

Lyons Township Parent Teacher Council

March 10, 2010

Note: Meeting was rescheduled from March 3 to March 10 due to conflict with Honors Assembly.

Regular conference room was in use. Meeting was relocated to cafeteria.

Ann Porter called meeting to order at 7:10pm.

Attendance: Ann Porter, Lisa Straface, Kate Brogan, Gigi Birkeland, Karen King, Jen Burklow, Nancy O'Brien.

SECRETARY'S REPORT: Lynn Dunn was absent. Kate Brogan took March meeting minutes. Ann Porter passed out January 6, 2010 meeting minutes. Nancy O'Brien motioned to approve. Lisa Straface seconded. Minutes approved.

CORRESPONDING SECRETARY'S REPORT: Lisa Straface gave a summary of correspondence.

January

- Sorry to have to bring this to you.....the father of students Tim and Chris Broderick recently passed away. Thanks.
- Please extend your condolences to Jim Mshar, whose mother, Cathy Raina Mshar, passed away suddenly. Private services were held on Sunday, January 17, 2010. Jim is a teacher in the Science Department.
- Please extend your condolences to Julie Loftus, whose mother-in-law, Margaret Loftus, passed away suddenly. The funeral Mass was held on Wednesday, January 20, at St. Cornelius Church in Chicago. Julie is the school nurse at South Campus.
- Please extend your condolences to Susie Murphy, whose father, Ken Straube, passed away. Funeral services were held on Wednesday, January 20, 2010. Susie is a teacher in the Physical Welfare Department.
- Congratulations to Chris and Allison Cabaj, who welcomed their daughter, Ellery Rose, on January 26 at 12:27 p.m. Ellery weighs 7 pounds 10 ounces, is 20 inches long, and "looks just like Mom." Big brother Sean can't wait to meet his new sister. Chris is a teacher in the Social Studies Department.
- Congratulations to Amber Dvorak and Bradley Beemer, who were married on the Hawaiian island of Maui on January 11, 2010. Amber is a teacher and Assistant Division Chair in the Math/Science Department.

February

- There is a new baby in the Music Department! Nathan Elpus arrived February 15, 2010, at 11:50 a.m. He weighed in at 7 pounds 9 ounces. Witnesses say Nathan looks like his dad (and he has a nice head of hair). Becca and Ken say everyone is happy and healthy.
- Congratulations to Susie and Kevin O'Rourke on the birth of Andrew Michael. Andrew was born on February 24th at 5:22 p.m., weighs 8 pounds 4 ounces, and is 20 inches long. Mom and baby are doing well. Susie is a teacher in the Math Department.
- Congratulations to Will and Michelle Meuer on the birth of Eleanor Lorraine, who arrived on February 24th at 11:59 p.m. Everyone is doing great, and big brother Ethan is anxiously awaiting his baby sister's homecoming. Will is a teacher in the Social Studies Department, and Michelle is a former teacher in the Language Arts Department.

- Congratulations to John and Susie Seiple on the birth of Kevin Atticus, who was born on February 28th at 9:35 a.m. Kevin weighs 7 pounds 8 ounces and is 20½” long. Everyone is doing well. Big sister Kate (their Leap Year baby) has already visited Mom and Kevin, and it sounds like she’s going to be a great little helper. John is a teacher in the Social Studies Department and Susie is a former Scheduling Secretary in the North Campus Main Office.

TREASURER’S REPORT: Nancy O’Brien reported. Disbursed \$2,000 to Post Prom committee for fundraiser mailing. Post Prom committee expects that buses will cost more in 2010, and will likely need additional \$550 to cover cost. PTC Treasury has funded two \$500 scholarships for seniors to be awarded at the end of the school year. All expenses are within budget. Still pending: Post Prom expenses, final Student Activity Funding grant amounts, Staff Appreciation expenses. Lisa Straface motioned to approve report. Jen Burklow seconded. Motion approved.

PRESIDENT’S REPORT: Ann Porter reported.

Board Openings for 2010-11: Open PTC positions include officers -Vice President, Treasurer, Recording Secretary, Corresponding Secretary. Nancy O’Brien was willing to continue as Treasurer for 3rd year, pending vote to approve since officer term should be 2 years. Gigi Birkeland expressed an interest in Corresponding Secretary. Open committee chair positions include: Future Freshman Night, Volunteer Pool, Communications, Open House (North Campus and South Campus), Freshman Registration, and Staff Appreciation. Also, there may be an opening on the Post Prom committee. Ann asked members to give her suggestions for prospective members. Other ideas for recruiting new board members include email to volunteers on Scantron list; place notice in LTHS e-newsletter; post openings on PTC page on LTHS website.

Volunteers: PTC recruited parent volunteers to handout schedules on 1st day of second semester. Need more volunteers next year: at least 4 parents per campus.

BOE Meeting: LT is applying for Race to the Top federal funding. Barbara Coloroso presentation in January was very well received, and BOE is considering inviting her again next year.

Thank you note: A note was received from Lianne Musser for the two scholarships granted.

COMMITTEES:

Chaperones: Kate Brogan reported that more than 40 parents volunteered to chaperone KOH, and the committee actually had to ask some parents to withdraw. There were no reports of problems.

Post Prom: Absent.

Staff Appreciation: Absent.

OLD BUSINESS:

Grant Request: Close Up Washington DC student trip requested approximately \$1,700 to defray student expenses for trip. Teacher Gina Wuttke submitted the request in February. Email vote to approve \$500 grant (two \$250 grants for two students) for Close Up Washington DC trip passed: 15 yes votes/ 0 no votes.

Calendar: Ann received the OK from LT to include holidays on next year’s calendar, so we discussed which ones should be included. Ann will look at some other calendars to see which are commonly noted.

NEW BUSINESS:

Follow-Up on Close Up Trip Request: Seven students attended trip in March. Group raised \$900+ to defray costs before requesting PTC funds. Board was asked whether they approved granting the

remaining \$1,200. Nancy O'Brien reported that funds were available: \$31,100 in Student Funding has been approved of \$34,000 budget. She reminded board that Post Prom expenses were still unknown, and they would likely be higher than budgeted. Lisa Straface suggested that PTC grant a smaller amount – i.e. \$500 -- less than \$1,200 requested. Gigi Birkeland noted that it would be hard for group to raise additional funds after the trip. Nancy O'Brien motioned that PTC grant \$500 to Close Up Washington trip. Jen Burlow seconded. Approved 7-0.

Guidelines for Late Grant Requests: Karen King suggested that PTC establish a process/time frame for late grant requests so that all student groups had an opportunity to apply for funds. Lisa Straface noted that PTC established a single deadline for grant requests to simplify the funding process. Nancy O'Brien said that the early grant requests (e.g. October) make it possible for PTC to complete funding and close financial books by June. She noted that if extra funds were available in any given year, the PTC could make additional grants no later than the March meeting.

Waive 2-Year Restriction on Board: PTC by-laws state that an officer can only hold one position for two years. The PTC is allowed to waive the restriction as needed. Jen Burklow motioned to waive the 2-year restriction for board officer positions for the 2010-11 officer elections. Karen King seconded. Motion approved, 7-0.

Scantron Sheet Revisions: Ann Porter asked if anyone had revisions for the Scantron volunteer form for 2010. LT is revising the sheet to work with new equipment, so there is an opportunity to edit the form. Kate Brogan asked if there was a way to get volunteer names for daytime activities (i.e. Brownstock). Ann noted that Daytime volunteer names were sent to LT office since there is no committee for Daytime. Lisa Straface suggested that Volunteer Pool chairs be responsible for holding data on Daytime volunteers and contact volunteers as the need arises for Daytime help.

Dues for 2010-11: Ann Porter asked if the board wanted to raise dues for next school year. Nancy O'Brien said that dues are \$20, with \$10 for each additional item (e.g. calendar). No one wanted to raise dues, so dues will remain at current amount.

Meeting adjourned at 8:24pm.