

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
 BOARD OF EDUCATION
 MINUTES OF REGULAR MEETING
 BOARD-CONFERENCE ROOM
 MONDAY, MARCH 20, 2017
 7:00 p.m.

BOARD OF EDUCATION

PRESENT

ABSENT

Mr. Thomas W. Cushing, President	<u>X</u>	—
Mr. George R. Dougherty, Vice President	<u>X</u>	—
Mr. Philip Palmer, Secretary	<u>X</u>	—
Mrs. Molly Murphy Bruton	<u>X</u>	—
Mrs. Jessica McLean	<u>X</u>	—
Dr. John T. Polacek	<u>X</u>	—
Ms. Barbara J. Rosinsky	<u>X</u>	—
Mr. J.P. Remijas (arrived 7:30 p.m.)	<u>X</u>	—

STAFF PRESENT

Dr. Timothy Kilrea	Ms. Joyce Marine	Mr. Scott Eggerding
Mr. Brian Stachacz	Mr. Edward Piotrowski	Dr. Brian Waterman
Ms. Jennifer Bialobok	Ms. Marie Gillespie	Mr. Ed Tennant
Ms. Katie Smith	Mr. Kevin Brown	Ms. Lisa Dombro
Ms. Therese Nelson	Mr. Joseph Maffey	Mr. Ish Zamora

VISITORS PRESENT

No one signed in.

CALL TO ORDER & ROLL CALL

President Tom Cushing called the meeting to order at 7:00 p.m.

ACTION NO. 1: Agenda Approval/Order of Business

Dr. Polacek moved, seconded by Mr. Palmer, to approve the agenda as presented.

By unanimous voice vote, the motion was adopted.

ACTION NO. 2: Adjournment into Closed Session

Dr. Polacek moved, seconded by Ms. Rosinsky, to adjourn the meeting into Closed Session to discuss pending or probable litigation against, affecting or on behalf of the public body and to discuss collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees.

On roll call:

Ayes: Ms. Rosinsky, Mrs. Bruton, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mr. Dougherty,
Mr. Cushing

Nays: None

Abstain: None

Absent: None

The motion was adopted and at 7:00 p.m., Mr. Cushing adjourned the meeting into Closed Session.

At 7:30 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

COMMUNICATIONS

Parent Michele Rius addressed the Board, questioning whether Policy 7:20, “Harassment of Students Prohibited,” has been enforced and why a student doesn’t have an advocate. Mr. Cushing responded that he is aware of and has discussed with both Dr. Kilrea and Dr. Waterman the issue to which Mrs. Rius is referring.

Tim Strudeman, parent of two elementary school-aged children in District 102, apprised the Board of a newly-formed STEM Advisory Council to further and inspire STEM education in the District. The council, which is currently working with the Allen Zak Science Center in District 102, would like to recruit others to join its efforts.

Dr. Mary Biniewicz, Executive Director of the Illinois Science Teachers’ Association, presented the “Excellence in Science Leadership Award” to LT’s Math/Science Division Chair, Ismael (Ish) Zamora, for supporting, encouraging and empowering District 204 science teachers and promoting high quality science education and professional development.

Faculty Association President Marie Gillespie shared her thoughts on citizenship, saying that we will be addressing this topic in a new class offering but also noting how LT--the Board, faculty and staff--“live” citizenship every day. Because the new class will be part of the Global Studies curriculum, Ms. Gillespie was pleased to welcome members of the Global Studies Division to tonight’s meeting: Keith Bailey, who highlighted new classes to be offered next year and a successful voter registration, Jessica Drogos, Andy Newcomb (Asst. Global Studies Division Chair), Krista Wilcox, Jennifer Setzke, Kathryn Pieper, Jennifer Walker, Anne Marie Leader, Theresa Hirstein, Natalie Carlson and Global Studies Division Chair, Paul Houston.

STUDENT REPRESENTATIVE TO THE BOARD OF EDUCATION REPORT

Student Representative to the Board J.P. Remijas announced that BPA qualified for nationals, Model U.N. won their recent University of Illinois competition and *The Matchmaker* was an excellent production. He additionally announced upcoming events: Mr. LT Pageant, with proceeds benefiting the Kelly Joy O’Laughlin fund, and a movie to be shown on Bennett Field one evening in May.

SUPERINTENDENT'S DISTRICT REPORT

After congratulating Ish Zamora for receiving the “Excellence in Science Leadership Award” and Jennifer Walker and Krista Wilcox on BPA qualifying for nationals in Orlando (the overnight trip request will be approved later this evening), Dr. Kilrea discussed the effort required in developing a master schedule for 2017-2018. Currently, the request for next year’s FTE is 248.4, down from this year, but we are also currently showing in the system 90 fewer students for next year. As in the past, the Board has been requested to approve a .4 discretionary FTE if enrollment growth requires additional FTE prior to the start of the 2017-2018 school year.

Dr. Kilrea next noted the wonderful opportunity afforded to students as three group trips depart the country this weekend: Spanish language classes to Cuernavaca, Mexico; orchestra classes to Madrid; and Mandarin language classes to China.

Dr. Kilrea reported that no FOIA requests were received since the February Board meeting and also recognized Scott Walker for being named Illinois Swim Coach of the Year, in addition to being named Western Springs VFW Teacher of the Year. Dr. Kilrea then asked Mr. Palmer to read the following resolution:

Resolution: State Boys Swimming and Diving

Mr. Palmer read into the record a resolution acknowledging the outstanding achievement and expressing the Board’s gratitude and appreciation to the boys’ swimming and diving team and the coaches for their first-place win at the Illinois High School Association State Boys’ Swimming & Diving Meet on February 24-25, 2017. State competitors included Henry Claesson, Sam Dillon, Ryan Hammond, Ben Johnson, Matt Linden, Frank McCarter, David Rak, Seamus Scotty, Jeffrey Vitek, Spencer Walker and Michael Walsh. The coaching staff included Scott Walker, Alison Credit, Erin Rodriguez and Holly Higgins.

Dr. Kilrea then introduced LTCAC Co-Chair Susan McMahon, who reviewed the consensus from the February 2017 LTCAC meeting that was facilitated by Katie Smith, Allison Doyle and Amy Johnson.

February 15, 2017 Lyons Township Community Advisory Council Meeting Consensus

Ms. McMahon shared suggestions offered by LTCAC members that resulted from the February 15th presentation, “Testing/Transition from ACT to SAT.” She reported that the test taking strategies provided at the meeting were very helpful. Dr. Kilrea added that great feedback was recommended by LTCAC members and that some of those ideas will be instituted.

Dr. Kilrea concluded his Superintendent’s Report by welcoming Lisa Dombro as the newly-named Secretary to the Superintendent/Clerk of the Board of Education, effective July 1, 2017.

UNFINISHED BUSINESS

ACTION NO. 3: Administrative and Certified Non-Tenured Employment Recommendations for 2017-2018 – 2nd Reading

Ms. Rosinsky moved, seconded by Dr. Polacek, to approve the following recommendations for employment or release of probationary (non-tenured) certified and administrative staff for the 2017-2018 school term.

I. Certified Staff to be Non-Renewed or Honorably Dismissed

A. Long-Term Substitute Certified Staff			
Name	Division	Department	
Murray, Shannon	Fine Arts	World Languages	
B. Part-time Probationary (non-tenured) Certified Staff			
Name	Division	Department	2016-2017 FTE
Boo, Natalie	Language Arts	English	0.8
Discipio, Jake	Special Education	Special Education	0.1
George, Christina	Global Studies	Social Studies	0.4
Kadas, Jamie	Student Services	Alternative	0.6
Niego, Cassandra	Physical Welfare	Physical Education	0.6
C. Replacement Probationary (non-tenured) Certified Staff			
Name	Division	Department	2016-2017 FTE
Donahue, Shannon	Global Studies	Social Studies	0.5
Eastham, Sarah	Global Studies	Social Studies	0.5
Risler, Erin	Student Services	Guidance	0.5
D. First-year Probationary (non-tenured) Certified Staff			
Name	Division	Department	
Shaikh, Farhaan	Math/Science	Science	
E. Second-year Probationary (non-tenured) Certified Staff			
Name	Division	Department	
Keeve, Jillian	Math/Science	Mathematics	
Zavala, Samantha	Fine Arts	Art	
F. Third-year Probationary (non-tenured) Certified Staff			
Name	Division	Department	
	None		
G. Fourth-year Probationary (non-tenured) Certified Staff			
Name	Division	Department	
	None		

II. Certified Staff to be Re-employed

A. Probationary (non-tenured) Certified Staff to return on Part-Time Schedule		
Name	Division	Department
Engelhardt, Lauren	Applied Arts	FCS
Fanta, Jennifer	Student Support	Social Worker
Fellmann, Emily	Fine Arts	World Language
Fu, Xiaofen	Fine Arts	World Language
Hartley, David	Fine Arts	Music
Matthews, Jan	Fine Arts	Music
B. Part-time Probationary (non-tenured) Certified Staff to be placed at First-Year		
Name	Division	Department
	None	
C. Replacement Probationary (non-tenured) Certified Staff		
Name	Division	Department
	None	
D. Probationary (non-tenured) Certified Staff returning from Leave of Absence		
Name	Division	Department
	None	
E. First-year Probationary (non-tenured) Certified Staff		
Name	Division	Department
Enright, Karly	Fine Arts	Spanish
Lyons, Alexander	Language Arts	English
Nabasny, Joshua	Applied Arts	Applied Technology
Pieper, Kathryn	Global Studies	Social Studies
F. Second-year Probationary (non-tenured) Certified Staff		
Name	Division	Department
Gerenstein, Ryan	Global Studies	Business Education
Gerritsen, Gregory	Global Studies	Business Education
Hirstein, Theresa	Global Studies	Social Studies
Petrone, Elizabeth	Special Education	Special Education
G. Third-year Probationary (non-tenured) Certified Staff		
Name	Division	Department
Diete, Kevin	Physical Welfare	Physical Education
Kraus, Therese	Special Education	Special Education
Lerma, Serena	Math/Science	Science
Maentanis, Bianca	Fine Arts	World Languages
Mancini, Deana	Language Arts	English
Mitidiero, Melissa	Physical Welfare	Physical Education
Parker, Danielle	Math/Science	Mathematics
Pouls, Sarah	Language Arts	English
Salah, Zainab	Language Arts	English
Sanchez, Jorge	Community Liaison	Community Liaison

G. Third-year Probationary (non-tenured) Certified Staff (continued)		
Name	Division	Department
Singer, Daniel	Special Education	Special Education
Skerik, Katherine	Math/Science	Mathematics
Smith, Alik	Fine Arts	World Languages
Villanueva, Laura	Fine Arts	World Languages
H. Fourth-year Probationary (non-tenured) Certified Staff to be placed on tenure		
Name	Division	Department
Hutchens, Meghan	Physical Welfare	Physical Education
Kulat, Gretchen	Language Arts	English
Martinez, Elizabeth	Fine Arts	French
Oetting, Kathryn	Student Services	Counseling
Pasiewicz, Loyola	Math/Science	Science
Pogge, Callie	Math/Science	Science
Price, Cheri	Learning Resources	Library
Pruski, Kate	Student Services	Counseling
Reyes, Leonel	Fine Arts	Spanish
Ricker, Maria	Global Studies	Social Studies
Strus, Martin	Math/Science	Mathematics
Tanious, Sylvia	Math/Science	Science
Wilcox, Krista	Global Studies	Business Education

III. Administrative Staff to be Released

A. First-year Probationary (non-tenured) Administrators		
Name	Position	Department
	None	
B. Second-year Probationary (non-tenured) Administrators		
Name	Position	Department
	None	
C. Third-year Probationary (non-tenured) Administrators		
Name	Position	Department
	None	
D. Fourth-year Probationary (non-tenured) Administrators		
Name	Position	Department
	None	

IV. Administrative Staff to be Re-employed

A. First-year Probationary (non-tenured) Administrators		
Name	Position	Department
None		
B. Second-year Probationary (non-tenured) Administrators		
Name	Position	Department
None		
C. Third-year Probationary (non-tenured) Administrators		
Name	Position	Department
Griggs, Toriano	Assistant Principal	Building Administration
Nardi, Paula	Fine Arts Division Chair	Division Chair
Stachacz, Brian	Director of Business Services	District Administration
Waterman, Brian	Principal	District Administration
Zamora, Ismael	Math/Science Division Chair	Division Chair
D. Fourth-year Probationary (non-tenured) Administrators to be placed on tenure		
Name	Position	Department
Hlavacs, Jason	Applied Arts Division Chair	Division Chair

On roll call:

- Ayes: Mr. Palmer, Mrs. McLean, Mr. Dougherty, Dr. Polacek, Mrs. Bruton, Ms. Rosinsky, Mr. Cushing
- Nays: None
- Abstain: None
- Absent: None

The motion was adopted.

ACTION NO. 4: Resolution for Honorable Dismissal or Reduction of Teachers for 2017-2018 – 2nd Reading

Ms. Rosinsky moved, seconded by Dr. Polacek, to adopt the Resolution Authorizing the Honorable Dismissal or Reduction of Teachers for the 2017-2018 school year.

On roll call:

- Ayes: Dr. Polacek, Mrs. McLean, Ms. Rosinsky, Mr. Palmer, Mr. Dougherty, Mrs. Bruton, Mr. Cushing
- Nays: None
- Abstain: None
- Absent: None

The motion was adopted.

**TEACHERS HONORABLY DISMISSED
 AT THE CLOSE OF THE 2016-2017 SCHOOL TERM**

Name	Division	Department
Boo, Natalie	Language Arts	English
Coffey-Sears, Maribeth	Fine Arts	Art
Discipio, Jake	Special Education	Special Education
Donahue, Shannon	Global Studies	Social Studies
Eastham, Sarah	Global Studies	Social Studies
George, Christina	Global Studies	Social Studies
Kadas, Jamie	Student Services	Alternative Program
Keeve, Jillian	Math/Science	Mathematics
Murray, Shannon	Fine Arts	World Languages
Niego, Cassandra	Physical Welfare	Physical Education
Risler, Erin	Student Services	Guidance
Shaikh, Farhaan	Math/Science	Science
Zavala, Samantha	Fine Arts	Art

**TEACHERS HONORABLY REDUCED
 AT THE CLOSE OF THE 2016-2017 SCHOOL TERM**

Name	Division	Department
Hartley, David	Fine Arts	Music
Matthews, Jan	Fine Arts	Music

All affected employees have previously been informed of their status and additional notifications will be hand delivered and sent via certified mail.

**ACTION NO. 5: 2017-2018 Instructional Aide/Paraprofessional Staffing Recommendations –
 2nd Reading**

Ms. Rosinsky moved, seconded by Dr. Polacek, to approve the release of all first-year Instructional Aide/Paraprofessionals (ParaEducators) for the 2017-2018 school year and attendant “Resolution of Non-Reemployment.”

On roll call:

- Ayes: Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mrs. Bruton, Ms. Rosinsky, Mr. Cushing
- Nays: None
- Abstain: None
- Absent: None

The motion was adopted.

Last Name	First Name	Position
Bardolph	Corinne	Student Services
Daniels	John	Special Education
Devitt	Patricia	Special Education
Hughes	Luisa	Special Education
Karpiak	Allen	Learning Resources
Martinek	Ian	Special Education
Martinez	Hector	Special Education
McCune	Matthew	Special Education
Murphy	Laureen	Special Education
Pasymowski	Timothy	Special Education
Schultz	Kristal	Special Education

Per the negotiated agreement, when staffing needs for this employee group are determined for next year, recommendations for re-employment will be brought to the Board.

ACTION NO. 6: 2017-2018 School Calendar - Updated

Mr. Dougherty moved, seconded by Dr. Polacek, to approve and adopt the updated 2017-2018 school-year calendar as presented.

By unanimous voice vote, the motion was adopted.

The updated calendar now includes spring 2018 testing dates for the PSAT and SAT.

NEW BUSINESS

2017 Summer Curriculum and Program Development Workshop Proposals – 1st Reading

Mr. Eggerding presented as a first reading 15 summer curriculum and program development workshop proposals. Workshops include developing the new Civics course, developing SEL training for our staff and Canvas training. Some of the proposals are grant-funded workshops. Mr. Eggerding reported that more defined information concerning the workshop proposals will be provided for April's second reading.

ACTION NO. 7: College of DuPage Math Placement/Support

Mr. Dougherty moved, seconded by Ms. Rosinsky, to approve the expenditure not to exceed \$2009.70 for supervision of an ALEKS lunch study hall tutoring center and the support of the use of grant funds to purchase ALEKS tests and 53 laptops to support the ALEKS learning modules.

On roll call:

Ayes: Mrs. Bruton, Mr. Palmer, Mrs. McLean, Ms. Rosinsky, Dr. Polacek, Mr. Dougherty,
Mr. Cushing

Nays: None

Abstain: None

Absent: None

The motion was adopted.

The ALEKS study hall tutoring center will offer students who plan to attend C.O.D. the opportunity to become familiar with the ALEKS math placement test that is used to determine the level of math for incoming C.O.D. students. By better understanding the math placement tests and what areas need to be mastered, students will hopefully experience more success when sitting for the actual ALEKS test and thus avoid being placed in and paying for a developmental math class for no credit. Approximately 200 LT students considering attending C.O.D. will be contacted about this option offered during lunch study hall; additionally, our liaisons will reach out to African-American and Hispanic students.

Mr. Cushing thanked Mr. Eggerding for his efforts. Dr. Kilrea added that he, along with other high school superintendents, have met with the President of C.O.D. to discuss remedial math classes and credit-bearing math classes.

Annual Review of School District Property

Mr. Stachacz reported that no changes have been made to our current Facility and Property Inventory for the past two years.

School Board Calendar for April 2017

The Board determined dates for committee meetings in April.

ACTION NO. 8: Approval of Consent Agenda

Dr. Polacek moved, seconded by Mrs. Bruton, to approve the Consent Agenda as presented.

LTHS Monthly Financials

Approval of Lyons Township High School monthly bills in the amount of \$5,593,267.36.

Approval of Lyons Township High School financial statement for the month ending February 28, 2017.

LADSE Financials

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$1,867,208.34.

Approval of LaGrange Area Department of Special Education financial statement for the month ending February 28, 2017

HUMAN RESOURCES

LTHS Buildings and Grounds, Classified/Non-Contractual, and ParaEducator Staff Employment Recommendations

Reassignment

Celyce Dombro, from Certified Administrative Assistant to the Director of Human Resources to the Administrative Assistant to the Superintendent/Board of Education Clerk, effective July 1, 2017.

Lisa Touloumis, from Non-Certified Administrative Assistant to the Director of Human Resources to Certified Administrative Assistant to the Director of Human Resources, effective July 1, 2017.

Leave of Absence

Czesława Cieczczak, Custodian, effective March 1, 2017 through April 18, 2017.

Resignation

Marilyn Mucci, South Campus Receptionist, effective March 31, 2017.

LTHS Administrative and Certified Staff Employment Recommendations

Leave of Absence

Mary Palacios, Student Services, effective March 1, 2017 through March 24, 2017.

LADSE

Employment

Stacy Falls, 0.2 Speech and Language Pathologist, effective February 22, 2017.

Jennifer Duranceau, 1.0 ParaEducator, effective March 6, 2017.

Barbara Bahler, 1.0 ParaEducator, effective March 6, 2017.

Resignations

Sarah Tock, 1.0 ParaEducator, effective February 16, 2017.

Robyn Palermo, 1.0 ParaEducator, effective February 21, 2017.

Ronald Kuczvara, 1.0 Custodian, effective June 30, 2017.

Leaves

Katelyn Jelinek, 1.0 Physical Therapist, effective approximately August 18, 2017.

Ratification of Employee Dismissal and FTE Reduction Actions

Honorable Dismissal of Teachers

Kerry Hurley	.8 Speech and Language Pathologist
Katie Mulcahy	.4 Speech and Language Pathologist
Meghan Taino	.5 Speech and Language Pathologist
Deanna Chapski	.5 Speech and Language Pathologist
Stacy Falls	.2 Speech and Language Pathologist

Dismissal of Non-Tenured Teachers Other than Final Year Probationary Teachers

Lauren Weissenhofer	1.0 Special Education Teacher
Donna Ferraro	1.0 Social Worker

Honorable Dismissal and Recall of Teachers

None

Honorable Dismissal of Educational Support Staff and Other Non-Certified Staff

Anna Rus	1.0 ParaEducator
Karen Lenz	1.0 ParaEducator
Margaret Finley	1.0 ParaEducator
Sarah Mehany	1.0 ParaEducator
Tracy Connelly	1.0 ParaEducator
Janine Fergusson-Marshall	0.5 ParaEducator

Dismissal of Educational Support Staff and Other Non-Certified Staff

Ashley Warunek	1.0 ParaEducator
Marilyn Walton	1.0 ParaEducator
Sarah Wronkiewicz	1.0 ParaEducator

Honorable Dismissal and Recall of Educational Support Staff and Other Non-Certified Staff

None

Minutes:

Regular Meeting – February 21, 2017 – Open & Closed Sessions
Human Resources Committee – March 9, 2017
Special Meeting – March 13, 2017 – Open & Closed Sessions
Curriculum Committee – March 14, 2017
Technology Committee – March 14, 2017

Student Overnight Travel:

1. **BPA National Leadership Competition**, Orlando, May 2017
2. **Choir Trip**, Ireland, March 2018
3. **French Exchange Trip**, Marseille & Paris, March-April 2018
4. **Marching Band Trip**, Florida, April 2018

IHSA Membership Renewal 2017-2018

On roll call:

Ayes: Ms. Rosinsky, Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mrs. Bruton,
Mr. Cushing
Nays: None
Abstain: None
Absent: None

The motion was adopted.

ACTION NO. 9: Adjournment into Closed Session

Dr. Polacek moved, seconded by Mr. Dougherty, to adjourn the meeting into Closed Session to discuss pending or probable litigation against, affecting or on behalf of the public body and to discuss collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees.

On roll call:

Ayes: Mr. Palmer, Mrs. McLean, Mr. Dougherty, Dr. Polacek, Mrs. Bruton, Ms. Rosinsky,
Mr. Cushing
Nays: None
Abstain: None
Absent: None

The motion was adopted and at 8:35 p.m., Mr. Cushing adjourned the meeting into Closed Session.

At 9:53 p.m., the meeting reconvened in Open Session.

ACTION NO. 10: Adjournment

Mr. Dougherty moved, seconded by Mrs. McLean, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 9:53 p.m.

President:

Secretary: