

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
 BOARD OF EDUCATION  
 MINUTES OF REGULAR MEETING  
 BOARD-CONFERENCE ROOM  
 MONDAY, MARCH 21, 2011  
 7:15 p.m.

**BOARD OF EDUCATION**

**PRESENT**

**ABSENT**

Mr. Mark N. Pera, President	<u>X</u>	—
Dr. John T. Polacek, Vice President	<u>X</u>	—
Dr. Arthur W. Sprague, Jr., Secretary	<u>X</u>	—
Mrs. Heather H. Alderman	<u>X</u>	—
Mr. George R. Dougherty	—	<u>X</u>
Mr. William F. Purcell	—	<u>X</u>
Mr. Todd M. Shapiro	<u>X</u>	—
Ms. Haley Bucheleres (arrived 7:30pm)	<u>X</u>	—

**STAFF PRESENT**

Dr. Timothy Kilrea	Ms. Joyce Marine	Mr. Scott Eggerding
Mr. David Sellers	Mr. Edward Piotrowski	Ms. Katie Smith
Ms. Jennifer Bialobok	Mr. Ed Tennant	Mr. Bill Soltys
Mr. Brian Murray	Mr. Bob Sherman	Ms. Leslie Stickels
Mr. Joe Duffy	Ms. Nekeia Wilson	Ms. Leslie Owens
Ms. Erica Granada	Ms. Karen C. Brown	Mr. Paul Houston
Ms. Therese Nelson	Mr. Kevin Brown	Mr. John Grundke
Ms. Donna Bredrup	Ms. Michele Albano	

**VISITORS PRESENT**

Dr. Gail Harris Schmidt      Mr. Phil Palmer

**CALL TO ORDER & ROLL CALL**

Mr. Pera called the meeting to order at 7:15 p.m.

**ACTION NO. 1: Agenda Approval/Order of Business**

Per the request of Kevin Murphy to pull Item X-D-5 (an overnight student astronomy trip) from the Consent Agenda, Mr. Shapiro moved, seconded by Dr. Polacek, to approve the agenda as amended.

By unanimous voice vote, the motion was adopted.

**ACTION NO. 2: Adjournment into Closed Session**

Mrs. Alderman moved, seconded by Dr. Sprague, to adjourn the meeting into Closed Session to discuss confidential personnel matters and the purchase or lease of real property for the use of the public body.

On roll call:

Ayes: Mrs. Alderman, Dr. Polacek, Dr. Sprague, Mr. Shapiro, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Dougherty, Mr. Purcell

The motion was adopted, and at 7:15 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 7:30 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

### **OPEN SESSION - COMMUNICATIONS**

Faculty Association President Bob Sherman acknowledged the wonderful pieces of art on display in the hallway just outside the Board Room and also voiced how impressed he is with the caliber of staff at LT, which is a reflection of the recruitment, mentoring and supervision processes. He next welcomed the following members of the Physical Welfare Division, who introduced themselves: Kurt Weinberg, John Grundke, Dan Bielowski, Susie Murphy, Katie Meyers, Gretchen Clay, Julie Metz, Jason Brauer, Jon Beutjer, Sue McClenahan, Terry Wethington, Brad Skendzel, Brian Bergman and Scott Walker. Terry Wethington added his personal thanks to the Board for all their support.

Leslie Owens, Special Ed Program Coordinator working in conjunction with Karen C. Brown and Joe Duffy, thanked the Board for their support of the renovation of the Transition House, a great addition to the services LT provides to our students. She thanked the Buildings and Grounds staff, especially Kevin McSwine, Lee Topps and Ken Brescia, and also Joe Duffy for all their assistance. Mr. Duffy added that they are very excited and appreciate the opportunity provided.

Dr. Gail Schmidt, parent of Dave Schmidt--a student who will soon be leaving the Transition Program--noted how the Transition Program has absolutely blossomed in the last two years: moving to the Corral, job training program, community involvement and wonderful Special Ed staff. Dr. Schmidt said that her son is much better prepared having gone through the Transition Program at LT.

Co-President of the ParaEducators' Association Bill Soltys extended good luck wishes to those candidates running for the Board and hoped everyone would have an enjoyable spring break.

### **STUDENT REPRESENTATIVE TO THE BOARD OF EDUCATION REPORT**

Student Representative to the Board, Haley Buchelares, mentioned some of the previous and upcoming student activities: Board of Ed/student leaders breakfast at the beginning of March, the April 29<sup>th</sup> student attendance day to make up for the February snow day and the March 24<sup>th</sup> Diversity Assemblies.

## **SUPERINTENDENT'S DISTRICT REPORT**

Dr. Kilrea first confirmed that April 29 will be a student attendance day in order to comply with the state's required number of attendance days.

Second, Dr. Kilrea recognized the following LT students who received Gold Key, Silver Key and/or National Silver Medal status at the Scholastic Art Awards: freshman Sam Reynolds; sophomores Mary Clare Flaherty, Cristian Ramirez, Emily Swanson and Johnathan Wojciak; juniors Allison Fuhrman and Maggie Shiflett; and seniors Jane Birmingham, Samantha Callahan, Ashley Grace, Moira King, Kristen Leydig, Tess McNulty, Destinee Melton and Catherine Tromp. On behalf of the Board of Education, Mr. Pera presented the students with Certificates of Recognition. Dr. Kilrea congratulated the parents for their support of their students and school and then introduced Fine Arts Division Chair, Leslie Stickels, who in turn recognized Art Department staff members in attendance: Lorena Lagis, Mary Rohlicek, Carlene Kinzie and Patrick Page. Student Destinee Melton also praised Mr Page for his dedication to his AP class. Dr. Kilrea advised the art students to look for South Campus art wing renovations upon their return to LT after the summer break.

Third, Dr. Kilrea gratefully acknowledged the Women's Club of Indian Head Park's generous \$5000 donation used to furnish the Transition House.

Completing his Superintendent's Report, Dr. Kilrea introduced LT Community Advisory Council Co- Chair, Joan Rykal, who provided member feedback from the February LTCAC meeting regarding the parent portal of Infinite Campus, the new student information system; Ms. Rykal mentioned that everyone's looking forward to the new system.

## **UNFINISHED BUSINESS**

### **ACTION NO. 3: Administrative and Certified Non-Tenured Employment Recommendations for 2011-2012**

Dr. Sprague moved, seconded by Mr. Shapiro, to approve the following recommendations for employment or release of probationary (non-tenured) certified and administrative staff for the 2011-2012 school year and attendant "Resolutions of Non-Reemployment":

#### **Certified Staff to be Released**

Part-time Probationary (non-tenured) Certified Staff

<u>Name</u>	<u>Division</u>
<b>Jon Beutjer</b>	Physical Welfare (Physical Education)
<b>Julie Bryar-Smith</b>	Global Studies/Alt. Ed. (Social Studies/Alt. Ed.)
<b>Patrick Castillo</b>	Physical Welfare (Physical Education)
<b>Kristie Scriba</b>	Fine Arts (World Languages)
<b>John Wydra</b>	Global Studies/Alt. Ed. (Social Studies/Alt. Ed.)

Replacement Probationary (non-tenured) Certified Staff

<u>Name</u>	<u>Division</u>
<b>Christine Dunn</b>	Math/Science (Mathematics)
<b>Marissa Kimzey</b>	Applied Arts (FCS)

**Certified Staff to be Re-Employed**

Probationary (non-tenured) Certified Staff to return on Part-Time Schedule

<u>Name</u>	<u>Division</u>	<u>Department</u>	<u>2011-2012 Degree-Step</u>
<b>Samuel Baker</b>	Fine Arts	Music	BA-3
<b>Charles Becker</b>	Special Education	Special Education	BA-2
<b>Jennifer Fanta</b>	Alter/Spec Ed	Alternative/Spec Ed	MA 30-8
<b>Samantha Pomilia</b>	Fine Arts	Art	BA-6
<b>David Root</b>	Applied Arts	Applied Technology	BA-3

Part-time Probationary (non-tenured) Certified Staff to be placed at First-Year

<u>Name</u>	<u>Division</u>	<u>Department</u>	<u>2011-2012 Degree-Step</u>
<b>Jordan Engelhardt</b>	Applied Arts	Applied Technolotgy	BA-2

First-Year Probationary (non-tenured) Certified Staff

<u>Name</u>	<u>Division</u>	<u>Department</u>	<u>2011-2012 Degree-Step</u>
<b>Katherine Barnes</b>	Fine Arts	World Languages	MA-7
<b>Bryan Bergman</b>	Physical Welfare	Physical Education	BA-2
<b>Eric Bjornstad</b>	Math/Science	Science	BA-6
<b>Jamie Bronuskas</b>	Math/Science	Science	BA-2
<b>Leilani Dominguez</b>	Math/Science	Science	BA-4
<b>Erica Granada</b>	Special Education	Special Education	MA30-11
<b>Anna Lee</b>	Math/Science	Mathematics	BA-2
<b>Lynn Meister</b>	Fine Arts	World Languages	MA-4
<b>Kathleen Pausch</b>	Fine Arts	World Languages	BA-2
<b>Lisa Plichta</b>	Fine Arts	World Languages	BA-9
<b>Kristin Read</b>	Math/Science	Science	BA-3
<b>Kerry Santoro</b>	Fine Arts	World Languages	MA-6
<b>Bradley Skendzel</b>	Physical Welfare	Physical Education	BA-2
<b>Christopher Soppet</b>	Math/Science	Science	BA-3
<b>Michele Stupak</b>	Student Services	Counseling	MA-5
<b>Michael Ziroli</b>	Student Services	Counseling	MA-7

Second-Year Probationary (non-tenured) Certified Staff

<u>Name</u>	<u>Division</u>	<u>Department</u>	<u>2011-2012 Degree-Step</u>
<b>Joseph Beam</b>	Applied Arts	Applied Technology	BA-12
<b>Joseph Duffy</b>	Special Education	Special Education	MA-4
<b>Jaclyn Gay</b>	Special Education	Special Education	BA-3
<b>Colleen Gibbons</b>	Special Education	Special Education	BA-3
<b>Leslie Owens</b>	Special Education	Special Education	MA 30-8
<b>Allyson Voss</b>	Special Education	Special Education	MA-7
<b>Kurt Weinburg</b>	Physical Welfare	Physical Education	MA 30-18
<b>Michelle Wrona</b>	Math/Science	Science	MA-3

Third-Year Probationary (non-tenured) Certified Staff

<u>Name</u>	<u>Division</u>	<u>Department</u>	<u>2011-2012 Degree-Step</u>
<b>Nora Bowker</b>	Special Education	Special Education	MA 30-7
<b>Deborah Clay</b>	Student Services	Nurse	Salaried
<b>Virginia Condon</b>	Language Arts	English	MA-14
<b>Ryan Darrah</b>	Language Arts	English	MA-13
<b>Rebecca Elpus</b>	Fine Arts	Music	MA-10
<b>Thomas Freyer</b>	Math/Science	Mathematics	MA 30-5
<b>Amy Huckstadt</b>	Fine Arts	World Languages	BA-5
<b>Lorena Lagis</b>	Fine Arts	Art	MA-11
<b>Jessica Lee</b>	Global Studies	Social Studies	MA-6
<b>Michael Liccardi</b>	Student Services	Counseling	MA-4
<b>Maureen Mohan</b>	Language Arts	English	BA-4
<b>Nicole Peterson</b>	Student Services	Counseling	MA 30-11
<b>Anne Strickland</b>	Student Services	Counseling	MA-14
<b>Lindsay VanderMeer</b>	Math/Science	Mathematics	MA-6

Fourth-Year Probationary (non-tenured) Certified Staff to be Placed on Tenure

<u>Name</u>	<u>Division</u>	<u>Department</u>	<u>2011-2012 Degree-Step</u>
<b>Christopher Bass</b>	Language Arts	English	BA-5
<b>Clinton Buetikofer</b>	Fine Arts	World Languages	BA-5
<b>Kathryn Elliott</b>	Student Services	Counseling	MA-9
<b>Robert Fichter</b>	Physical Welfare	Health	MA-10
<b>Cynthia Flaherty-Stamm</b>	Math/Science	Science	BA-6
<b>Brian Keller</b>	Math/Science	Science	BA-5
<b>Carlene Kinzie</b>	Fine Arts	Art	MA-7
<b>Renee Leiter</b>	Special Education	Special Education	MA-8
<b>John McKendrick</b>	Math/Science	Science	BA-6
<b>Michael Morrison</b>	Global Studies	Social Studies	MA 30-15
<b>Gena O'Malley</b>	Language Arts	English	MA-5

Fourth-Year Probationary (non-tenured) Certified Staff to be Placed on Tenure (continued)

<u>Name</u>	<u>Division</u>	<u>Department</u>	<u>2011-2012 Degree-Step</u>
<b>Huei-Yuan Pan</b>	Fine Arts	Music	MA-5
<b>Antaash Umar</b>	Alternative	Alternative	MA 30-9
<b>Emily Waldinger</b>	Fine Arts	World Languages	BA-5

**Administrative Staff to be Re-employed**

Second-Year Probationary (non-tenured) Administrators

<u>Name</u>	<u>Position</u>	<u>Department</u>
<b>Michele Albano</b>	Language Arts Division Chair	Building Administration
<b>Donna Bredrup</b>	Student Services Division Chair	Building Administration
<b>Kevin Brown</b>	Associate Principal	Building Administration
<b>Katherine Smith</b>	Coordinator of Assessment & Research	Building Administration

Third-Year Probationary (non-tenured) Administrators

<u>Name</u>	<u>Position</u>	<u>Department</u>
<b>Michele Chapman</b>	Math/Science Division Chair	Building Administration

Fourth-Year Probationary (non-tenured) Administrators to be Placed on Tenure

<u>Name</u>	<u>Position</u>	<u>Department</u>
<b>Kelly Dostal</b>	Assistant Principal	Building Administration
<b>Robert Fritch</b>	Applied Arts Division Chair	Building Administration

On roll call:

Ayes: Dr. Polacek, Mrs. Alderman, Dr. Sprague, Mr. Shapiro, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Dougherty, Mr. Purcell

The motion was adopted.

Mr. Piotrowski stated that 14 certified staff and two administrators are recommended for tenure and will be recognized at a later date for receiving tenure status.

**ACTION NO. 4: 2011-2012 Instructional Aide/Paraprofessional Staffing Recommendations**

Dr. Polacek moved, seconded by Dr. Sprague, to approve the release of the following full time Instructional Aide/Paraprofessional staff (ParaEducators) for the 2011-2012 school year and attendant “Resolution of Non-Reemployment”:

<u>Name</u>	<u>Department</u>
<b>Jordan Allodi</b>	Math/Science
<b>Jon Beutjer</b>	Physical Education
<b>Patrick Castillo</b>	Math/Science
<b>Marisol Cholewick</b>	Alternative Program
<b>Charles Farnsworth</b>	Special Education
<b>Daniel Hogan</b>	Alternative Program
<b>Dana Krolkiewicz</b>	Special Education
<b>Margaret Schuler</b>	Learning Resources
<b>Katie Stec</b>	Special Education

On roll call:

Ayes: Dr. Polacek, Mrs. Alderman, Dr. Sprague, Mr. Shapiro, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Dougherty, Mr. Purcell

The motion was adopted.

Every March, all first-year Instructional Aides/Paraprofessionals (ParaEducators) are released as part of the negotiated agreement; as next year's staffing needs are determined, some of the released staff may be recalled.

**ACTION NO. 5: 2011-2012 Global Studies Textbook/Instructional Material Change Requests**

Dr. Polacek moved, seconded by Mrs. Alderman, to approve the 2011-2012 Global Studies Textbook/Instructional Material Changes Requests as presented.

On roll call:

Ayes: Dr. Polacek, Dr. Sprague, Mr. Shapiro, Mrs. Alderman, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Dougherty, Mr. Purcell

The motion was adopted.

The newly adopted materials will cost the District \$16,355.

**NEW BUSINESS**

**ACTION NO. 5: Capstone Courses & Courses with Enrollments Under 18**

Mr. Shapiro moved, seconded by Dr. Sprague, to approve the capstone courses with enrollments fewer than 18 students along with additional proposed 2011-2012 classes with enrollments less than 18.

On roll call:

Ayes: Dr. Polacek, Mr. Shapiro, Mrs. Alderman, Dr. Sprague, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Dougherty, Mr. Purcell

The motion was adopted.

On behalf of Dave Franson, who is currently accompanying students on the Mexico trip, Associate Principals Therese Nelson and Kevin Brown provided the Board with information regarding next year's capstone courses and courses with enrollments under 18. German AP (a class of 11 students) is the only proposed capstone class with an enrollment less than 18.

### **2011 Summer Curriculum and Program Development Workshop Proposals – 1<sup>st</sup> Reading**

Mr. Eggerding presented as a first reading proposals for 13 summer workshops. The proposals include \$35,324.64 requested from District funds and an additional \$25,204.40 from grant funding. The Board will again review these proposals as a second reading in April; at that time, additional information will be provided regarding the proposed Professional Development summer workshop.

### **Annual Review of School District Property**

To comply with our Board policy mandating that the School District's property be reviewed annually, Mr. Sellers provided Board members with a current Facility and Property Inventory.

### **2011-2012 Capital Outlay Recommendations – Draft**

Mr. Sellers provided a draft of capital outlay requests, totaling \$853,963, to be included in the the 2011-2012 budget. Some of these Educational Fund recommendations will be funded through grants. Mr. Sellers assured Board members that the requests are well prioritized. The Board will be asked to take action on these requests at the April 20, 2011 meeting.

### **School Board Calendar for April 2011**

The Board scheduled committee meetings for the month of April 2011.

### **ACTION NO. 9: Approval of Consent Agenda**

Dr. Polacek moved, seconded by Dr. Sprague, to approve the Consent Agenda as amended.

### **LTHS Monthly Financials**

Approval of Lyons Township High School monthly bills in the amount of \$5,043,242.34.

Approval of Lyons Township High School financial statement for the month ending February 28, 2011.

**LADSE Financials**

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$1,611,972.07.

Approval of LaGrange Area Department of Special Education financial statement for the month ending February 28, 2011

**HUMAN RESOURCES**

**LTHS Buildings and Grounds, Classified/Non-Contractual, and ParaEducator  
Staff Employment Recommendations**

Employment

**Kevin Mitros**, Director of Buildings and Grounds, effective July 1, 2011.

Retirement

**Sylvester Caffey**, South Campus Student Assistant, effective May 31, 2011.

**LTHS Administrative and Certified Staff Employment Recommendations**

Retirement

**David Sellers**, Director of Business Services, effective June 30, 2015.

**LADSE**

**Ratification of Employee Dismissal and FTE Reduction Actions**

- The following first-year, second-year, or third-year non-tenured certified staff are not recommended for re-employment for the 2011-2012 school term (employment will terminate on the last scheduled work day of the 2010-2011 school term):**

<u>Name</u>	<u>Position</u>
May Sandiego	1.0 Special Education Teacher
Kelly Chlada	1.0 Special Education Teacher
Megan Butler	1.0 School Social Worker
Catherine Thompson	1.0 School Psychologist
Nancy Bartz	1.0 Speech Language Pathologist
Michelle Hersh	1.0 Speech Language Pathologist

2. **The following fourth-year non-tenured certified staff are not recommended for re-employment for the 2011-2012 school term (employment will terminate on the last scheduled work day of the 2010-2011 school term):**

<u>Name</u>	<u>Position</u>
Julie Whiteman	1.0 Special Education Teacher
Julie Ow	1.0 Special Education Teacher
Kristen Monacella	1.0 Speech Language Pathologist

3. **The following part-time non-tenured staff are not recommended for re-employment for the 2011-2012 school term (employment will terminate on the last scheduled work day of the 2010-2011 school term):**

<u>Name</u>	<u>Position</u>
Therese Kraus	.6 Special Education Teacher
Jessica Yborra	.5 Special Education Teacher
Margaret Neubauer	.8 School Social Worker
Jolene Lorimer	.875 RtI Project Coordinator
Lindsay Heidrick	.8 School Psychologist
Mary Gallagher	.8 School Psychologist

4. **The following full-time professional employees not otherwise eligible for continued contractual service are not recommended for re-employment for the 2011-2012 school term (employment will terminate on the last scheduled work day of the 2010-2011 school term):**

<u>Name</u>	<u>Position</u>
Dawn Calhoun	1.0 Occupational Therapist
Erica Sievert	1.0 Occupational Therapist
Maureen Windmoeller	1.0 Physical Therapist

5. **The following part-time professional employees not otherwise eligible for continued contractual service are not recommended for re-employment for the 2011-2012 school term (employment will terminate on the last scheduled work day of the 2010-2011 school term):**

<u>Name</u>	<u>Position</u>
Kathleen Bural	.6 Physical Therapy Assistant

6. **The following full-time educational support personnel are not recommended for re-employment for the 2011-2012 school term (employment will terminate on the last scheduled work day of the 2010-2011 school term):**

<u>Name</u>	<u>Position</u>
Jane Morris	1.0 ParaEducator
Lindsey Slattery	1.0 ParaEducator
Jason Green	1.0 ParaEducator

- 7. The following part-time educational support staff are not recommended for re-employment for the 2011-2012 school term (employment will terminate on the last scheduled work day of the 2010-2011 school term):**

<u>Name</u>	<u>Position</u>
Lindsey Edwards	.5 ParaEducator
Colleen Daniel	ParaEducator
Catherine Smith	ParaEducator
Susan Phommarinh	.5 ParaEducator
Meredith Bolan	.5 ParaEducator
Therese Kraus	Parent Education Facilitator

- 8. The following part-time non-tenured staff are recommended for reduction in FTE for the 2011-2012 school term:**

<u>Name</u>	<u>Position</u>
Lisa Everette	.94 to .8 Speech Language Pathologist
Kerrin Tom	.9 to .8 Speech Language Pathologist
Victoria Schwarz	.6 to .5 School Psychologist
Jean Sommerfeld	.6 to .5 School Psychologist

**Minutes:**

Regular Meeting – Open and Closed Sessions – February 22, 2011  
Special Meeting – March 3, 2011  
Human Resources Committee – March 10, 2011  
Special Meeting – Open and Closed Sessions – March 14, 2011  
Curriculum Committee – March 16, 2011

**Student Overnight Travel:**

- 1. FCCLA State Competition – Springfield – April 2011**
- 2. LTTV Trip to National Association of Broadcasters Convention – Las Vegas – April 2011**
- 3. Science Olympiad – Champaign – April 2011**
- 4. Astronomy Trip to Yerkes Observatory – Wisconsin – April 2011**
- 5. State Math Competition – Champaign – April 2011**
- 6. Business Professionals of America National Competition – Washington D.C. – May 2011**

**Senior Honors Day Declaration – Class of 2011**

**IHSA Membership Renewal 2011-2012**

On roll call:

Ayes: Mr. Shapiro, Dr. Sprague, Mrs. Alderman, Dr. Polacek, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Dougherty, Mr. Purcell

The motion was adopted.

**ACTION NO. 8: Adjournment**

Dr. Polacek moved, seconded by Mr. Shapiro, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 8:25 p.m.

President:

Secretary: