

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
BOARD-CONFERENCE ROOM
MONDAY, JUNE 16, 2008
7:00 p.m.

BOARD OF EDUCATION

PRESENT

ABSENT

Mr. Mark N. Pera, President	<u>X</u>	___
Mr. James A. Kohlstedt, Vice President	<u>X</u>	___
Dr. Arthur W. Sprague, Jr., Secretary	<u>X</u>	___
Mrs. Heather H. Alderman	<u>X</u>	___
Dr. John T. Polacek	<u>X</u>	___
Mr. Allen D. Polich	<u>X</u>	___
Mr. William F. Purcell	<u>X</u>	___

STAFF PRESENT

Dr. Dennis Kelly	Ms. Joyce Marine	Mr. David Sellers
Dr. Tim Kilrea	Mr. David Franson	Mr. Scott Eggerding
Ms. Jennifer Bialobok	Mr. John Grundke	Mr. Brian Nolan
Mr. Chris Cabaj		

VISITORS PRESENT

Ms. Margaret R. Peterson Mr. Charles Porter

CALL TO ORDER

Mr. Pera called the meeting to order at 7:00 p.m.

ACTION NO. 1: Agenda Approval/Order of Business

“Cement Work at South Campus” was pulled from the Consent Agenda and will be rebid. Additionally, Consent Agenda items, “Township Treasurer Expenditure” and “Data Consortium Startup and Training Expenses,” were pulled to discuss separately before voting on them as part of the Consent Agenda. Dr. Sprague then moved, seconded by Dr. Polacek, to approve the agenda as amended.

By unanimous voice vote, the motion was adopted.

ACTION NO. 2: Adjournment into Closed Session

Dr. Polacek moved, seconded by Dr. Sprague, to adjourn the meeting into Closed Session to discuss confidential information regarding salaries of employee groups.

On roll call:

Ayes: Mrs. Alderman, Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Kohlstedt, Mr. Pera
Nays: None
Abstain: None
Absent: None

The motion was adopted, and at 7:00 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 7:35 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

OPEN SESSION – COMMUNICATIONS

None

SUPERINTENDENT'S DISTRICT REPORT

Dr. Kelly shared many of the positives of the past school year as they related to the 2007-2008 school district goals: 22 seniors were named National Merit Finalists; the average ACT score, 23.8, was the highest in the school district's history; five students received perfect ACT scores this past April; all juniors in study hall will be able to take the ACT prep course next school year; an ACT practice test will be administered to all juniors; and very good progress is being made with the creation of the township-wide Data Consortium, where the first round of training was recently completed. Dr. Kelly also noted that the Transition Program underwent major revisions, putting in place a Humanities Program for English and History, but maintaining the Transition Program for Math and Science. We're starting to track minority student achievement; once the final grades are analyzed, a report will be generated at the end of the summer. Dr. Kelly reported that the success in the adult English language classes has kindled sufficient interest to provide further opportunities for our Hispanic parents through an online community learning center affiliated with a large university in Mexico. Completing his end-of-year goal report, Dr. Kelly noted that an anti-bullying campaign will be developed for next year to reduce suspensions.

Dr. Kelly next thanked Kris Costopoulos for her efforts on behalf of Relay for Life, a significant community event that raised \$114,000, and North Campus Associate Principal Ed Piotrowski, along with North Campus Administrative Assistant Linda Gilfillan, for a successful graduation. 856 seniors participated in the June 8th ceremony; 80 faculty members marched in the ceremony and an additional 40 staff members assisted in the process.

Last, Dr. Kelly mentioned that the two Data Consortium workshops were held; the first two-day workshop was attended by superintendents and administrators, and the second two-day workshop was a data coaching workshop. The initial task will be for each associate district to put together a school district portfolio. Dr. Kelly emphasized that gathering and inputting information will be a demanding process that will take a lot of time.

NEW BUSINESS

ACTION NO. 3: Amended School-Year Calendar 2007-2008

Dr. Polacek moved, seconded by Mr. Kohlstedt, to approve the amended school-year calendar for 2007-2008.

By unanimous voice vote, the motion was adopted.

This Board action officially eliminated the unused emergency days from the 2007-2008 school-year calendar and declared June 5, 2008 as the last official day of student attendance. The District met the 176 accumulated days as required by law to qualify for general state aid.

ACTION NO. 4: IRS 403b Cooperative Membership

Dr. Polacek moved, seconded by Mr. Purcell, to approve the Intergovernmental Agreement to join the Suburban Schools Consortium for Annuity Compliance.

On roll call:

Ayes: Mr. Polich, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Kohlstedt, Mrs. Alderman, Mr. Pera
Nays: None
Abstain: None
Absent: None

The motion was adopted.

This agreement also includes LADSE because we are the fiscal agent for the special ed cooperative.

ACTION NO. 5: IRS 403b Third-Party Administrator Services

Dr. Polacek moved, seconded by Dr. Sprague, to approve Gatekeeper Administration & Consulting Services, LLC 403(b) “Gatekeeper” Services Agreement.

On roll call:

Ayes: Dr. Polacek, Mr. Purcell, Mrs. Alderman, Dr. Sprague, Mr. Polich, Mr. Kohlstedt, Mr. Pera
Nays: None
Abstain: None
Absent: None

The motion was adopted.

Township Treasurer Expenditure

The Board briefly discussed the Township Treasurer expenditure that is a part of this month’s Consent Agenda. Mr. Sellers clarified that our cost is actually zero because LT staff performs the duties

normally handled by the Township Treasurer's office; even though the salaries of our staff who execute the Treasurer's duties for LT exceed the Treasurer's cost, no reimbursement is due LT. This item will be placed back on the Consent Agenda, but will be further discussed at a future Finance Committee meeting.

Data Consortium Startup and Training Expenses

Mr. Polich questioned the cost of covering travel expenses for the California consultant providing training on the software, saying that there are likely certified partners in the surrounding Chicago area who could facilitate the training; utilizing the services of a local consultant would decrease the travel costs covered by LT. Ms. Brenson responded that the company chosen is one that specializes in educating multiple districts. Mr. Eggerding will research to see whether comparable local consultants are available, which would minimize travel expenses. This item will be placed back on the Consent Agenda for approval.

End-of-Year Summary

Mr. Franson shared with the Board a two-page summary of 2007-2008 school-year highlights. In addition to academic excellence, our students received accolades for their musical, radio, journalistic, and athletic talents, just to name a few of the many areas of expertise. Mr. Franson acknowledged Jennifer Bialobok for compiling "Matters of Pride." He also credited faculty and staff for their contributions to the excellence of LT. Mr. Kohlstedt requested yearly updated summaries and also asked for comparison data with other schools. Dr. Kelly responded with an article comparing LT's AP test scores to those of Riverside Brookfield High School's scores.

2007-2008 Athletic Program Update

Physical Welfare Division Chair John Grundke thanked the Board for their support regarding facilities, the number of co-curriculars offered to students, and Board attendance at events. Mr. Grundke next presented an overview of 2007-2008 athletics.

2007-2008 Activity Program Update

Director of Student Activities, Brian Nolan, provided a year-end summary of 07-08 co-curriculars. He noted that we've had numerous visitors from other schools to observe our highly successful events. Mr. Nolan also mentioned that the topic of fundraising will be discussed at the August Finance Committee meeting.

Annual Review of Prohibited Gifts – Ethics Officer Policy 4.08.2

As stipulated in the Board policy, Prohibited Gifts – Ethics Officer Policy 4.08.2 must be reviewed on an annual basis. Mr. Sellers reported that staff members completed a computer-based training program to build awareness and hold people accountable.

School Board Calendar for July 2008

The Board scheduled committee meeting dates for July 2008.

Prior to the Consent Agenda vote, a question was raised concerning the high cost of the concrete and guard railing work near the South Campus tennis courts. The proposed work is intended to provide a safer venue for spectators and would bring LT up to par with other schools. The Board decided to defer action until February 2009 when the project can be re-bid and hopefully realize more favorable bid results.

ACTION NO. 6: Approval of Consent Agenda

Dr. Polacek moved, seconded by Dr. Sprague, to approve the Consent Agenda as amended.

LTHS Monthly Financials

Approval of Lyons Township High School monthly bills in the amount of \$4,827,124.00.

Approval of Lyons Township High School financial statement for the month ending May 31, 2008.

LADSE Financials

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$1,481,373.89.

Approval of LaGrange Area Department of Special Education financial statement for the month ending May 31, 2008.

HUMAN RESOURCES

LTHS Buildings/Grounds, Classified, and/or ParaEducator Staff

Employment

Juan Rodriguez, South Campus Temporary Custodian, effective June 9, 2008.

Resignation

Brian Graham, South Campus Special Education ParaEducator, effective June 5, 2008.

Anne Viglietta, South Campus Transition ParaEducator, effective June 5, 2008.

LTHS Certified Staff

Employment

Sabrina Beaudry, Special Education, 1.0 F.T.E., effective August 21, 2008, MA, Step 10.

Nora Bowker, Special Education, 1.0 F.T.E., effective August 21, 2008, MA30 Step 4.

Ryan Dehner, Foreign Language, 1.0 F.T.E., effective August 21, 2008, MA, Step 3.

Rebecca Elpus, Music, 1.0 F.T.E., effective August 21, 2008, MA, Step 7.

Yihong Wei, Foreign Language, .8 F.T.E., effective August 21, 2008, MA, Step 1.

Reemployment

Anne Strickland, Student Services, 1.0 F.T.E.

Reassignment

Bradley Anderson, Language Arts, Interim Assistant Division Chair for the 2008-2009 academic year.

Toby Casella, Language Arts, Interim Division Chair for the 2008-2009 academic year.

Leave of Absence

Gretchen Kulat, English, 2008-2009 school year (.4).

Julie White, Mathematics, 2008-2009 school year (.7).

Brian Wolf, Special Education, September 2-23, 2008.

Retirement

Christine Foley, Special Education, June 2011.

Resignation

Lisa Bollow, Assistant Principal, June 30, 2008.

Michelle Meuer, English, June 6, 2008.

LADSE

Leave of Absence

Meghan Busch - .5 School Social Worker, effective September 22, 2008 through January 2, 2009 for maternity.

Victoria Schwarz - .6 School Psychologist, effective October 8, 2008 for maternity.

Resignations

Najat Ali - 1.0 ParaEducator, effective June 6, 2008.

Kristine Herrell - 1.0 School Psychologist, effective end of 2007-2008 school year.

Stuart Griffith - 1.0 ParaEducator, effective end of 2007-2008 school year.

Rogelia Vela - 1.0 ParaEducator, effective end of 2007-2008 school year.

Frank Sampey - 1.0 Speech Language Pathologist, effective end of 2007-2008 school year.

Michelle Imes - 1.0 Speech Language Pathologist, effective end of 2007-2008 school year.

Minutes:

Regular Meeting – Open and Closed Sessions – May 19, 2008

Facilities Committee – May 14, 2008

Finance Committee – May 15, 2008

Curriculum Committee – June 3, 2008

Human Resources Committee – June 11, 2008

Resolution of Appointment to DAOES Board of Directors

Award of Bids

1. SC Tennis Court Repair/Color Coating	First Impression, Inc.	\$28,460.00
2. Wireless Access for External Doors (North/South Campuses)	Anderson Lock	\$59,361.00
3. LTTV Video Equipment	Roscor Corporation	\$95,441.00

Illinois Association of School Boards 2008-2009 Annual Dues

National School Boards Association 2008-2009 Annual Dues

North Central Association (NCA) Accreditation Dues 2008-2009

Classified/Non-Contractual Employees' Salaries for 2008-2009

Student Assistants' Salaries for 2008-2009

Non-Certified Employees' Salaries for 2008-2009

Administrators' Salaries for 2008-2009

Donations

1. 14 chairs for faculty lounge, by Dr. John O'Connell

Stipend Committee Recommendations

1. Student Leadership Club: 6% stipend
2. Environmental/Recycling Club: increase existing stipend to 5% plus add 5% stipend
3. Prism: 2.64% stipend
4. Wrestling: add 13.5% stipend for an assistant coach

Prevailing Wage Resolutions for Lyons 204 and LADSE

Township School Treasurer Expenditure

Study Trip to Cuernavaca, Mexico – March-April 2009

Data Consortium Startup and Training Expenses

Disposal of Surplus Equipment

On roll call:

Ayes: Mr. Purcell, Mr. Polich, Dr. Polacek, Mr. Kohlstedt, Mrs. Alderman, Dr. Sprague, Mr. Pera
Nays: None
Abstain: None
Absent: None

The motion was adopted.

ACTION NO. 7: Adjournment into Closed Session

Dr. Polacek moved, seconded by Dr. Sprague, to adjourn the meeting into Closed Session to discuss confidential employee matters.

On roll call:

Ayes: Mr. Kohlstedt, Dr. Sprague, Mr. Purcell, Mrs. Alderman, Dr. Polacek, Mr. Polich, Mr. Pera
Nays: None
Abstain: None
Absent: None

The motion was adopted, and at 9:03 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 9:50 p.m., the meeting reconvened in Open Session.

ACTION NO. 8: Adjournment

Mr. Polich moved, seconded by Dr. Sprague, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 9:50 p.m.

President:

Secretary: