

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
 BOARD OF EDUCATION
 MINUTES OF REGULAR MEETING
 BOARD-CONFERENCE ROOM
 MONDAY, DECEMBER 19, 2016
 6:30 p.m.

BOARD OF EDUCATION

PRESENT **ABSENT**

Mr. Thomas W. Cushing, President	<u>X</u>	___
Mr. George R. Dougherty, Vice President	<u>X</u>	___
Mr. Philip Palmer, Secretary	<u>X</u>	___
Mrs. Molly Murphy Bruton	<u>X</u>	___
Mrs. Jessica McLean (arrived 7:25 p.m.)	<u>X</u>	___
Dr. John T. Polacek	<u>X</u>	___
Ms. Barbara J. Rosinsky	<u>X</u>	___
Mr. J.P. Remijas (arrived 7:30 p.m.)	<u>X</u>	___

STAFF PRESENT

Dr. Timothy Kilrea	Ms. Joyce Marine	Mr. Scott Eggerding
Mr. Brian Stachacz	Dr. Brian Waterman	Mr. Edward Piotrowski
Mr. Ed Tennant	Ms. Jennifer Bialobok	Ms. Therese Nelson
Ms. Marie Gillespie	Mr. Joseph Maffey	Mr. Ish Zamora
Mr. Andy Newcomb	Mr. Marty Strus	Mr. Mark Kropke
Mr. Bill Lanspeary		

VISITORS PRESENT

No one signed in.

CALL TO ORDER & ROLL CALL

The meeting was called to order by President Tom Cushing at 6:34 p.m.

ACTION NO. 1: Agenda Approval/Order of Business

Mr. Palmer moved, seconded by Dr. Polacek, to approve the agenda as presented.

By unanimous voice vote, the motion was adopted.

ACTION NO. 2: Adjournment into Closed Session

Dr. Polacek moved, seconded by Mr. Palmer, to adjourn the meeting into Closed Session to discuss pending or probable litigation against, affecting or on behalf of the public body.

On roll call:

Ayes: Ms. Rosinsky, Mrs. Bruton, Dr. Polacek, Mr. Palmer, Mr. Dougherty, Mr. Cushing
Nays: None
Abstain: None
Absent: Mrs. McLean

The motion was adopted.

By unanimous voice vote, the motion was adopted and at 6:35 p.m., Mr. Cushing adjourned the meeting into Closed Session.

At 7:31 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

PUBLIC HEARING – 2016 Property Tax Levy

Mr. Cushing opened the Public Hearing on the 2016 Property Tax Levy and asked if any visitors wished to make comments.

ACTION NO. 3: Close Public Hearing

There being no comments from those in attendance, Dr. Polacek moved, seconded by Mr. Palmer, to close the Public Hearing.

By unanimous voice vote, the motion was adopted.

COMMUNICATIONS

After reminding everyone that this is a good time to balance our lives and take time to relax and enjoy, Faculty Association President Marie Gillespie wished all a beautiful holiday season.

STUDENT REPRESENTATIVE TO THE BOARD OF EDUCATION REPORT

J.P. Remijas provided the following update: 1) Finals start tomorrow. 2) Both boys' and girls' basketball teams played at last week's Pack the Place. 3) Model U.N. took second place in the most recent competition. 4) Student Council is planning the All-School Assembly. 5) LT sponsored 145 children in this year's Secret Santa.

SUPERINTENDENT'S DISTRICT REPORT

Presenting the Vita Plena award to Math teacher Tom Sloan, Dr. Kilrea noted that he is the epitome of a professional. Upon graduating from college, Mr. Sloan began working in the private sector and then taught at another suburban high school before starting at LT in 1999. Teaching multiple-level math classes, Mr. Sloan is professional and positive and believes that all kids can achieve. He is also a leader of his "L" team, giving back to this colleagues.

Voicing his thanks to Dr. Kilrea and to the Board for all the resources they provide, stating that receiving the Vita Plena goes above and beyond anything he would ever expect and accepting the award on behalf of the Math/Science Division, Mr. Sloan introduced his wife Jodie and their four children.

Continuing his Superintendent's Report, Dr. Kilrea mentioned that staff members will be returning to work on January 9, which is an Institute Day. He also reported that last week's LTCAC meeting addressed homework and that no FOIA requests have been received this past month. Dr. Kilrea then thanked Board members for their volunteer service and for helping us via their leadership.

UNFINISHED BUSINESS

ACTION NO. 4: Adoption of 2016 Property Tax Levy Resolution

Dr. Polacek moved, seconded by Mr. Dougherty, to adopt the Resolution Levying Tax for the Year 2016, including all supporting materials.

On roll call:

Ayes: Dr. Polacek, Mrs. McLean, Ms. Rosinsky, Mr. Palmer, Mr. Dougherty, Mrs. Bruton,
Mr. Cushing
Nays: None
Abstain: None
Absent: None

The motion was adopted.

Mr. Stachacz reported no changes since the tentative levy was approved in November. The estimated total property taxes to be levied for 2016 are \$66,382,437, a 2.37% increase over 2015.

ACTION NO. 5: Policy 6:300, Graduation Requirements–Revised-2nd Reading

Mr. Dougherty moved, seconded by Dr. Polacek, to adopt the revised Policy 6:300, Graduation Requirements.

On roll call:

Ayes: Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mrs. Bruton, Ms. Rosinsky,
Mr. Cushing
Nays: None
Abstain: None
Absent: None

The motion was adopted.

This policy was revised to include the state mandated Civics coursework requirement along with the change to the creative and practical arts requirement.

ACTION NO. 6: Policy 2:70, Vacancies on the Board of Education-Filling Vacancies-Updated-2nd Reading

Mr. Palmer moved, seconded by Mrs. Bruton, to adopt the updated Policy 2:70, Vacancies on the Board of Education-Filling Vacancies.

On roll call:

Ayes: Mrs. McLean, Mr. Dougherty, Dr. Polacek, Mrs. Bruton, Ms. Rosinsky, Mr. Palmer,
Mr. Cushing
Nays: None
Abstain: None
Absent: None

The motion was adopted.

This updated policy clarifies language should a vacancy need to be filled to complete a term of office.

ACTION NO. 7: 2017-2018 Curriculum Change Proposal (Civics) – 3rd Reading

Mr. Dougherty moved, seconded by Ms. Rosinsky, to approve the 2017-2018 Curriculum Change Proposal for Civics.

On roll call:

Ayes: Mrs. Bruton, Mr. Palmer, Mrs. McLean, Ms. Rosinsky, Dr. Polacek, Mr. Dougherty,
Mr. Cushing
Nays: None
Abstain: None
Absent: None

The motion was adopted.

Mr. Cushing thanked Mr. Eggerding for all the research he provided on this topic and Mr. Dougherty acknowledged all the thought and patience leading to this approval. Dr. Polacek suggested that perhaps the the option of offering an AP course that includes the state-mandated Civics coursework should again be revisited; Mr. Cushing agreed.

NEW BUSINESS

ACTION NO. 8: Fiscal Year 2015-2016 Independent Audit

Dr. Polacek moved, seconded by Mrs. Bruton, to approve the Fiscal Year 2016 Independent Audit.

On roll call:

Ayes: Ms. Rosinsky, Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mrs. Bruton,
Mr. Cushing
Nays: None
Abstain: None
Absent: None

The motion was adopted.

Mr. Stachacz reported that no issues were found with our audit and the District finished the year with a surplus of \$443,777. He praised Kathy Moran for always doing a great job providing information to our auditors. The audit will be posted on our website. Mr. Cushing recognized both Mr. Stachacz and Kathy Moran and noted the excellent financial condition of our District. He also thanked everyone who provided information to the independent auditors during the audit process. Mr. Palmer additionally thanked Mr. Stachacz for his efforts.

ACTION NO. 9: Resolution Authorizing a Supplemental Tax Levy to Pay the Principal of and Interest on the District's Outstanding Limited Bonds

Dr. Polacek moved, seconded by Ms. Rosinsky, to approve the resolution authorizing a supplemental tax levy to pay the principal of and interest on outstanding limited bonds of Township High School District Number 204, Cook County, Illinois.

On roll call:

Ayes: Mr. Palmer, Mrs. McLean, Mr. Dougherty, Dr. Polacek, Mrs. Bruton, Ms. Rosinsky,
Mr. Cushing
Nays: None
Abstain: None
Absent: None

The motion was adopted.

The approval increases the bond and interest levy by \$16,248, a .7% increase.

ACTION NO. 10: Policy 7:270, Administering Medicines to Students-Revised-1st Reading

Ms. Rosinsky moved, seconded by Mrs. Bruton, to waive the second reading and adopt the revised policy 7:270, Administering Medicines to Students.

On roll call:

Ayes: Dr. Polacek, Mrs. McLean, Ms. Rosinsky, Mr. Palmer, Mr. Dougherty, Mrs. Bruton,
Mr. Cushing
Nays: None
Abstain: None
Absent: None

The motion was adopted.

This policy allows our school nurses to maintain a supply of and to administer undesignated epinephrine auto-injectors and undesignated opioid antagonists should the need arise. Our school nurses, Dr. Kilrea and our South Campus School Resource Officer recommend this policy, as does our school physician, Dr. Harazin, who will write the prescriptions. Although we have not had previous situations requiring the use of opioid antagonists, other school districts have similar policies. Our school counsel has reviewed and approved the policy.

ACTION NO. 11: Construction Change Orders

Mr. Palmer moved, seconded by Mr. Dougherty, to approve the construction change orders as presented.

On roll call:

Ayes: Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mrs. Bruton, Ms. Rosinsky,
Mr. Cushing
Nays: None
Abstain: None
Absent: None

The motion was adopted.

Both construction change orders for Chicago Flyhouse, Inc. and C. Acitelli Heating & Piping decrease the amount of the contracts

School Board Calendar for January 2017

The Board determined committee meeting dates for January 2017.

ACTION NO. 12: Approval of Consent Agenda

Dr. Polacek moved, seconded by Mr. Palmer, to approve the Consent Agenda as presented.

LTHS Monthly Financials

Approval of Lyons Township High School monthly bills in the amount of \$6,543,448.41

Approval of Lyons Township High School financial statements for the month ending November 30, 2016.

LADSE Financials

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$1,836,630.60.

Approval of LaGrange Area Department of Special Education financial statements for the month ending November 30, 2016.

HUMAN RESOURCES

LTHS Buildings and Grounds, Classified/Non-Contractual, and ParaEducator Staff Employment Recommendations

Leave of Absence

Emily Kincanon, ParaEducator, effective November 28, 2016 through January 10, 2017.

LTHS Administrative and Certified Staff Employment Recommendations

Employment

Shannon Donahue, Social Studies, 0.5 FTE, BA Step 1, effective January 9, 2017.

Leaves of Absence

Leilani Lopez, Science, April 3, 2017 through June 2, 2017 (end of 2016-2017 school year).

Abby Shapland, Special Education, May 9, 2017 through June 2, 2017 (end of 2016-2017 school year).

Retirement

M. Therese Nelson, Associate Principal, June 2020.

LADSE Staff Employment Recommendations

Employment

Margaret Finley, 1.0 ParaEducator, effective November 29, 2016.

Resignations

Siobhan Cannon, 1.0 ParaEducator, effective December 16, 2016.

Ananias Allen, 1.0 ParaEducator, effective November 16, 2016.

Kathryn Johns, 1.0 Social Worker, effective December 23, 2016.

Cheryl Noordhoek, 1.0 Occupational Therapist, effective December 21, 2016.

Leaves of Absences

Laura Kustibal, 1.0 Occupation Therapist, effective approximately April 11, 2017.

Whitney Love, 1.0 Interpreter, effective approximately April 11, 2017.

Sandy Schroll, 0.6 SLP, effective approximately May 29, 2017.

Colleen Buckingham, 1.0 Education Support Person, effective approximately May 27, 2017.

Kerry Hurley, 1.0 SLP, effective approximately May 17, 2017.

Minutes:

Regular Meeting – November 21, 2016

Curriculum Committee – December 13, 2016

Human Resources Committee – December 13, 2016

Facilities Committee – December 15, 2016

Finance Committee – December 15, 2016

Overnight Student Travel

1. **Steppers Competition**, Indiana, January 2017.
2. **Illinois Junior Classical League State Convention**, Itasca, IL, February 2017
3. **WLTL IBS Radio Conference**, New York, March 2017
4. **IHSA Congressional Debate Tournament**, Springfield, IL, March 2017
5. **NHI Midwest Great Debate**, Rock Island, IL, July 2017

Donations

1. **Furniture to Theater Board** by Ellen K. Raymond and Alice L. Silkey

On roll call:

Ayes: Mrs. McLean, Mr. Dougherty, Dr. Polacek, Mrs. Bruton, Ms. Rosinsky, Mr. Palmer,
Mr. Cushing

Nays: None

Abstain: None

Absent: None

The motion was adopted.

ACTION NO. 13: Adjournment into Closed Session

Mr. Palmer moved, seconded by Mrs. Bruton, to adjourn the meeting into Closed Session to discuss pending or probable litigation against, affecting or on behalf of the public body.

By unanimous voice vote, the motion was adopted and at 8:16 p.m., Mr. Cushing adjourned the meeting into Closed Session, noting that no action will be taken upon reconvening in Open Session.

At 9:11 p.m., the meeting reconvened in Open Session.

ACTION NO. 14: Adjournment

Ms. Rosinsky moved, seconded by Mr. Palmer, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 9:11 p.m.

President:

Secretary: