

Ayes: Mr. Purcell, Mr. Polich, Dr. Polacek, Mrs. Alderman, Dr. Sprague, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted.

ACTION NO. 7: Certified Employee

Dr. Polacek moved, seconded by Dr. Sprague, to remove the tenured, certified employee named in the Closed Session of the January 22, 2008 Board of Education meeting from all extra-curricular positions and to issue a Notice to Remedy that will be placed in the employee's personnel file.

On roll call:

Ayes: Dr. Sprague, Dr. Polacek, Mr. Polich, Mr. Pera
Nays: Mr. Purcell, Mrs. Alderman
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted.

ACTION NO. 8: Consultant Search Services

Mr. Polich moved, seconded by Dr. Polacek, to employ the consulting firm of Hazard, Young, Attea & Associates, Ltd. to assist in a search for Superintendent of Schools for Lyons Township High School District 204 at a cost not to exceed \$25,000.

On roll call:

Ayes: Mrs. Alderman, Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Kohlstedt

The motion was adopted.

Hazard, Young, Attea & Associates, Ltd. will provide consulting services to the Board of Education to assist in identifying Dr. Kelly's successor upon his retirement in June 2009.

ACTION NO. 9: Adjournment

Dr. Polacek moved, seconded by Mr. Polich, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 9:45 p.m.

President:

Secretary: