

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
FIELD TRIP FACULTY MEMBER NOTIFICATION AND PARENT CONSENT CARD

Student Name _____ Student ID Number _____

Department _____ Day/Date _____

Destination _____ Address/City _____

Time of Departure _____ Time of Return _____

Faculty Member Signature _____
Instructional Rationale _____



“Please list any medical conditions we should be aware of (i.e. asthma, diabetes, seizures, allergies).

_____ My child has prescription or over the counter medication he/she needs to take during the school day. **Please contact the school nurse at your student’s campus prior to the trip to make these arrangements.**

(North Campus Health Office 579-6363/South Campus Health Office 579-6531).

Parent Consent and Signature: In consenting I am aware that the school rules of conduct are enforced, and I hereby release Lyons Township High School District 204, its Board of Education, officers, and employees (hereinafter the “District” from any liability in case of an injury sustained by my child in connection with his/her participation in this field trip, and agree to indemnify, defend, and hold the District harmless from liability from any such injury.

Parent Signature _____ Home Phone _____ Work/Emergency Phone _____ Date _____

FIELD TRIP MAKE-UP POLICY

It is the student's responsibility to obtain and complete all class work, homework, and quizzes/tests missed while on a field trip. Since field trips are normally planned in advance, students should be prepared to submit, immediately upon return to class, work which was originally due on the day of the field trip. Assignments made during the field trip will be due at a time indicated by the faculty member, taking into account the amount of time other students were given to complete the assignment. Participation in co-curricular activities and/or academic field trips could not be denied or restricted because of participation in a co-curricular activity and/or academic field trips.

Students should arrange with faculty members the times to make-up missed quizzes/tests. If a quiz/test date was announced before the field trip, the students should be prepared to take the test upon his/her return to school. Students may be required to take quizzes/tests before or after school even if this arrangements conflicts with other activities (e.g., school activities, athletics, employment, etc.). Faculty members have the discretion to modify their make-up policies to meet individual needs of students and circumstances. Students attending the field trip are required to sign below indicating their understanding of the Make-up Policy. All school rules apply to all students attending field trips including specific faculty member expectations for this field trip.

Student Signature

Date

Faculty Member Notification and Signature: Signature indicates teacher/coach/sponsor is aware of the field trip.

1 _____

5 _____

2 _____

6 _____

3 _____

7 _____

4 _____

8 _____