

## LT COMMUNITY ADVISORY COUNCIL

7:00 PM – February 21, 2007

### Minutes

#### Handouts:

1. Teacher Staff Development-Agenda
2. DRAFT-Recommendations of the LTCAC to the Board of Education Concerning Technology Use at LTHS
3. LTCAC Technology Feedback Results from December 2006 meeting

- I. LTCAC Call to Order: Committee Reports; Secretary's Report (7:05 PM)
  - A. Angela Curran called meeting to order.
  - B. December 2006 minutes were approved as submitted by the attending LTCAC members
  - C. Four elected LTCAC positions will be vacant at the end of the 2006-2007 LTCAC calendar. Nominees or volunteers should be presented to the LTCAC membership for the following positions:
    1. Co-Chair 1
    2. Co-Chair 2
    3. Secretary
    4. Membership Committee Chairman
- II. Superintendent Report (Dr. Kelly) (7:14 PM)
  - A. The launch of the LTHS automated phone alerting system was not totally successful due to obsolete numbers in the system and an overload of the system. Parents will be asked to update phone information in the spring.
  - B. The Board of Education is taking an aggressive stance on identifying out of district enrollees. A law firm has been engaged to help collect fees (\$13,540 per student per year) applicable for out of district enrollees.
  - C. While some \$82,000 in Title 1 funding was returned to LTHS for preparations for the Prairie State Achievement Test, they came too late to help with curriculum planning in advance of the tests.
  - D. All LTHS parking lots will undergo some form of resurfacing-construction in the summer of 2007. This work will begin around the second week of June and carry on through July. The bids for this work came in lower than budgeted; 800,000 instead of 1,200,000.
  - E. Forty (40) classrooms [20 at SC and 20 at NC] will undergo facelifts this summer: new paint, flooring ceilings and lights
  - F. April 17th is the date for the Board of Education member elections.
  - G. February 26-27 is LTHS Fall Registration
  - H. March 3rd is the date for the King of Hearts Dance.
- III. School Board Member Report (Al Polich) (7:32 PM)

- A. All LTCAC members were asked to spread the word in helping to identify the non-district school enrollees.
- B. LTCAC membership was encouraged to attend the March 9th Board Meeting.
- IV. Discussion of member concerns and issues (7:35 PM)
  - A. LTCAC members were told about “repurposing” older hardware within the school when it may not be the best as far as technology goes, but still has not reached the end of its usefulness.
- V. Old Business- Review summary of table feedback concerning technology (7:38 PM)
  - A. Proposed recommendations to the Board of Education regarding technology were approved as submitted by the attending LTCAC members. They will be submitted to the Board of Education at the March 9 meeting.
- VI. New Business-Teacher Development Scott Eggerding (7:4P M)
  - A. Teacher “one size fits all” training is hard to develop due to the varied curricula offered at LTHS.
  - B. Teachers are obliged to “stay current”. Staff often suggests avenues for training.
    - 1. In-House Training
      - a) Edline and computer training; the Tablet program; ITP lab use for staff development
      - b) Edline grade updating is on an honor system for teachers and is part of the contract with the Faculty Association
      - c) CRISS-reading strategies; Summer Programs, Day-long programs, Outside training for in-house trainers
      - d) SIM-Special Education: University of Kansas trainer comes to LTHS
      - e) Teacher observation is used for training in conjunction with the formal assessment and rating process. Tenured teachers can be released via mutually agreed upon remediation.
    - 2. External Training (administrative, subject specific, reading strategies)
      - a) West 40 Intermediate Service Center
      - b) Illinois Recourse Center-Para-professional raining
      - c) Day-long workshops and seminars
      - d) Conferences-exposure to like-minded teachers
    - 3. Institute Days-mandatory for staff-4 per year
      - a) Comprised of morning break-out sessions that the staff can attend by choice and then followed by afternoon department/division meetings
      - b) Being streamlined and redeveloped for relevancy
    - 4. Orientation/Mentoring System
      - a) For new teachers
      - b) Helps new teacher acclimate to the demands (administrative and curricular) of LTHS
    - 5. Program Specific Training
      - a) Drug awareness
      - b) SIT-Student intervention Team

- c) Gang Awareness
- 6. Summer Workshops
  - a) Curricular development
  - b) AP workshops
- 7. Cohort Degree Programs
  - a) Good way for teachers to get hours toward recertification
  - b) Way for teachers to get additional certifications
- 8. ISBE website on recertification of staff teachers for self-directed training
- 9. Edline training is given to all new hires
- 10. Staff development encourages targeted programming versus recertification
- 11. Because of the enormous interest of qualified teachers who want to work at LTHS, the preponderance of hired faculty are very capable professionals.
- 12. 41% of LTHS teachers are non-tenured.
- 13. Alternative to Institute Days
  - a) Teaming-where teachers could come to work an hour earlier (or stay an hour later) and use the first two (or last two) hours of the day for division or other staff development oriented meetings. Students have late arrivals (or early dismissals) on those days. They would occur 2 times a month. LT's split campus is problematic for departments using this option due the time that would be lost for transportation between campuses. Group consensus was late arrival versus early dismissal would be preferable to help make this type of scheduling feasible.
- 14. Reasons to keep Institute Days
  - a) Online courses are not accepted by LT because of the lack of standards for these courses
  - b) Election days are often institute days because the public is not generally welcome in schools while students are in attendance
- 15. ITP was heralded by several of the teachers LTCAC members
- 16. The Mentor program was given praise by teachers on LTCAC.
- 17. Several LTCAC teachers said that they were encouraged to attend conferences and that these were invaluable development experiences for them

**VII.** Question and Answer Session, Open Discussion (9:10 PM)

A. Small groups filled out staffing surveys

**VIII.** Meeting Adjourns (9:40 p.m.)