

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
 BOARD OF EDUCATION
 MINUTES OF REGULAR MEETING
 BOARD-CONFERENCE ROOM
 MONDAY, SEPTEMBER 19, 2011
 7:30 p.m.

BOARD OF EDUCATION

PRESENT ABSENT

Mr. Mark N. Pera, President	<u>X</u>	---
Dr. John T. Polacek, Vice President	<u>X</u>	---
Mrs. Heather H. Alderman, Secretary	<u>X</u>	---
Mr. George R. Dougherty	<u>X</u>	---
Mr. Philip Palmer	<u>X</u>	---
Mr. William F. Purcell	---	<u>X</u>
Mr. Todd M. Shapiro	<u>X</u>	---
Ms. Alivia Sabatino (arrived 7:30pm)	<u>X</u>	---

STAFF PRESENT

Dr. Timothy Kilrea	Ms. Joyce Marine	Mr. Scott Eggerding
Mr. David Sellers	Mr. David Franson	Mr. Edward Piotrowski
Mr. Ed Tennant	Ms. Jennifer Bialobok	Ms. Leslie Stickels
Ms. Katie Smith	Mr. Dave Stormont	Mr. Brian Murray
Ms. Marcia Poore	Ms. Lisa Nicholson	Ms. Jennifer Szczesniak
Ms. Michele Chapman		

VISITORS PRESENT

Dr. Sheri Wernsing Mr. Don Leonard

CALL TO ORDER, ROLL CALL & PLEDGE

The meeting was called to order by President Mark Pera at 7:30 p.m.

ACTION NO. 1: Agenda Approval/Order of Business

Dr. Polacek moved, seconded by Mr. Palmer, to approve the agenda as presented.

By unanimous voice vote, the motion was adopted.

PUBLIC HEARING – Lyons Township High School District 204 FY 2011-2012 Budget

Mr. Pera opened the public hearing on the Lyons Township High School District 204 FY 2011-2012 budget and requested comments from the public.

ACTION NO. 2: Close Public Hearing

There being no comments from the public, Mr. Dougherty moved, seconded by Dr. Polacek, to close the public hearing on the Lyons Township High School District 204 FY 2011-2012 budget.

By unanimous voice vote, the motion was adopted.

PUBLIC HEARING – La Grange Area Department of Special Education FY 2011-2012 Budget

Mr. Pera opened the public hearing on the La Grange Area Department of Special Education (LADSE) 2011-2012 budget and asked for remarks.

ACTION NO. 3: Close Public Hearing

There being no comments, Mr. Shapiro moved, seconded by Mr. Dougherty, to close the public hearing on the La Grange Department of Special Education FY 2011-2012 budget.

By unanimous voice vote, the motion was adopted.

OPEN SESSION – COMMUNICATIONS

Faculty Association President Brian Murray first thanked the Board of Education for the back-to-school breakfast and for the great facilities improvements over the summer and then voiced his appreciation for having the opportunity to work with a new group of students and for receiving great support from parents. He also thanked the administration for communicating positive feedback received from parents. After complimenting our coaching staff, Mr. Murray asked members of the Executive Board to introduce themselves. Exec Board members in attendance were Alyssa Brands, Carol Promisel, Jim Mshar, Dave Stormont, Marcia Poore, Patty Cryer, Terry Wethington and Mark Doyle.

Teachers Marie Gillespie and Ann Dudek thanked the Board for always supporting LTHS Theatre Board; they then presented the Board with VIP Cards for the 2011-2012 season and invited them to the season-opening play, "Flight," an evening of stories and memories gathered from interviews with war veterans and their families. Some of the proceeds from "Flight" will benefit Honor Flight, an organization that raises funds to fly veterans to Washington, D.C. to visit their war memorials.

Last, Assistant Principal Kelly Dostal invited the Board to celebrate the Community Nurse Health Association's 90th year as a community health leader in the west suburbs. The event will take place on October 13, 2011. Ms. Dostal also stated how pleased she is to be able to serve on the Board of Community Nurse Association.

STUDENT REPRESENTATIVE TO THE BOARD OF EDUCATION REPORT

Ms. Sabatino praised the boys' varsity soccer team for playing in the Pepsi Showdown finals at Toyota Park. She announced upcoming events: "Flight" on September 23-25, Homecoming (with Student Assistant George Mendlik as grand marshal), and the Erin Potts Memorial Volleyball Tournament.

SUPERINTENDENT'S DISTRICT REPORT

Dr. Kilrea presented a Vita Plena award to Joe Barker, LT math teacher since 2002. Previously employed as a project engineer, Mr. Barker first arrived at LT as a student teacher. He currently serves in the Illinois Army National Guard and has been deployed several times to Afghanistan and Iraq. Described as a great role model for students and staff, innovative and a “heck of a nice guy,” Mr. Barker always puts students first, trying new ideas to make the experience better for students. Mr. Barker remarked how lucky he is to be in such a great school and that it “doesn’t get any better.”

Dr. Kilrea next mentioned that things have gone well since the opening of school and that students and staff—especially new staff—have acclimated well. He also relayed the following: the transition to Infinite Campus has been smooth and minor glitches have been addressed; attendance at Open House increased from last year; and with first-semester finals prior to winter break, parent-teacher conferences are scheduled for the last week of October.

Last, Dr. Kilrea notified the Board that in compliance with Public Act 096-0434, the District Compensation Report was presented and will again be posted on our website.

UNFINISHED BUSINESS

ACTION NO. 4: Adoption of LTHS District 204 FY 2011-2012 Budget

Dr. Polacek moved, seconded by Mr. Shapiro, to adopt the Lyons Township High School District 204 FY 2011-2012 budget.

On roll call:

Ayes: Dr. Polacek, Mrs. Alderman, Mr. Palmer, Mr. Dougherty, Mr. Shapiro, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Purcell

The motion was adopted.

Mr. Sellers noted that this \$66.5 million budget is conservative. LT has been able to sustain a strong budget for building improvements and health costs are down, but property tax refunds remain a challenge.

ACTION NO. 5: Adoption of LADSE FY 2011-2012 Budget

Dr. Polacek moved, seconded by Mr. Palmer, to adopt the La Grange Area Department of Special Education FY 2011-2012 budget.

On roll call:

Ayes: Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mr. Shapiro, Mrs. Alderman, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Purcell

The motion was adopted.

Mr. Leonard remarked that the LADSE \$18.8 million budget was first approved by the LADSE Directing Board in May and added that the budget decreased from last year, with many of the cuts due to District 181 withdrawing from the special ed cooperative. LADSE Executive Director Sheri Wernsing told the LT Board that LADSE wants to make sure it's providing customer service to meet the needs of its current member districts.

ACTION NO. 6: Fund Balance Classification Policy

Dr. Polacek moved, seconded by Mrs. Alderman, to adopt the "Fund Balance Classification" policy.

On roll call:

Ayes: Mr. Dougherty, Dr. Polacek, Mr. Shapiro, Mrs. Alderman, Mr. Palmer, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Purcell

The motion was adopted.

This policy is required to comply with the Governmental Accounting Standards Board's (GASB) Statement 54 standard for governmental fund balance reporting purposes.

School Email Accounts

To enhance communications for academic and co-curricular purposes, Mr. Tennant reported that LT will be providing all students with individual email addresses. Additionally, students will be able to take advantage of the services offered in the Live @edu solution, giving them access to an Internet-based version of Microsoft's Office suite of applications along with access to a web-based file storage utility. Students will receive training. In response to Board members' concerns that students who don't have access to a home computer will miss important communications from their teachers, Mr. Tennant stressed that use of the student emails are meant to serve only as an additional method of staff-student communication and will not replace other avenues. Ms. Sabatino agreed that furnishing students with emails is a good idea.

NEW BUSINESS

ACTION NO. 7: Additional FTE Request: .4 FTE Math/Science

Mr. Dougherty moved, seconded by Mrs. Alderman, to approve an additional .4 FTE to the certified staff: .2 FTE for Physical Science Prep and .2 FTE for Algebra Prep.

On roll call:

Ayes: Mr. Shapiro, Mr. Palmer, Mrs. Alderman, Dr. Polacek, Mr. Dougherty, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Purcell

The motion was adopted.

The request for additional FTE is the result of increased student enrollment during the month of August.

2012-2013 & 2013-2014 School-Term Calendars – 1st Reading

Mr. Eggerding shared drafts of the proposed 2012-2013 and 2013-2014 school-year calendars. Both calendars include 177 school days and have first-semester finals scheduled prior to winter break. Already shared with the Faculty Association, the draft calendars will also be shared with other constituent groups before formal adoption by the Board.

ACTION NO. 8: Uses of Construction Allowance

Dr. Polacek moved, seconded by Mr. Palmer, to approve change orders as presented.

On roll call:

Ayes: Mrs. Alderman, Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mr. Shapiro, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Purcell

The motion was adopted.

Standardized Tests Student Performance – ACT, SAT, AP, AYP

Mr. Eggerding reviewed student performance on high stake tests: ACT, SAT and AP. Our students in 2011 posted the highest LT composite score on record and took more AP tests--earning better scores--than previous years. Mr. Eggerding acknowledged the hard work of teachers and students to achieve these incredible scores. He additionally reviewed the 2011 Adequate Yearly Progress (AYP) Status Report.

School Board Calendar for October 2011

The Board scheduled committee meeting dates for October.

ACTION NO. 9: Approval of Consent Agenda

Dr. Polacek moved, seconded by Mr. Palmer, to approve the Consent Agenda as presented.

LTHS Monthly Financials

Approval of Lyons Township High School monthly bills in the amount of \$4,756,148.89.

Approval of Lyons Township High School financial statements for the month ending August 31, 2011.

LADSE Financials

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$1,616,115.86.

Approval of LaGrange Area Department of Special Education financial statements for the month ending August 31, 2011.

HUMAN RESOURCES

**LTHS Buildings and Grounds, Classified/Non-Contractual, and ParaEducator
Staff Employment Recommendations**

Employment

Conor Beebe, ParaEducator, effective August 18, 2011.

David Hartley, ParaEducator, effective August 18, 2011.

William Kluber, ParaEducator, effective August 29, 2011.

Mark Krausz, ParaEducator, effective August 31, 2011.

Dina Messino-DeCarlo, ParaEducator, effective August 18, 2011.

Brian Smith, ParaEducator, effective August 31, 2011.

Michael Wherefel, ParaEducator, effective September 8, 2011.

Kelly Wren, ParaEducator, effective August 22, 2011.

Mark Yena, ParaEducator, effective August 18, 2011.

Reassignment

Jose Borjas, from North Campus Temporary Custodian to South Campus Student Assistant, effective August 22, 2011.

Family Medical Leave

Julia Adesso, South Campus ParaEducator, effective August 18, 2011.

Michael Ash, Information Technology, effective January 9, 2012 through March 19, 2012, tentatively.

Resignation

Daniel DeCarlo, ParaEducator, effective August 26, 2011.

LTHS Administrative and Certified Staff Employment Recommendations

Leaves of Absence

Sharon Gruizenga, World Languages, February 10, 2012 – May 14, 2012.

Brian Wolf, Special Education, extension of current leave (August 18, 2011-September 16, 2011) to September 23, 2011.

Retirement

Elizabeth Ann Stickman, FCS, effective June 2015.

Scott Yount, Special Education, effective June 2015.

LADSE Staff Employment Recommendations

Employment

Holly Pignotti - .04 Occupational Therapist, beginning August 18, 2011.

Sheila McCue - .5 School Psychologist, beginning August 23, 2011.

Jeanette Quirk - .5 School Psychologist, beginning August 23, 2011.

Sarah Saghir - 1.0 School Psychologist (short term leave replacement), beginning August 23, 2011.

Janice Dunlap - .2 Occupational Therapist, beginning August 30, 2011.

Michele Cappel - 1.0 ParaEducator, beginning August 30, 2011.

Resignation

Anne Roche - 1.0 ParaEducator, effective August 17, 2011.

Barbara Curl - 1.0 School Psychologist, effective August 17, 2011.

Portia Goodman - 1.0 ParaEducator, worked August 18 & August 19, 2011.

Meghan Kappmeyer - 1.0 ParaEducator, effective September 9, 2011.

Minutes:

Regular Meeting – Open and Closed Sessions – August 15, 2011

Finance Committee – September 8, 2011

Human Resources Committee – September 14, 2011

Facilities Committee – September 14, 2011

Curriculum Committee – September 15, 2011

ISBE Application for Recognition of Schools 2011-2012

Overnight Student Travel

1. NHI Trip to San Antonio, TX, October 2011
2. Choral Trip to San Francisco, CA, March 2012

LT Community Advisory Council Members – 2011-2012

Hinsdale District 181 Withdrawal from LADSE Agreement

Donation

1. Rocking chair decorated by students in our LIFE program, by Heather & Steve Alderman, to Lyons Township High School.

On roll call:

Ayes: Mr. Palmer, Mr. Dougherty, Dr. Polacek, Mr. Shapiro, Mrs. Alderman, Mr. Pera
Nays: None
Abstain: None
Absent: Mr. Purcell

The motion was adopted.

ACTION NO. 10: Adjournment

Dr. Polacek moved, seconded by Mr. Dougherty, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 8:42 p.m.

President:

Secretary: