

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
 BOARD OF EDUCATION  
 MINUTES OF REGULAR MEETING  
 BOARD-CONFERENCE ROOM  
 MONDAY, AUGUST 15, 2016  
 7:00 p.m.

**BOARD OF EDUCATION**

**PRESENT**      **ABSENT**

Mr. Thomas W. Cushing, President	<u>X</u>	—
Mr. George R. Dougherty, Vice President	—	<u>X</u>
Mr. Philip Palmer, Secretary	<u>X</u>	—
Mrs. Molly Murphy Bruton	<u>X</u>	—
Mrs. Jessica McLean	<u>X</u>	—
Dr. John T. Polacek	<u>X</u>	—
Ms. Barbara J. Rosinsky	<u>X</u>	—
Mr. JP Remijas (arrived 7:30 p.m.)	<u>X</u>	—

**STAFF PRESENT**

Dr. Timothy Kilrea	Ms. Joyce Marine	Mr. Scott Eggerding
Mr. Brian Stachacz	Dr. Brian Waterman	Mr. Edward Piotrowski
Ms. Jennifer Bialobok	Mr. Ed Tennant	Ms. Marie Gillespie
Mr. Joseph Maffey		

**VISITORS PRESENT**

No one signed in.

**CALL TO ORDER & ROLL CALL**

The meeting was called to order by President Tom Cushing at 7:00 p.m.

**ACTION NO. 1: Agenda Approval/Order of Business**

Dr. Polacek moved, seconded by Mr. Palmer, to approve the agenda as presented.

By unanimous voice vote, the motion was adopted.

**ACTION NO. 2: Adjournment into Closed Session**

Dr. Polacek moved, seconded by Mr. Palmer, to adjourn the meeting into Closed Session to discuss potential and pending litigation; collective negotiation matters or deliberations concerning salary schedules for one or more classes of employees; the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body; and review Closed Session Documentation.

On roll call:

Ayes: Ms. Rosinsky, Mrs. Bruton, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mr. Cushing  
Nays: None  
Abstain: None  
Absent: Mr. Dougherty

The motion was adopted, and at 7:01 p.m., Mr. Cushing adjourned the meeting into Closed Session.

At 7:35 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

### **OPEN SESSION – COMMUNICATIONS**

Faculty Association President Marie Gillespie discussed collaboratively working together and the Board's monthly gift to the community inviting residents to attend a meeting. In turn, both Ms. Gillespie and Faculty Association Vice President Joseph Maffey invited the Board to visit their classrooms as a means to continue the strong, collaborative foundation. Ms. Gillespie added that she is looking forward to a great year.

### **STUDENT REPRESENTATIVE TO THE BOARD REPORT**

After thanking the Board for an opportunity to be in such a great position, Student Representative JP Remijas shared the following: 1) processing finished today; 2) Freshman Experience Day, which is this Wednesday, will be a good start for freshmen; 3) Student Council hopes to recruit new people; 4) Homecoming is October 1.

### **SUPERINTENDENT'S DISTRICT REPORT**

Dr. Kilrea's review of the summer of 2016 included reporting on construction work (most jobs completed on time and under budget, North Campus HVAC repair will result in additional air conditioned rooms, North Campus study hall will be ready for first day of school); neighbors around North Campus have received updated communications about the still-to-be completed pipe project. The summer school academic and athletic programs had 1000 more registrations than last year. Over 250 teachers participated in 23 Professional Development workshops, but many staff members also dropped in over the summer to prepare for the upcoming school term. Ten new teachers were introduced to LT and have been involved in the Induction and Mentoring Program. Additionally, the new teachers, along with Central Office personnel, attended the New Teacher Breakfast sponsored by the West Suburban Chamber of Commerce. This Thursday, all staff will be welcomed back at a breakfast sponsored and served by the Board of Education and followed by beginning-of-year Institute Day activities. Dr. Kilrea reported that current student enrollment figures show 994 freshmen, 1039 sophomores, 981 juniors and 1041 seniors for a total enrollment of 4087, about the same as last year. Although these numbers will change somewhat, indications are that the change should be minimal. After reporting that three FOIA requests were received since the June meeting, Dr. Kilrea completed his Superintendent's Report by congratulating the eight summer graduates and their families.

## **UNFINISHED BUSINESS**

### **ACTION NO. 3: Updated Policy 7:305 - Student Athlete Concussions and Head Injuries**

Dr. Polacek moved, seconded by Mr. Palmer, to waive the first reading of and adopt policy 7:305 – Student Athlete Concussions and Head Injuries.

By unanimous voice vote, the motion was adopted.

Dr. Kilrea suggested that the first reading be waived because the changes to this policy involve only updated legal references and no revisions to wording.

### **Resolution Approving the Withdrawal of LaGrange School District 102 from the LaGrange Area Department of Special Education**

LaGrange School District 102 is considering withdrawing from LADSE, the special education cooperative. District 102 currently brings in about \$1 million to the cooperative; however, 102 believes it can save approximately \$400,000 by handling its own special education services. Dr. Kilrea stated that further information is needed regarding whether all of LADSE’s member districts need to approve the withdrawal in order for it to be granted

LT, as the fiscal agent of LADSE, needs to be attuned to the LADSE budget and how 102’s withdrawal may affect LADSE’s services. Mr. Cushing remarked that it would be valuable to have Dr. Wernsing address our Board to discuss what impact a district’s withdrawal would have on LADSE finances. He also wondered whether LADSE, the state’s oldest special ed cooperative, reaches out to private schools in the area to provide services.

### **2016-2017 Assessment Calendar**

Because the state of Illinois has decided to no longer administer PARCC to high school students and instead require juniors to take the SAT, Mr. Eggerding explained the revised standardized testing pathway that LT students will now follow.

## **NEW BUSINESS**

### **ACTION NO. 4: Tentative Lyons Township High School 2016-2017 Budget**

Dr. Polacek moved, seconded by Mrs. Bruton, to approve the FY17 tentative budget as presented.

On roll call:

Ayes: Dr. Polacek , Mr. Palmer, Mrs. McLean, Mrs. Bruton, Ms. Rosinsky, Mr. Cushing  
Nays: None  
Abstain: None  
Absent: Mr. Dougherty

The motion was adopted.

Mr. Stachacz stated that the FY17 tentative budget is a balanced budget, currently showing \$74,425,361 in revenues, \$74,382,346 in expenses and a surplus of \$43,015. However, prior to next month's final budget approval, the budget numbers will change to include property tax revenues.

**ACTION NO. 5: Emergency Renovation Project: North Campus Study Hall**

Mr. Palmer moved, seconded by Ms. Rosinsky, to award the contract for ceiling, lighting and flooring renovations in the North Campus Study Hall to Cosgrove Construction Inc. in the amount of \$79,925.

On roll call:

Ayes: Mrs. McLean, Dr. Polacek, Mrs. Bruton, Ms. Rosinsky, Mr. Palmer, Mr. Cushing  
Nays: None  
Abstain: None  
Absent: Mr. Dougherty

The motion was adopted.

Because of the limited time available to renovate the study hall prior to the opening of school, this contract can be awarded under the emergency exemption in Illinois School Code that allows for projects of this nature to be completed without a competitive bid process.

**ACTION NO. 6: Purchase of Replacement Heat Exchange Equipment**

Mr. Palmer moved, seconded by Dr. Polacek, to approve the purchase of a replacement heat exchanger in an amount not to exceed \$20,000 as provided for in current Board of Education policy.

On roll call:

Ayes: Mrs. Bruton, Mr. Palmer, Mrs. McLean, Ms. Rosinsky, Dr. Polacek, Mr. Cushing  
Nays: None  
Abstain: None  
Absent: Mr. Dougherty

This work will need to be completed before the start of the heating season; the labor portion of this job will likely be required to go to public bid.

**School Board Calendar for September 2016**

The Board scheduled upcoming committee meeting dates for the month of September.

Prior to the Consent Agenda vote, Mr. Palmer stated that after reviewing the Closed Session documentation, the Board determined that only the written minutes of the Closed Session portions of Board meetings from January 19, 2016 through May 16, 2016 would be released under the Consent Agenda and that any recordings of Closed Session during that time period still require confidentiality.

The Board additionally determined that recordings of Closed Session meetings of August 18, 2014 through February 5, 2015 can now be destroyed.

**ACTION NO. 7: Approval of Consent Agenda**

Dr. Polacek moved, seconded by Ms. Rosinsky, to approve the Consent Agenda as presented.

**LTHS Monthly Financials**

Approval of Lyons Township High School monthly bills in the amount of \$3,669,573.82 (June) and \$3,765,427.09 (July).

Approval of Lyons Township High School financial statements for the months ending June 30, 2016 and July 31, 2016 **Exhibits**

**LADSE Financials**

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$4,419,753.62 (June) and \$627,673.14 (July). **Exhibits**

Approval of LaGrange Area Department of Special Education financial statements for the months ending June 30, 2016 and July 31, 2016. **Exhibit**

**HUMAN RESOURCES**

**LTHS Buildings and Grounds, Classified/Non-Contractual, and ParaEducator  
Staff Employment Recommendations**

Employment

**Robert Fry**, Assistant Building Foreman, effective August 9, 2016.

**Julianne Swift**, North Campus Administrative Assistant for Buildings and Grounds, effective July 11, 2016.

Reassignment

**Kevin Grzyb**, reassigned from Custodian to District Driver, effective July 18, 2016.

**Orville Haskins**, reassigned from Groundskeeper to Custodian, effective August 1, 2016.

**Linda Pipal**, from an Assistant Principals Office Administrative Assistant to the District Receptionist, effective August 1, 2016.

**Wladyslawa Komperda**, reassigned from District Driver to Shipping and Receiving Clerk, effective July 18, 2016.

Leave of Absence

**Glen Klecka**, Custodian, effective June 28, 2016 through August 15, 2016 tentatively.

Resignations

**Judy Degnan**, District Receptionist, effective July 8, 2016.

**Katherine Doolin**, ParaEducator, effective May 25, 2016.

**Katie Filbin**, ParaEducator, effective July 5, 2016.

**Hector Martinez**, ParaEducator, effective July 26, 2016.

**James Messina**, ParaEducator, effective August 1, 2016.

**Thomas Sullivan**, ParaEducator, effective June 9, 2016.

**LTHS Administrative and Certified Staff Employment Recommendations**

Employment

**Kathryn Pieper**, Social Studies, 1.0 FTE, BA Step 3, effective August 18, 2016.

Leaves of Absence

**Meghan Duran**, World Languages (German), November 4, 2016 through February 15, 2017.

**Brian Keller**, Science, August 18, 2016 through September 16, 2016.

**Danielle Radzialowski**, FCS, October 17, 2016 through December 16, 2016.

**LADSE Staff Employment Recommendations**

Employment

**Joan Kittler**, 1.0 Nurse Consultant, effective August 10, 2016.

**Laura Calhoon**, 1.0 Teacher, effective August 10, 2016.

**Brian Riegler**, 1.0 School Business Official, effective July 1, 2016.

**Claudia Hernandez**, 1.0 Doctoral Level School Psychologist Intern, effective August 10, 2016.

**Jennifer Cooper**, 1.0 Doctoral Level School Psychologist Intern, effective August 10, 2016.

**Valerie Antunes-Koch**, 1.0 School Psych Intern, effective August 10, 2016

**Allison Curnock**, 1.0 School Psych Intern, effective August 10, 2016.

**Toni Petersen**, 1.0 OT, effective August 10, 2016.

**Richard Daniels**, 1.0 School Psychologist, effective August 10, 2016.

**Meagan Meneou**, 1.0 Teacher, effective August 10, 2016.

**Amanda Meyer**, 1.0 Multi Needs Coordinator, effective August 10, 2016.

**Arete Petraos**, 1.0 Assistant to the Coordinators, effective June 19, 2016.

**Candace Shoenbeck**, 1.0 DHH Secretary, effective July 25, 2016.

**Monique Attal**, 1.0 OT, effective August 10, 2016.

**Bridget Kernan**, 0.8 OT, effective August 10, 2016.

**Robert Heelan**, 1.0 SLP, effective August 10, 2016.

**Daniel Knewitz**, 1.0 Psych, effective August 10, 2016.

**Kelly McHugh**, 1.0 SLP, effective August 10, 2016.

**Rachel Messmore**, 1.0 SLP, effective August 10, 2016.

**Jenelle Cleveland**, 1.0 School Psychologist, effective August 10, 2016.

**Sarah Tock**, 1.0 Para, effective August 10, 2016.

**Aneta Moran**, 1.0 Para, effective August 10, 2016.

**Erin Grupp**, 1.0 Para, effective August 10, 2016.

**Colleen Schwarz**, 1.0 Para, effective August 10, 2016.

**Trish McDonough**, 0.8 Adaptive PE/.02 Para, effective August 10, 2016.

**Katelyn Jelinek**, 1.0 PT, effective August 10, 2016.

**Michael DelliCarpini**, 1.0 Behavior Interventionist, effective August 10, 2016.

**Lauren Weissenhofer**, 1.0 Teacher Multi Needs, effective August 10, 2016.

**Colleen Buckingham**, 1.0 Transportation Coordinator effective August 8, 2016.

**Elizabeth Brown**, 1.0 Para, effective August 10, 2016.

#### Resignations

**Daniella Lukic Cole**, 1.0 School Psychologist, effective end of 15-16 school year.

**Jean Sakanis**, 1.0 ParaEducator. effective end of 15-16 school year.

**Amelia Martinez**, 1.0 ParaEducator, effective end of 15-16 school year.

**Kristina MacDonald**, 1.0 DHH Interpreter, effective end of 15-16 school year.

**Megan Razim Stewart**, 1.0 Speech and Language Pathologist, effective end of 15-16 school year.

**Miriam Munoz**, 1.0 ParaEducator, effective end of 15-16 school year.



**Veronica Vent**, 1.0 ParaEducator, effective end of 15-16 school year.

**Amy Coyle**, 1.0 Teacher, effective end of 15-16 school year.

Retirement

**Susanne Vogel**, 1.0 SLP, effective end of 2020-2021 school year.

**Minutes:**

Regular Meeting – Open and Closed Sessions – June 21, 2016  
Facilities Committee – August 9, 2016  
Finance Committee – August 9, 2016  
Curriculum Committee – August 10, 2016  
Human Resources Committee – August 10, 2016  
Negotiations Committee – August 11, 2016

**Release of Closed Session Documentation**

Closed Session Minutes Approved for Release

January 19, 2016	February 16, 2016	March 8, 2016
March 14, 2016	April 18, 2016	May 16, 2016

Closed Session Audio Recordings to be Destroyed

August 18, 2014	September 10, 2014	September 11, 2014
September 15, 2014	October 9, 2014	October 20, 2014
November 17, 2014	December 15, 2014	December 18, 2014
January 20, 2015	February 5, 2015	

**2016 Summer Graduates**

**Stipend Committee Recommendation: Competitive Cheer**

**Cash Donation to Special Education Department**, by LaGrange Newcomers Alumnae Club

**Award of Bids**

1. Multi Function School Activity Wheelchair Bus	Midwest Transit Equipment	\$62,669.00
2. Floor Scrubbers & Equipment	PCS Industries	\$39,759.97
3. Grounds Equipment	Burris Equipment Co.	\$62,485.00

On roll call:

Ayes: Ms. Rosinsky, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mrs. Bruton, Mr. Cushing

Nays: None

Abstain: None

Absent: Mr. Dougherty

The motion was adopted.

**ACTION NO. 8: Adjournment**

Mr. Palmer moved, seconded by Mrs. McLean, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 8:35 p.m.

President:

Secretary: