

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
 BOARD OF EDUCATION  
 MINUTES OF REGULAR MEETING  
 BOARD-CONFERENCE ROOM  
 MONDAY, MAY 16, 2011  
 6:45 p.m.

**BOARD OF EDUCATION**

**PRESENT**      **ABSENT**

Mr. Mark N. Pera, President	<u>X</u>	—
Dr. John T. Polacek, Vice President	<u>X</u>	—
Mrs. Heather H. Alderman, Secretary	<u>X</u>	—
Mr. George R. Dougherty	<u>X</u>	—
Mr. Philip Palmer	<u>X</u>	—
Mr. William F. Purcell	—	<u>X</u>
Mr. Todd M. Shapiro	<u>X</u>	—
Ms. Haley Bucheleres (arrived 7:30pm)	<u>X</u>	—

**STAFF PRESENT**

Dr. Timothy Kilrea	Ms. Joyce Marine	Mr. David Sellers
Mr. Ed Piotrowski	Mr. David Franson	Mr. Scott Eggerding
Ms. Jennifer Bialobok	Mr. Ed Tennant	Ms. Kelly Dostal
Ms. Nekeia Wilson	Ms. Leslie Stickels	Mr. Bill Soltys
Ms. Katie Smith	Ms. Bridget Martino	Ms. Nora Bowker
Ms. Renee Leiter	Ms. Allison Sandor	Mr. Scott Yount
Ms. Pam Locke	Ms. Erica Granada	Mr. Ray Burtner
Mr. Jack Becker	Ms. Anne Strickland	Mr. Bob Sherman
Mr. Dave Paske	Ms. Leslie C. Owens	Mr. Joe Duffy
Ms. Tiz Lambert	Ms. Joan Crawford	Ms. Vicky Cernetig
Ms. Lisa Nicholson	Mr. Brian Murray	

**VISITORS PRESENT**

Ms. Alivia Sabatino

**CALL TO ORDER**

Mr. Pera called the meeting to order at 6:45 p.m.

**ACTION NO. 1: Agenda Approval/Order of Buisness**

With the request to pull the May 11, 2011 Curriculum Committee Minutes (agenda item X-C-7) and a \$33,000 request for additional Tablet PCs, a part of Technology Equipment-Additional under 2011-2012 Capital Outlay Recommendations (agenda item VIII-A-2), Mr. Shapiro moved, seconded by Dr. Polacek, to approve the agenda as amended.

By unanimous voice vote, the motion was adopted.

**ACTION NO. 2: Adjournment into Closed Session**

Dr. Polacek moved, seconded by Mr. Dougherty, to adjourn the meeting into Closed Session to discuss a confidential student matter, the purchase or lease of real property for the use of the public body, collective bargaining negotiations and the compensation of specific employees of the public body.

On roll call:

Ayes: Mrs. Alderman, Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mr. Shapiro, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Purcell

The motion was adopted, and at 6:47 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 7:30 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

**OPEN SESSION – COMMUNICATIONS**

Bob Sherman, Faculty Association President, expressed his pride in the Faculty Association for addressing issues in Springfield. He then asked staff members in attendance to introduce themselves: Student Services – Anne Strickland, Leslie Owens and Pam Locke; Special Ed – Ray Burtner, Jack Becker, Lisa Nicholson, Erica Granada, Brian Murray, Renee Leiter, Nora Bowker, Scott Yount, Dave Paske, Joan Crawford, Tiz Lambert, Bridget Martino, Allison Sandor, Nekeia Wilson & Bill Soltys.

Next, ParaEducator Association Co-President Bill Soltys thanked the Board for hosting another great retirement dinner.

Mr. Pera then acknowledged Bill Allan's thank you to the Board for supporting LTTV.

**STUDENT REPRESENTATIVE TO THE BOARD OF EDUCATION REPORT**

For Haley Bucheleres' final report as 2010-2011 Student Representative to the Board of Education, she noted past events, such as the Eurythmics performances and Honor Flight, a joint effort among LT, area private and public elementary schools and the business community, to fund travel for 96 World War II veterans to visit their war memorials in Washington, D.C. LT is the first high school in the nation to fully fund an Honor Flight. Ms. Bucheleres also announced upcoming events, including Baccalaureate, prom and graduation.

Mr. Pera praised Ms. Bucheleres' performance as student rep, adding that she brought an element of common sense from the student perspective.

## **SUPERINTENDENT'S DISTRICT REPORT**

Dr. Kilrea thanked Haley Bucheleres for all she did this past year as Student Representative to the Board; he voiced his appreciation for her candor and how well she represented the student body and then wished her well next year at the University of Missouri, where she will be studying international business. Mr. Pera presented Ms. Bucheleres with a plaque from the Illinois Association of School Boards.

Dr. Kilrea then introduced Alivia Sabatino, who will serve as the 2011-2012 Student Representative to the Board of Education, beginning in August.

Next, Dr. Kilrea recognized the township-area involvement in contributing to the success of Honor Flight—specifically our associate and parochial schools Districts 101, 102, 105, 106, St. Cletus, St. Francis, St. John of the Cross—and our business community.

Last, Dr. Kilrea reminded the Board about the upcoming LTCAC dinner planning meeting.

## **OPEN SESSION – COMMUNICATIONS** (continued)

LTTV Supervisor Bill Allan, along with senior Rebecca Kuntz, thanked the Board and Administration for all their support for the entire LTTV program (classes and club), including the trip to the National Association of Broadcasters and hosting the Chicagoland High School Video Festival. They apprised the Board of the many awards LTTV received this year and then acknowledged LTTV's excellent facilities and equipment that offer LT's students advantages that will help them as they pursue their college and career paths. Ms. Kuntz relayed how her experiences with LTTV are helping her to realize her college dreams; half of her tuition at Savannah College will be paid because of her portfolio of videos and film work from LTTV.

### **April 13, 2011 LT Community Advisory Council Consensus**

Dr. Kilrea introduced LT Community Advisory Council Co- Chair, Todd Combs, who provided member feedback from the April LTCAC meeting regarding unique learning opportunities at LT. Some of the feedback involved suggestions for additional unique learning opportunities, such as internships for high school credit, adding a zero hour, and for a greater variety of Adult Ed offerings.

## **UNFINISHED BUSINESS**

### **ACTION NO. 3: Summer 2011 Textbook Adoption**

Mrs. Alderman moved, seconded by Mr. Palmer, to approve the required summer reading texts for summer reading in English/Language Arts courses for the summer of 2011.

On roll call:

Ayes: Mr. Palmer, Mr. Dougherty, Dr. Polacek, Mr. Shapiro, Mrs. Alderman, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Purcell

The motion was adopted.

**ACTION NO. 4: Fiscal Year 2011-2012 Capital Outlay Recommendations**

Dr. Polacek moved, seconded by Mr. Shapiro, to approve the recommended listings of New/Replacement Equipment purchases in the Educational Fund for the Fiscal Year 2011-2012, excluding one item, \$33,000 for the Tablet PC program, for a revised total amount of \$817,963.

On roll call:

Ayes: Dr. Polacek, Mrs. Alderman, Mr. Palmer, Mr. Dougherty, Mr. Shapiro, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Purcell

The motion was adopted.

**ACTION NO. 5: Accessibility Upgrades to 1205 W. Cossitt**

Mr. Dougherty moved, seconded by Mr. Shapiro, to approve the bid from Larsen Contracting for improvements to the LTHS home at 1205 W. Cossitt at a cost of \$59,900.

On roll call:

Ayes: Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mr. Shapiro, Mrs. Alderman, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Purcell

The motion was adopted.

Although the approved upgrades are in excess of the regular budget, many of the upgrades are required to make the house ADA accessible.

**NEW BUSINESS**

**ACTION NO. 6: FTE Increase for African-American Community Liaison**

Dr. Polacek moved, seconded by Mr. Palmer, to approve an additional 0.2 FTE for the African-American Community Liaison position.

On roll call:

Ayes: Mr. Shapiro, Mr. Palmer, Mrs. Alderman, Dr. Polacek, Mr. Dougherty, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Purcell

The motion was adopted.

**ACTION NO. 7: 2011-2012 Classified/Non-Contractual Employee Handbook**

Mr. Palmer moved, seconded by Dr. Polacek, to approve the 2011-2012 Classified/Non-Contractual Handbook as revised.

By unanimous voice vote, the motion was adopted.

**ACTION NO. 8: 2010-2011 Amended School Calendar**

Mrs. Alderman moved, seconded by Dr. Polacek, to approve the 2010-2011 amended school calendar.

By unanimous voice vote, the motion was adopted.

The amended school calendar is a result of removing all emergency days and shows 176 accumulated days as required by law to qualify for general state aid. It will be forwarded to the Regional Office of Education West 40 and then submitted to the State Board of Education.

**School Board Calendar for May-June 2011**

The Board scheduled committee meeting dates for the rest of May and for June 2011.

**ACTION NO. 9: Approval of Consent Agenda**

Dr. Polacek moved, seconded by Mrs. Alderman, to approve the Consent Agenda as amended.

**LTHS Monthly Financials**

Approval of Lyons Township High School monthly bills in the amount of \$5,045,855.69.

Approval of Lyons Township High School financial statement for the month ending April 30, 2011.

**LADSE Financials**

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$1,593,255.36.

Approval of LaGrange Area Department of Special Education financial statement for the month ending April 30, 2011.

**HUMAN RESOURCES**  
**LTHS Buildings and Grounds, Classified/Non-Contractual, and ParaEducator**  
**Staff Employment Recommendations**

Employment

**Jose Borjas**, North Campus Temporary Custodian, effective April 25, 2011.

**Timothy Cook**, South Campus Temporary Custodian, effective April 27, 2011.

**Jose Mondragon**, South Campus Weekend Security, effective April 15, 2011.

Resignation

**Jordan Allodi**, South Campus ParaEducator, effective May 11, 2011.

**Sarah Farley**, South Campus Secretary, effective June 10, 2011.

Intermittent Family Medical Leave

**Josephine Hagle**, North Campus Duplicating, effective for the 2011-2012 fiscal year intermittently.

Family Medical Leave

**John Jensen**, South Campus Groundskeeper, effective April 1, 2011, intermittently as needed.

**David Williams**, South Campus Maintenance, effective April 23, 2011.

**LTHS Administrative and Certified Staff Employment Recommendations**

Employment

**Jamea Elzy**, Language Arts (Reading Specialist), 1.0 FTE, MA Step 4, effective August 18, 2011.

**Brian Mahoney**, Administration (Assistant Principal), effective July 1, 2011.

**John Musick**, Fine Arts (Music), 1.0 FTE, BA Step 1, effective August 18, 2011.

**Mary Christina Oxtoby**, World Languages (Chinese), .8 FTE, BA Step 2, effective August 18, 2011.

**Nicole Romeu**, World Languages (Spanish), 1.0 FTE, MA Step 10, effective August 18, 2011.

**Margaret Russell**, World Languages (Spanish), 1.0 FTE, MA Step 3, effective August 18, 2011.

**Jodie Sloan**, World Languages (French), .6 FTE, MA Step 6, effective August 18, 2011.

#### Reemployment

**Jon Beutjer**, Physical Welfare, effective August 18, 2011.

**Christine Dunn**, Math/Science, effective August 18, 2011.

#### Resignationn

**Gina Wuttke**, Global Studies, effective June 3, 2011.

#### Retirement

**Douglas Stickels**, Global Studies/Assistant Athletic Director, effective June 30, 2011.

#### Certified Staff Request for Leave of Absence

**Susan Murphy**, Physical Welfare (Physical Education), 0.1-0.9 FTE, August 18, 2011-  
June 1, 2012.

### **LADSE Staff Employment Recommendations**

#### FMLA/Leaves of Absence

**Mary Jane Nelson-Stitt** – 1.0 Coordinator, effective April 4, 2011 through April 29, 2011.

**Girija Gullapalli** – 1.0 Speech Language Pathologist, effective April 18, 2011 through  
May 1, 2011.

#### Resignations

**Sally Osborne** – 1.0 ECE Coordinator, effective June 16, 2011.

**Laura Senft** – 1.0 School Psychologist, effective June 3, 2011.

Retirement

**Steven Simpson** – 1.0 School Psychologist, effective the end of school year 2014-2015.

**Karen Rigoni** – 1.0 Speech Language Pathologist, effective the end of school year 2014-2015.

**Ellen Weinstein** – 1.0 School Psychologist, effective the end of school year 2014-2015.

**Joanne Bassi** – 1.0 Occupational Therapist/COTA, effective the end of school year 2013-2014.

**Donald Leonard** – 1.0 Director of Business Services, effective the end of school year 2013-2014.

**Minutes:**

Regular Meeting – Open and Closed Sessions – April 20, 2011

Reorganization Meeting – Open and Closed Sessions – April 27, 2011

Negotiations Committee – May 3, 2011

Human Resources Committee – May 10, 2011

Facilities Committee – May 10, 2011

Finance Committee – May 10, 2011

Technology Committee – May 12, 2011

**2011 (Unofficial) Graduates**

**2011 Retirement Celebration Report**

**Award of Bids**

1. Classroom/Office Furniture	Lowery McDonnell Company	\$62,620.60
2. TI-84+ Graphing Calculators	Scantex Business Systems	\$45,724.80
3. Gym Uniforms	R & M Specialties	\$22,295.00
4. Dishwasher	Rescor	\$31,733.15

**Donations**

1. \$250 as a “thank you” to Mr. Cronfel and the Model United Nations Club in honor of Teo Kandemir, by Emre and Barbara Kandemir.

**Senior Honors Day Declaration – Class of 2011 - Revised**

On roll call:

Ayes: Dr. Polacek, Mrs. Alderman, Mr. Palmer, Mr. Dougherty, Mr. Shapiro, Mr. Pera

Nays: None

Abstain: None

Absent: Mr. Purcell

The motion was adopted.

**ACTION NO. 10: Adjournment into Closed Session**

Dr. Polacek moved, seconded by Mr. Dougherty, to adjourn the meeting into Closed Session to discuss a confidential student matter to deliberate salary schedules for one or more classes of employees.

On roll call:

Ayes: Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mr. Shapiro, Mrs. Alderman, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Purcell

The motion was adopted, and at 8:03 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 8:55 p.m., the meeting reconvened in Open Session.

**ACTION NO. 11: Student #401xxx**

Dr. Polacek moved, seconded by Mr. Shapiro, to expel Student #401xxx, effective immediately and through the end of first semester of the 2011-2012 school year, but allow Student #401xxx to take one night school class in the fall of 2011.

On roll call:

Ayes: Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mr. Shapiro, Mrs. Alderman, Mr. Pera  
Nays: None  
Abstain: None  
Absent: Mr. Purcell

The motion was adopted.

**ACTION NO. 12: Adjournment**

Dr. Polacek moved, seconded by Mr. Shapiro, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 8:55 p.m.

President:

Secretary: