

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
 BOARD OF EDUCATION  
 MINUTES OF REGULAR MEETING  
 BOARD-CONFERENCE ROOM  
 MONDAY, NOVEMBER 21, 2016  
 7:30 p.m.

**BOARD OF EDUCATION**

**PRESENT**      **ABSENT**

|   |          |   |
|---|----------|---|
| Mr. Thomas W. Cushing, President        | <u>X</u> | — |
| Mr. George R. Dougherty, Vice President | <u>X</u> | — |
| Mr. Philip Palmer, Secretary            | <u>X</u> | — |
| Mrs. Molly Murphy Bruton                | <u>X</u> | — |
| Mrs. Jessica McLean                     | <u>X</u> | — |
| Dr. John T. Polacek                     | <u>X</u> | — |
| Ms. Barbara J. Rosinsky                 | <u>X</u> | — |
| Mr. JP Remijas                          | <u>X</u> | — |

**STAFF PRESENT**

|                       |                       |                       |
|-----------------------|-----------------------|-----------------------|
| Dr. Timothy Kilrea    | Ms. Joyce Marine      | Ms. Katie Smith       |
| Mr. Brian Stachacz    | Mr. Scott Eggerding   | Mr. Edward Piotrowski |
| Dr. Brian Waterman    | Ms. Jennifer Bialobok | Ms. Therese Nelson    |
| Mr. Ed Tennant        | Ms. Marie Gillespie   | Mr. Joseph Maffey     |
| Mr. Toriano Griggs    | Ms. Lauren Engelhardt | Ms. Colleen Gibbons   |
| Ms. Elizabeth Petrone |                       |                       |

**VISITORS PRESENT**

|                   |                  |                    |
|-------------------|------------------|--------------------|
| Ms. Susan McMahon | Mr. Bill Cassidy | Ms. Laurie Aldrich |
|-------------------|------------------|--------------------|

**CALL TO ORDER, ROLL CALL & PLEDGE**

The meeting was called to order by President Tom Cushing at 7:30 p.m. and then followed by the Pledge of Allegiance.

**ACTION NO. 1: Agenda Approval/Order of Business**

Mr. Dougherty moved, seconded by Ms. Rosinsky, to approve the agenda as presented.

By unanimous voice vote, the motion was adopted.

**OPEN SESSION – COMMUNICATIONS**

Faculty Association President Marie Gillespie shared that she admired the willingness of staff to “dare to speak” about multiple subjects and then to “embrace the journey” to make choices regarding what is best for students. She added that the Board leads the tone that sets the pace for staff to speak out, making sure all sides are heard. Ms. Gillespie acknowledged staff members from the Applied Arts Division in attendance at this evening’s meeting: Greg Elwood, Josh Nabasny, Jordan Engelhardt, Lauren

Engelhardt, Dave Root, Dawn Saukstelis, Patti Cryer and Kate Mitchell. Lauren Engelhardt highlighted activities of the Family & Consumer Science Department; similarly, Dave Root noted events from Applied Technology.

### **STUDENT REPRESENTATIVE TO THE BOARD REPORT**

Mr. Remijas reported the following: Student Council is in the middle of the Secreta Santa Drive and is also planning for the All-School Assembly; the basketball season has begun; girls' swim team placed tenth in State; and members of Math Team, Speech Team and Model UN all have performed successfully at recent competitions.

### **SUPERINTENDENT'S DISTRICT REPORT**

Dr. Kilrea's report to the Board included: 1) Recognizing former Student Representative to the Board, Danny Benson, attending tonight's meeting; 2) Acknowledging Peter Geddeis and Linda Heilenbach for coordinating two meaningful Veterans' Day Assemblies; 3) Congratulating four Lion reporters for receiving awards at the recent student journalism conference; 4) Thanking Martha Elliott, Mel Edwards and Jan Matthews for their efforts in providing entertainment and a Thanksgiving luncheon to about 100 area senior citizens; and 5) Relaying that we complied to the one FOIA request received this past month.

Dr. Kilrea then introduced Brett Lettiere and Susan McMahon, Co-Chairs of the LT Community Advisory Council.

### **October 19, 2016 Lyons Township Community Advisory Council Meeting Consensus**

Ms. McMahon reviewed member consensus from the October 19<sup>th</sup> LTCAC meeting, which addressed Professional Learning and PLCs at LT. She also shared feedback from LTCAC members about the proposed practical/creative arts elective change.

Dr. Kilrea finalized his Superintendent's Report by thanking the Board for their service to students, staff and community and wishing them a Happy Thanksgiving.

### **UNFINISHED BUSINESS**

#### **ACTION NO. 2: 2017-2018 School-Term Calendar – 2<sup>nd</sup> Reading**

Mr. Dougherty moved, seconded by Ms. Rosinsky, to adopt the 2017-2018 school-year calendar as presented.

On roll call:

Ayes: Ms. Rosinsky, Mrs. Bruton, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mr. Dougherty,  
Mr. Cushing  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

The newly adopted calendar consists of 176 school days with one built in for school cancellation due to inclement weather, etc.

**ACTION NO. 3: 2017-2018 Curriculum Change Proposals – 2<sup>nd</sup> Reading**

Mr. Dougherty moved, seconded by Ms. Rosinsky, to adopt the 2017-2018 Curriculum Change Proposals as presented **excluding the AP U.S. Government/Civics option.**

On roll call:

Ayes: Mr. Palmer, Mrs. McLean, Mr. Dougherty, Dr. Polacek, Mrs. Bruton, Ms. Rosinsky,  
Mr. Cushing  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

The proposed option to offer AP U.S. Government as a sophomore class would also fulfill the newly mandated Civics course graduation requirement. However, prior to the vote, discussion ensued about the course option. Mr. Dougherty questioned whether the Civics class should be a shared experience among all sophomores. Mrs. McLean stated that she would like the Civics class to run by itself so that the class would be a shared experience for students of all varying levels. This proposed curriculum change will be deferred for further review at an upcoming Curriculum Committee meeting.

Additionally, prior to the Board vote, the option to offer the proposed AP Human Geography class to freshmen, which would fulfill the World History graduation credit, was discussed. Mrs. McLean stressed the need to tell students about the rigors of the freshman AP class so that they could make a prudent choice. Mr. Remijas mentioned that he wished he had the option as a freshman to take AP Human Geography because he personally didn't feel the World History class was challenging enough for him. Mr. Cushing added that the AP Human Geography course offers another choice for students and that he strongly supports it; he added that Global Studies Division Chair, Paul Houston, also feels comfortable with offering the course option.

**ACTION NO. 4: Revised/Updated Policies – 2<sup>nd</sup> Reading**

Mr. Palmer moved, seconded by Mr. Dougherty, to adopt the revised/updated policies as presented.

On roll call:

Ayes: Dr. Polacek, Mrs. McLean, Ms. Rosinsky, Mr. Palmer, Mr. Dougherty, Mrs. Bruton,  
Mr. Cushing  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

Dr. Kilrea noted that there were no changes to these policies since they were presented as a first reading in October.

**NEW BUSINESS**

**ACTION NO. 5: Estimated Property Tax Levy for 2016**

Dr. Polacek moved, seconded by Mrs. Bruton, to adopt the Tentative Tax Year 2016 Tax Levy as presented.

On roll call:

Ayes: Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mrs. Bruton, Ms. Rosinsky,  
Mr. Cushing  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

Mr. Stachacz stated that the estimated property tax levy is based on the .7% CPI (Consumer Price Index) increase over the 2015 tax levy; the total aggregate levy for 2016 of \$66,382,437 represents a 2.37% increase over last year. A public hearing on the proposed 2016 tax levy is scheduled for December 19, 2016 and a notice of the public hearing will be published in the newspaper.

**ACTION NO. 6: Intergovernmental Agreement 2016-2017 between the West 40 Intermediate Service Center and Board of Education, Lyons Township High School District #204, Cook County, Illinois**

Ms. Rosinsky moved, seconded by Dr. Polacek, to approve the Intergovernmental Agreement 2016-2017 between the West 40 Intermediate Service Center and Board of Education, Lyons Township High School District #204, Cook County, Illinois.

On roll call:

Ayes: Mrs. McLean, Mr. Dougherty, Dr. Polacek, Mrs. Bruton, Ms. Rosinsky, Mr. Palmer,  
Mr. Cushing  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

West 40, our Intermediate Service Center, offers an alternative school option for students, HARBOR Academy High School. This newly adopted Intergovernmental Agreement will allow our students to access the services of HARBOR Academy High School when appropriate.

**ACTION NO. 7: Elective Graduation Requirement Proposal**

Mr. Dougherty moved, seconded by Mr. Palmer, to approve the Elective Graduation Requirement proposal as presented and that a change to Board Policy 6:300, Graduation Requirements, be considered for a first reading.

On roll call:

Ayes: Mrs. Bruton, Mr. Palmer, Mrs. McLean, Ms. Rosinsky, Dr. Polacek, Mr. Dougherty,  
Mr. Cushing  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

Previously, one year of a practical arts elective and one year of a creative arts elective were needed to meet the LTHS graduation requirements. With this Board action, the number of credits required for graduation remains the same, but only one year total of either a practical arts, creative arts or combined practical/creative arts electives will now be required for graduation. This change allows students to choose an additional course(s) totaling one credit to meet the 23-credit graduation requirement. Students will now have extra space in their schedules to access more class options in the curriculum and to allow them to complete a course sequence of a subject that interests them. This newly adopted graduation requirement will commence with the class of 2020.

**Policy 6:300 – Graduation Requirements – Revised – 1<sup>st</sup> Reading**

Given the previous Board approval regarding the elective graduation requirement proposal, Mr. Eggerding explained that the Graduation Requirements policy must now be revised to denote that, beginning with the class of 2020, only one total credit of creative and/or practical arts is needed for graduation along with an additional 5.5 credits for electives. Previously, one total credit of creative arts and one total credit of practical arts, along with an additional 4.5 credits for electives, were required for graduation. The revised policy also establishes that .5 credit for Civics is also a graduation requirement beginning with the class of 2020. Policy 6:300 will again be reviewed as a second reading by the Board in December.

**Policy 2:70 – Vacancies on the School Board-Filling Vacancies – Revised – 1<sup>st</sup> Reading**

The suggested changes to this policy by Illinois Association of School Boards mirrors the language in the School Code, which provides additional clarity as to the language of the policy. To ensure consistency with the School Code, our District attorneys concur with IASB that Policy 2:70 should be revised. The policy will be brought to the Board as a second reading at the Regular December Board meeting.

### **School Board Calendar for December 2016**

Committee meetings were scheduled for December.

### **ACTION NO. 8: Approval of Consent Agenda**

Dr. Polacek moved, seconded by Mrs. Bruton, to approve the Consent Agenda as presented.

#### **LTHS Monthly Financials**

Approval of Lyons Township High School monthly bills in the amount of \$7,246,492.31.

Approval of Lyons Township High School financial statements for the month ending October 31, 2016.

#### **LADSE Financials**

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$2,043,547.27.

Approval of LaGrange Area Department of Special Education financial statements for the month ending October 31, 2016.

#### **HUMAN RESOURCES**

##### **LTHS Buildings and Grounds, Classified/Non-Contractual, and ParaEducator Staff Employment Recommendations**

##### **Employment**

**Corinne Bardolph**, ParaEducator, effective November 7, 2016.

##### **Resignation**

**Lauren Dundek**, ParaEducator, effective October 21, 2016.

**Kerrie Wiedman**, ParaEducator, effective November 2, 2016.

##### **Leave of Absence**

**Daniel Godfrey III**, Systems Analyst, effective January 17, 2017 intermittently through March 31, 2017.

### **LTHS Administrative and Certified Staff Employment Recommendations**

#### Leaves of Absence

**Margaret Hellermann**, World Languages (Spanish), March 6, 2017 through June 2, 2017 (end of 2016-2017 school year).

**Susan McCallan**, Special Education, March 20, 2017 through June 2, 2017 (end of 2016-2017 school year).

#### Resignation

**Erin Shook**, Social Studies, effective December 22, 2016.

### **LADSE Staff Employment Recommendations**

#### Employment

**Meghan Taino** - 0.4 SLP, effective October 12, 2016.

**John Gottfried** - 1.0 MN Teacher, effective October 31, 2016.

**April Vela** - 1.0 ParaEducator, effective November 07, 2016.

**Dominique Grant** - 1.0 ParaEducator, effective November 14, 2016.

**Anna Rus** - 1.0 ParaEducator, effective November 14, 2016.

**Karen Lenz** - 1.0 ParaEducator, effective November 16, 2016.

#### Resignations

**Blair Makinney** - 1.0 ParaEducator, effective October 18, 2016.

**Tanisha Clay** - 1.0 ParaEducator, effective November 7, 2016.

#### Leaves

**Sara Sargent** - 1.0 DHH Teacher, effective November 18, 2016.

**Jackie Bogan** - 1.0 ESP, effective November 21, 2016.

**Courtney Johns** - 1.0 Social Worker, effective approximately March 28, 2017.

**Katie McKenna** - 0.8 Occupational Therapist, effective approximately December 10, 2016.

**Anna Jezyk** - 1.0 School Psychologist, effective approximately April 19, 2017.

**Kelly Hunt** - 1.0 ECE Coordinator, effective approximately March 20, 2017.

**Minutes:**

- Regular Meeting - October 17, 2016
- Facilities Committee of the Whole – October 25, 2016
- Finance Committee – October 26, 2016
- Senate Bill 7 Committee – November 15, 2016
- Finance Committee – November 16, 2016
- Curriculum Committee – November 17, 2016
- Human Resources Committee – November 17, 2016

**Overnight Student Travel**

1. **IMEA All-State Festival**, Peoria, IL, January 2017

**College Board Membership 2016-2017**

**Donations**

1. Laser-cut steel to Applied Technology Department, by G.E. Mathis Co.
2. \$1500 to Football Program, by Chicago Bears Organization

**Award of Bids**

1. Library Furniture                      Lowery McDonnell                      \$40,012.00

**Disposal of Surplus Equipment**

On roll call:

- Ayes:        Ms. Rosinsky, Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mrs. Bruton,  
                  Mr. Cushing
- Nays:        None
- Abstain:    None
- Absent:     None

The motion was adopted.

**ACTION NO. 9: Adjournment**

Dr. Polacek moved, seconded by Mr. Palmer, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 8:40 p.m.

President:

Secretary: