

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
BOARD OF EDUCATION  
MINUTES OF REGULAR MEETING  
BOARD-CONFERENCE ROOM  
MONDAY, JUNE 15, 2009  
7:00 p.m.

**BOARD OF EDUCATION**

**PRESENT**

**ABSENT**

Mr. Mark N. Pera, President	<u>X</u>	—
Mr. John T. Polacek, Vice President	<u>X</u>	—
Dr. Arthur W. Sprague, Jr., Secretary	<u>X</u>	—
Mrs. Heather H. Alderman	<u>X</u>	—
Dr. George R. Dougherty	<u>X</u>	—
Mr. William F. Purcell	<u>X</u>	—
Mr. Todd M. Shapiro	<u>X</u>	—

**STAFF PRESENT**

Dr. Dennis Kelly	Ms. Joyce Marine	Mr. David Sellers
Dr. Tim Kilrea	Mr. David Franson	Mr. Scott Eggerding
Ms. Jennifer Bialobok	Mr. Jeremy Vrtis	Mr. Ed Tennant
Ms. Jane Ewing		

**VISITORS PRESENT**

Mr. Phil Palmer

**CALL TO ORDER**

Mr. Pera called the meeting to order at 7:00 p.m.

**ACTION NO. 1: Adjournment into Closed Session**

Dr. Polacek moved, seconded by Dr. Sprague, to adjourn the meeting into Closed Session to discuss confidential personnel matters.

On roll call:

Ayes: Mr. Shapiro, Dr. Sprague, Mrs. Alderman, Dr. Polacek, Mr. Dougherty, Mr. Purcell,  
Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted, and at 7:00 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 7:30 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

**ACTION NO. 2 Agenda Approval/Order of Business**

Following the request to pull Administrators' Salaries from the Consent Agenda in order to take separate action, Dr. Polacek moved, seconded by Mr. Purcell, to approve the agenda as amended.

By unanimous voice vote, the motion was adopted.

**OPEN SESSION – COMMUNICATIONS**

Orchestra Director Jane Ewing thanked the Board for their continued support of LT orchestra tours and presented Board members with a cd recording from the orchestra's March competition/performance at Disney World in Orlando, Florida.

On behalf of the Faculty Association, President Jeremy Vrtis thanked Dr. Kelly for working with the Faculty Association and for all his years of service.

**SUPERINTENDENT'S DISTRICT REPORT**

Dr. Kelly provided a final update of the 2008-2009 School District Goals, stating that our test scores will continue to improve and that the best years will be in the future. By maintaining and improving our initiatives, such as the Data Consortium, ACT Prep Program and Professional Learning Communities, our students will achieve more on tests and in the classroom.

Dr. Kelly next introduced the 2009-2010 Student Representative to the Board of Education, Therese Murphy. A member of the class of 2010, Ms. Murphy is a leader in the Model United Nations Club along with being involved in Peer Leadership, Menagerie, Class Board, and Poms. Dr. Kelly additionally noted her thoughtful and engaging personality and that Ms. Murphy will take her role as Student Rep very seriously. Ms. Murphy responded that it will be an honor to serve on the Board next year.

Last, Dr. Kelly presented this month's Vita Plena award to Joyce Marine, Secretary to the Superintendent and Clerk of the Board since 1997. In addition to the Superintendent and Board members, Ms. Marine has worked closely with school administrators, faculty/staff, parents and other community members. After thanking Dr. Kelly and the Board for this wonderful surprise for doing a job she truly loves, Ms. Marine introduced her two children and friends who were in attendance.

Incoming Superintendent Dr. Kilrea read a letter composed by La Grange District 102 Superintendent Mark Van Clay, in which he praised Dr. Kelly for his leadership among the associate school superintendents and thanked him for all his efforts on behalf of the Lyons Township schools and communities.

Mr. Pera then displayed a plaque acknowledging Dr. Kelly for initiating the Vita Plena recognition. The plaque will be posted alongside the Vita Plena plaque in the Board Room.

**UNFINISHED BUSINESS**

**ACTION NO. 3: Administering Medications to Students at School Policy 5.14.1-Revised**

Dr. Polacek moved, seconded by Dr. Sprague, to approve the revised Administering Medications to Students at School Policy 5.14.1.

On roll call:

Ayes: Dr. Sprague, Mr. Purcell, Mr. Dougherty, Dr. Polacek, Mr. Shapiro, Mrs. Alderman,  
Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

**ACTION NO. 4: English IV AP Literature Textbooks Recommendations**

Mrs. Alderman moved, seconded by Mr. Shapiro, to approve the texts for English IV Advanced Placement Literature and Composition.

On roll call:

Ayes: Dr. Polacek, Mr. Purcell, Mrs. Alderman, Dr. Sprague, Mr. Dougherty, Mr. Shapiro,  
Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

**ACTION NO. 5: District Restructuring Plan - Updated Draft**

Dr. Sprague moved, seconded by Dr. Polacek, to approve the LTHS District 204 Restructuring Plan.

On roll call:

Ayes: Mr. Dougherty, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Shapiro, Mrs. Alderman,  
Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

Mr. Eggerding remarked that the District Restructuring Plan, which is required by the state because of our District's failure to make Adequate Yearly Progress (AYP) for two consecutive years, is very comprehensive and contains a lot of good initiatives.

### **Data Consortium Update**

Mr. Eggerding updated the Board on the progress of the development of the Data Consortium. He noted that data models were shared with all members of the Consortium, Victoria Bernhardt recently returned for a follow-up workshop, the implementation timeline is up-to-date and we are under budget by \$53,000. Additionally, Mr. Eggerding announced that Katie Smith has been recommended for hire as the Coordinator of Assessment and Analysis and that he's very excited about the future of the Data Consortium.

### **NEW BUSINESS**

#### **ACTION NO. 6: Special Education Functional Life Skills Transition Program – 2.0 F.T.E.**

Dr. Sprague moved, seconded by Dr. Polacek, to approve the additional 2.0 F.T.E. for the L.I.F.E. Transition Program.

On roll call:

Ayes: Mr. Purcell, Mr. Dougherty, Dr. Polacek, Mr. Shapiro, Mrs. Alderman, Dr. Sprague,  
Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

Dr. Kilrea explained that 18 students between the ages of 18-22 years old in LT's Functional Program will require state-mandated transition services next school year. Although the District would like the program to eventually run through LADSE, for this coming school year LT will run and staff the L.I.F.E. (Functional) Program.

#### **ACTION NO. 7: Fiscal Year 2009-2010 Budget Development: Capital Outlay and Building Improvements Recommendations**

Dr. Polacek moved, seconded by Mr. Shapiro, to approve the capital outlay purchases in the Educational Fund totaling \$605,336 and the facilities improvement projects and capital outlay purchases in the Operations & Maintenance Fund totaling \$396,662 for the Fiscal Year 2009-2010 Budget.

On roll call:

Ayes: Mr. Shapiro, Dr. Sprague, Mr. Purcell, Mrs. Alderman, Dr. Polacek, Mr. Dougherty,  
Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

Mr. Sellers reported that 2009-2010 expenditures will decrease 38% compared to 2008-2009.

**ACTION NO. 8: Amendments to Lyons Township High School District 204  
403(b) Retirement Plan**

Dr. Polacek moved, seconded by Mr. Shapiro, to approve the resolution amending the LTHS 403(b) Plan.

On roll call:

Ayes: Mrs. Alderman, Mr. Dougherty, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Shapiro,  
Mr. Pera  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

The approved resolution allows the LT Superintendent or designee to function in lieu of a Third Party Administrator in the implementation of the 403(b) Plan Document. The resolution was reviewed by our School District attorney.

**End-of-Year Summary**

Mr. Franson presented his annual end-of-year summary, saying that 2008-2009 was a very good school year. He highlighted the numerous academic and co-curricular awards/recognitions received by our students and school along with the many diverse programs in which our students participated. He noted that the recent Relay for Life to benefit cancer research earned \$103,000.

**2008-2009 Athletic/Activity Programs Update**

After first thanking the Board and Dr. Kelly for all their support of co-curricular programs (funding, stipends, buses, etc.), Physical Welfare Division Chair/Athletic Director John Grundke and Director of Student Activities Brian Nolan provided a comprehensive summary of this past year's co-curricular activities. Their summary included detailed data regarding student participation rates broken down by year in school, gender, and ethnicity. Mr. Nolan stated that 71% of LT students were involved in at least

one activity and that there was a fairly equal distribution in participation rates among freshmen, sophomores, juniors and seniors. He emphasized that there is a relationship between involvement in co-curricular activities and success in the classroom; the average grade point of our involved students increased .81 over students not participating in co-curriculars.

Mrs. Alderman mentioned that she received many positive phone calls from parents about prom, and she thanked Mr. Nolan and Mr. Vrtis for all their efforts. Dr. Polacek affirmed that he attended prom and was very impressed. Mr. Shapiro requested that the athletic/activity program report be provided to the Board every year. Mr. Pera thanked Mr. Nolan for doing a tremendous job at LT and wished him well in his new position; he additionally thanked Mr. Grundke for doing a great job as Athletic Director.

### **Annual Review of Prohibited Gifts – Ethics Officer Policy 4.08.2**

As stipulated in the Board Policy Manual, Prohibited Gifts – Ethics Officer Policy 4.08.2 must be reviewed on an annual basis. Mr. Sellers reported that staff members once again were asked to complete four computer-based training sessions related not only to the prohibited gifts policy but also to bloodborne pathogens, harassment and workplace safety.

### **ACTION NO. 9: Title I Fund Application**

Dr. Sprague moved, seconded by Dr. Polacek, that LTHS accept the Title I and accompanying American Reinvestment and Recovery Act (ARRA)-Title I funds for the 2009-2010 school year and comply with all state and federal requirements attached to same.

By unanimous voice vote, the motion was adopted.

Although the District previously opted to discontinue the acceptance of Title I monies, Mr. Eggerding suggested that at this time it would be prudent to once again apply for and subsequently accept the funds and comply with the regulations associated with receiving the federal allocations. LT qualifies for \$144,059 in Title I funds along with \$88,000 of ARRA–Title I funds, which could be used to enhance the development and expansion of the Humanities Program.

### **School Board Calendar for August 2009**

The Board scheduled committee meeting dates for the month of August 2009.

### **ACTION NO. 10: Administrators' Salaries 2009-2010**

Dr. Polacek moved, seconded by Dr. Sprague, to approve the recommended Administrators' salaries for 2009-2010.

On roll call:

Ayes: Dr. Polacek, Mrs. Alderman, Dr. Sprague, Mr. Dougherty, Mr. Shapiro, Mr. Pera  
Nays: Mr. Purcell  
Abstain: None  
Absent: None

The motion was adopted.

**ACTION NO. 11: Approval of Consent Agenda**

Dr. Polacek moved, seconded by Dr. Sprague, to approve the Consent Agenda as amended.

**LTHS Monthly Financials**

Approval of Lyons Township High School monthly bills in the amount of \$4,668,312.97.

Approval of Lyons Township High School financial statement for the month ending May 31, 2009

**LADSE Financials**

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$2,116,340.07.

Approval of LaGrange Area Department of Special Education financial statement for the month ending May 31, 2009.

**HUMAN RESOURCES**

**LTHS Buildings and Grounds, Classified/Non-Contractual, and ParaEducator  
Staff Employment Recommendations**

**Employment**

**Michael Crotty**, South Campus Custodian, effective May 26, 2009.

**Salvador Muccianti**, South Campus Temporary Custodian, effective June 1, 2009.

**Family Medical Leave Act**

**Linda Gilfillan**, North Campus Administrative Assistant for the Principal, effective May 26, 2009 through August 18, 2009.

**Paula Struwing**, South Campus ParaEducator, effective August 20, 2009 through October 7, 2009.

**LTHS Administrative and Certified Staff Employment Recommendations**

Employment

**Joseph Beam**, Applied Technology Department (Woods/Engineering Teacher), 1.0 F.T.E., BA Step 10, effective August 20, 2009.

**Kevin Brown**, Associate Principal, effective July 1, 2009.

**Elizabeth Couture**, World Languages Department (French Teacher), .4 F.T.E., BA Step 1, effective August 20, 2009.

**Colleen Gibbons**, Special Education Department (Cross Categorical Teacher), 1.0 F.T.E., BA Step 1, effective August 20, 2009.

**Elizabeth Kane**, Art Department (Photography Teacher), .3 F.T.E., BA Step 1, effective August 20, 2009.

**Katherine Smith**, Coordinator of Assessment and Analysis, effective July 1, 2009.

Resignation

**Erin Johnson**, Science Department, effective June 5, 2009.

**LADSE Staff Employment Recommendations**

Employment

**Kelly Chlada** - 1.0 Transition Specialist, subject to the Local funding program, beginning August 17, 2009.

**Nicole Ruschmeyer** – 1.0 Speech/Language Pathologist, subject to the Local funding program, beginning August 17, 2009.

Resignations

**Candice Gizewski** – 1.0 Special Education Teacher, effective June 5, 2009.

Termination

**Mary Ostrowski** – 1.0 ParaEducator, effective June 4, 2009.

**Katherine Rusick** – 1.0 ParaEducator, effective June 4, 2009.

**Minutes:**

Regular Meeting – Open and Closed Sessions – May 18, 2009  
Technology Committee – June 2, 2009  
Finance Committee – June 3, 2009  
Human Resources Committee – June 4, 2009  
Curriculum Committee – June 9, 2009  
Facilities Committee – June 11, 2009

**Resolution of Appointment to DAOES Board of Directors**

**Award of Bids**

1. Athletic and P.E. Supplies	Santo Sport Store	\$7,384.71
	Salkeld	6,313.76
	Palos Sport	2,999.94
	Kiefer	2,528.50
	BSN Sports/Sport Group	1,832.14
	Haydens	1,433.18
	Riddell All American	1,313.54
	Gopher Sport	1,277.50
	AAE	819.80
	Sportsdecals	496.00
	Soccer 2000	<u>80.00</u>
	Total	\$26,479.07

**North Central Association (NCA) Accreditation Dues 2009-2010**

**Classified/Non-Contractual Supervisors' Salaries 2009-2010**

**Classified/Non-Contractual Employees' Salaries 2009-2010**

**Stipend Committee Recommendations**

1. East Asian Culture Club	2.64% stipend	\$1,098
2. Model United Nations	Increase stipend from 2.64% to 14%	\$4,725
	Assistant sponsor stipend of 9.24%	<u>\$3,843</u>
	Total MUN stipend	\$8,568
3. Summer Baseball	Summer assistant coach stipend 7.1%	\$2,953
4. Bowling	Increase stipend from 5.28% to 14.4%	\$3,793

**Prevailing Wage Resolutions for Lyons 204 and LADSE**

**Illinois Association of School Boards 2009-2010 Annual Dues**

**National School Boards Association 2009-2010 Annual Dues**

**Township Treasurer Expenditure**

On roll call:

Ayes: Mr. Dougherty, Dr. Polacek, Dr. Sprague, Mr. Purcell, Mr. Shapiro, Mrs. Alderman,  
Mr. Pera

Nays: None

Abstain: None

Absent: None

The motion was adopted.

Before the meeting adjourned, Dr. Kelly expressed his thanks to everyone for all they have done these past 17 years.

**ACTION NO. 12: Adjournment**

Dr. Polacek moved, seconded by Mr. Purcell, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 8:50 p.m.

President:

Secretary: