

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
 BOARD OF EDUCATION
 MINUTES OF REGULAR MEETING
 BOARD-CONFERENCE ROOM
 MONDAY, AUGUST 15, 2011
 7:15 p.m.

BOARD OF EDUCATION

PRESENT **ABSENT**

Mr. Mark N. Pera, President	<u>X</u>	—
Dr. John T. Polacek, Vice President	<u>X</u>	—
Mrs. Heather H. Alderman, Secretary	<u>X</u>	—
Mr. George R. Dougherty	<u>X</u>	—
Mr. Philip Palmer	<u>X</u>	—
Mr. William F. Purcell	<u>X</u>	—
Mr. Todd M. Shapiro	<u>X</u>	—
Ms. Alivia Sabatino (arrived 7:30pm)	<u>X</u>	—

STAFF PRESENT

Dr. Timothy Kilrea	Ms. Joyce Marine	Mr. Scott Eggerding
Mr. David Sellers	Mr. David Franson	Mr. Edward Piotrowski
Mr. Ed Tennant	Ms. Jennifer Bialobok	Mr. Bill Soltys
Mr. Kevin Mitros	Mr. Brian Mahoney	Ms. Lindsay VanderMeer
Mr. Dave Stormont	Ms. Katie Smith	Mr. Brian Murray
Mr. Kevin Brown	Ms. Therese Nelson	Ms. Deb Clay
Ms. Julie Loftis	Dr. Harazin	

VISITORS PRESENT

Dr. Sheri Wernsing Mr. Don Leonard

CALL TO ORDER, & ROLL CALL

The meeting was called to order by President Mark Pera at 7:15 p.m.

ACTION NO. 1: Agenda Approval/Order of Business

Mrs. Alderman moved, seconded by Mr. Shapiro, to approve the agenda as presented.

By unanimous voice vote, the motion was adopted.

ACTION NO. 2: Adjournment into Closed Session

Dr. Polacek moved, seconded by Mr. Shapiro, to adjourn the meeting into Closed Session to discuss confidential personnel matters and review Closed Session documentation.

On roll call:

Ayes: Mrs. Alderman, Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mr. Purcell, Mr. Shapiro,
Mr Pera
Nays: None
Abstain: None
Absent: None

The motion was adopted, and at 7:15 p.m., Mr. Pera adjourned the meeting into Closed Session.

At 7:30 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

OPEN SESSION – COMMUNICATIONS

FCS teacher and FCCLA advisor Kate Ebner thanked the Board and community for their support of the FCCLA state and national conferences; students Raymond Sobczak and Carlyn Witt attended nationals and both took home gold medals. Mr. Sobczak, a recent LT grad, expressed his appreciation to the Board for the opportunity to be a part of the FCCLA conferences.

Faculty Association President Brian Murray spoke of his excitement to meet new students and then thanked the Board for the privilege of teaching these students. He also noted how proud he is to represent LT's teachers.

Past Co-President of the ParaEducators, Bill Soltys, introduced Maria Rohloff, who will serve as this year's Co-President along with Mary Ann Rivera. Ms. Rohloff acknowledged her gratitude to the Board and administrators for the smooth contract negotiations process. She also mentioned how wonderful it is to see our special ed students embraced by the other LT students.

STUDENT REPRESENTATIVE TO THE BOARD REPORT

Ms. Sabatino first acknowledged last year's state titles in volleyball and baseball and another successful Relay for Life and then remarked that everyone is gearing up for the new school year. She also mentioned that a poms clinic for community school girls will take place in the fall.

SUPERINTENDENT'S DISTRICT REPORT

Dr. Kilrea first reviewed the summer's extensive capital facility projects, which included a new track around Bennett Field, a renovated art wing at South Campus, and North Campus duct work and then commended Buildings and Grounds for a great job. He also noted that processing has gone smoothly and that so far 3400 students are registered for next year with about 500 more expected to register. 980 freshmen will be welcomed to LT.

Dr. Kilrea then introduced new LT administrators: Brian Mahoney, Assistant Principal; Kevin Mitros, Director of Buildings and Grounds; and Lindsay VanderMeer, Assistant Division Chair for Math/Science. Newly named Assistant Athletic Director, Chris Cabaj, was not able to attend this evening's meeting. Also introduced was Sheri Wernsing, new Executive Director of LADSE.

Dr. Kilrea completed his report by announcing that on August 16, 14 new teachers and one administrator will be attending the township-wide New Teacher Breakfast at Brookfield Zoo; the Institute Day back-to-school breakfast will be graciously served by the Board of Education on Thursday, August 18; and the first day of student attendance will be Monday, August 22.

UNFINISHED BUSINESS

ACTION NO. 3: Final 2011-2012 Textbook/Instructional Material Change Requests

Mr. Dougherty moved, seconded by Dr. Polacek, to approve the remaining 2011-2012 Textbook/Instructional Material Change Requests.

On roll call:

Ayes: Mr. Palmer, Mr. Purcell, Mr. Dougherty, Dr. Polacek, Mr. Shapiro, Mrs. Alderman,
Mr. Pera
Nays: None
Abstain: None
Absent: None

The motion was adopted.

Infinite Campus Update

Mr. Tennant reported that despite nine production days without power, the transition to Infinite Campus is moving along. Many potential problems were addressed during the summer school implementation of the new student information system. Student accounts will be activated the first day of classes and instructions for parents about activating their portal accounts will go out the first week of classes. Mr. Tennant also acknowledged the great collaboration among staff.

NEW BUSINESS

ACTION NO. 4: Resolution Authorizing Preparation and Publication of Tentative Budget for Lyons Township High School District 204, FY 2012

Dr. Polacek moved, seconded by Mrs. Alderman, to adopt the Resolution Authorizing Preparation and Publication of Tentative Budget for Lyons Township High School District 204, FY 2012.

On roll call:

Ayes: Dr. Polacek, Mr. Purcell, Mrs. Alderman, Mr. Palmer, Mr. Dougherty, Mr. Shapiro,
Mr. Pera
Nays: None
Abstain: None
Absent: None

The motion was adopted.

Mr. Sellers reviewed the 2012 \$66 million tentative budget with the Board, noting that the revenue side is uncertain due to its dependence on new property and property tax refunds. The tentative budget will be placed on public display for a minimum of 30 days and will be brought back to the Board for consideration at the September 2011 meeting.

ACTION NO. 5: Resolution Authorizing Preparation and Publication of Tentative Budget for the La Grange Area Department of Special Education, FY 2012

Dr. Polacek moved, seconded by Mrs. Alderman, to adopt the Resolution Authorizing Preparation and Publication of Tentative Budget for the La Grange Area Department of Special Education, FY 2012.

On roll call:

Ayes: Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mr. Purcell, Mr. Shapiro, Mrs. Alderman,
Mr. Pera

Nays: None

Abstain: None

Absent: None

The motion was adopted.

Don Leonard discussed the proposed \$18.8 million budget, noting that it is reduced from last year's budget as a result of District 181 withdrawing from the LADSE cooperative. This budget will also be on public display for 30 days.

ACTION NO. 6: Young Hearts for Life Cardiac Screening Program

Mrs. Alderman moved, seconded by Mr. Shapiro, that Lyons Township High School District 204 participate in the Midwest Heart Foundation Young Hearts for Life program, with the District's contribution not to exceed \$10,000.

On roll call:

Ayes: Mr. Purcell, Mr. Dougherty, Dr. Polacek, Mr. Shapiro, Mrs. Alderman, Mr. Palmer,
Mr. Pera

Nays: None

Abstain: None

Absent: None

The motion was adopted.

Associate Principal Kevin Brown explained that the voluntary program provides free ECG screenings to identify hypertrophic cardiomyopathy, a heart condition that may cause sudden cardiac death in young adults under 18 years of age. He added that many area high schools already participate in this screening

program. Besides the \$10,000 contribution from the Board, the remainder of the costs will be obtained through grant money and additional contributions. The screenings will be scheduled one day at North Campus and one day at South. The screenings, which will be free to any students who choose to participate, will require the efforts of many volunteers. Dr. Harazin added that the Young Hearts for Life program handles the screenings very efficiently.

ACTION NO. 7: District Credit Card for Restricted/Isolated Purposes

Dr. Polacek moved, seconded by Mr. Shapiro, to approve a general purpose credit card with a limit of \$10,000 for use under exceptional circumstances by the Superintendent, Board Clerk, Director of Business Services or the Purchasing and Accounting Manager.

On roll call:

Ayes: Mr. Shapiro, Mr. Palmer, Mr. Purcell, Mrs. Alderman, Dr. Polacek, Mr. Dougherty,
Mr. Pera
Nays: None
Abstain: None
Absent: None

The motion was adopted.

Mr. Sellers explained that the purpose of this credit card would be to eliminate the need for employees to make school-related charges on their own personal credit cards. Only one card would be available and it would be housed in the Business Office. The Board will receive a monthly print-out of the credit card usage.

School Finance-Related Policy Revisions – 1st Reading

Mr. Sellers presented a first reading of revisions to Board policies 3.04 and 3.06, which need to be updated in the following areas: increasing the dollar threshold for which purchases must be competitively bid (to coincide with changes in the Illinois School Code), including language regarding minimum cash reserves and making language changes to comply with new Governmental Accounting Standards 54 (GASB54). The Board will again review these policy revisions as a second reading at the September meeting.

School Board Calendar for September 2011

The Board scheduled upcoming committee meeting dates for September.

Prior to the Consent Agenda vote, Mrs. Alderman stated that after reviewing the Closed Session documentation, the Board determined that only the written minutes of the Closed Session portions of Board meetings from January 18, 2011 through May 16, 2011 would be released under the Consent Agenda and that any recordings of Closed Session during that time period still require confidentiality. The Board additionally determined that audiotapes of Closed Session meetings of August 21, 2009 through February 10, 2010 can now be destroyed.

ACTION NO. 8: Approval of Consent Agenda

Dr. Polacek moved, seconded by Mrs. Alderman, to approve the Consent Agenda as presented.

LTHS Monthly Financials

Approval of Lyons Township High School monthly bills in the amount of \$10,539,110.70 (June) and \$2,981,635.82 (July).

Approval of Lyons Township High School financial statements for the months ending June 30, 2011 and July 31, 2011

LADSE Financials

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$4,505,618.78 (June) and \$491,535.15 (July).

Approval of LaGrange Area Department of Special Education financial statements for the months ending June 30, 2011 and July 31, 2011.

HUMAN RESOURCES

LTHS Buildings and Grounds, Classified/Non-Contractual, and ParaEducator Staff Employment Recommendations

Employment

Janice Banks, ParaEducator, effective August 18, 2011.

Roberto Chavez, South Campus Weekend Security, effective July 23, 2011.

Marisol Cholewick, ParaEducator, effective August 18, 2011.

Debra Dugan, ParaEducator, effective August 18, 2011.

Charles Farnsworth, ParaEducator, effective August 18, 2011.

Dana Krolkiewicz, ParaEducator, effective August 18, 2011.

Robert Orlowski, South Campus Weekend Security, effective July 24, 2011.

Margaret Schuler, ParaEducator, effective August 18, 2011.

Katherine Stec, ParaEducator, effective August 18, 2011.

Reassignment

Bradley Meath, from South Campus Weekend Security to South Campus Student Assistant, effective August 8, 2011.

Resignation

Sean Casserly, South Campus ParaEducator, effective June 2, 2011.

Patrick Hannon, North Campus Systems Technician, effective August 19, 2011.

Family Medical Leave

Mary Ann Murphy, Secretary, Curriculum & Instruction, effective August 16, 2011.

LTHS Administrative and Certified Staff Employment Recommendations

Employment

Andrew Johannes, Global Studies, .8 FTE, MA 30 Step 4, effective August 18, 2011.

Derek Kurt Johns, Physical Welfare, 1.0 FTE, MA 30 Step 9, effective August 18, 2011.

Dyana (Washington) VanWyngaarden, Math/Science, 1.0 FTE, MA Step 4, effective August 18, 2011.

Ann Wilson, Language Arts, 1.0 FTE, BA Step 1, effective August 18, 2011.

Reemployment

Kristie Scriba, Fine Arts (World Languages/Spanish), .9 FTE.

Leaves of Absence

Colleen Heath, Math/Science, November 9, 2011-February 8, 2012.

Brian Wolf, Special Education, August 18, 2011-September 16, 2011.

LADSE Staff Employment Recommendations

Employment

Caroline Miller - 1.0 School Psychologist Intern, beginning August 18, 2011.

Laura Berger - 1.0 School Psychologist Intern, beginning August 18, 2011.

Dana Bigger – 1.0 Speech Language Pathologist, beginning August 18, 2011.

Sara Hawkins – 1.0 Teacher, beginning August 18, 2011.

Heather Kearns – 1.0 Teacher, beginning August 18, 2011.

Valerie Esposito – 1.0 Team Teacher-Family Services Facilitator.

Megan Lockett – 1.0 Teacher, beginning August 18, 2011.

Katie Runyon - .08 School Psychologist, beginning August 18, 2011.

Kathleen McCord - .05 Speech Language Pathologist (short-term leave replacement), beginning August 18, 2011.

Jennifer Brubaker - .04 Speech Language Pathologist, beginning August 18, 2011.

Kenneth Maher – 1.0 Teacher, beginning August 18, 2011.

Liam McKenna – 1.0 ParaEducator, beginning August 18, 2011.

Natalie Pinski – 1.0 ParaEducator, beginning August 18, 2011.

Melanie Lavine – ParaEducator, beginning August 18, 2011.

Suzanne Soluri -1.0 Educational Support Staff, beginning August 9, 2011.

Portia Goodman – 1.0 ParaEducator, beginning August 18, 2011.

Resignations

Julie Pridmore - 1.0 Educational Support Staff, effective August 2, 2011.

Suzanne Lewandowski – 1.0 Occupational Therapist, effective June 29, 2011.

Karen Phomvisay - .9 School Psychologist, effective June 26, 2011.

Donna Rusick – 1.0 Teacher, effective June 20, 2011.

Carrie L. Smith – 1.0 Teacher, effective June 2011.

Julie Dessauer - 1.0 Teacher, effective July 26, 2011.

Hannah Markko – 1.0 ParaEducator, effective August 4, 2011.

Minutes:

Regular Meeting – Open and Closed Sessions – June 20, 2011

Curriculum Committee – August 10, 2011

Technology Committee – August 11, 2011

Finance Committee – August 11, 2011

ED-RED Membership Dues 2011-2012

Release of Closed Session Documentation

Closed Session Minutes Approved for Release

January 18, 2011	February 22, 2011	March 14, 2011
March 21, 2011	April 20, 2011	April 27, 2011
May 16, 2011		

Closed Session Audiotapes to be Destroyed

September 21, 2009	October 8, 2009	October 19, 2009
November 10, 2009	November 16, 2009	December 14, 2009
January 20, 2010	February 10, 2010	

2011 Summer Graduates

Student Overnight Travel

1. Astronomy Trip, Arizona, October 2011
2. Latin Trip, Italy, March 2012

Classified/Non-Contractual Supervisor Employee Handbook 2011-2012

Disposal of Surplus Property

Employment Action Involving Employee

On roll call:

Ayes: Mrs. Alderman, Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mr. Purcell, Mr. Shapiro,
Mr. Pera

Nays: None

Abstain: None

Absent: None

The motion was adopted.

ACTION NO. 9 Adjournment

Dr. Polacek moved, seconded by Mr. Dougherty, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 8:40 p.m.

President:

Secretary: