

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
 BOARD OF EDUCATION  
 MINUTES OF REGULAR MEETING  
 BOARD-CONFERENCE ROOM  
 MONDAY, AUGUST 20, 2018  
 6:30 P.M.

**BOARD OF EDUCATION**

**PRESENT**

**ABSENT**

Mr. Thomas W. Cushing, President	<u>X</u>	_____
Mr. George R. Dougherty, Vice President (arrived 6:57 pm)	<u>X</u>	_____
Mr. Philip Palmer, Secretary (arrived 6:35 pm)	<u>X</u>	_____
Mrs. Molly Murphy Bruton	<u>X</u>	_____
Mrs. Jessica McLean	<u>X</u>	_____
Dr. John T. Polacek	<u>X</u>	_____
Ms. Barbara J. Rosinsky	<u>X</u>	_____
Ms. Natalie Pabijan (arrived 7:30 pm)	<u>X</u>	_____

**STAFF PRESENT**

Dr. Timothy Kilrea	Mr. Scott Eggerding	Mr. Bryan Radavich	Mr. Brian Stachacz
Ms. Jennifer Bialobok	Mr. Joseph Maffey	Mr. Adam Roubitchek	Mr. Ed Tennant
Ms. Lisa Dombro	Mr. Edward Piotrowski	Ms. Katie Smith	Dr. Brian Waterman

**VISITORS PRESENT**

Ms. Ellie Ambuehl      Mr. Brian Riegler

**CALL TO ORDER & ROLL CALL**

The meeting was called to order by President Thomas Cushing at 6:30 p.m.

**ACTION NO. 1: Agenda Approval/Order of Business**

Dr. Polacek moved, seconded by Mrs. Bruton, to approve the agenda as presented.

By unanimous voice vote, the motion was adopted.

**ACTION NO. 2: Adjournment into Closed Session**

Mrs. McLean moved, seconded by Ms. Rosinsky, to adjourn the meeting into Closed Session to discuss potential and pending litigation; collective negotiation matters or deliberations concerning salary schedules for one or more classes of employees; and the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

On roll call:

- Ayes: Mrs. McLean, Ms. Rosinsky, Dr. Polacek, Mrs. Bruton, Mr. Cushing
- Nays: None
- Abstain: None
- Absent: Mr. Dougherty, Mr. Palmer

The motion was adopted, and at 6:31 p.m., Mr. Cushing adjourned the meeting into Closed Session.

At 7:31 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

### **PUBLIC HEARING – LaGrange Area Department of Special Education (LADSE) FY19 Budget**

At 7:32 p.m., Mr. Cushing opened the Public Hearing on the LaGrange Area Department of Special Education (LADSE) FY19 budget and requested comments from the public.

### **ACTION NO. 3: Close Public Hearing**

There being no comments from the public, Dr. Polacek moved, seconded by Mrs. Bruton, to close the Public Hearing on the LaGrange Area Department of Special Education (LADSE) FY19 budget.

By unanimous voice vote, the motion was adopted.

### **COMMUNICATIONS**

LTEA President Joseph Maffey said that the first day of school was business as usual, noting it was great to see the hallways filled with students. He stated he looks forward to building community and making connections and thanked the Board for its continued support.

### **STUDENT REPRESENTATIVE TO THE BOARD REPORT**

Student Representative Natalie Pabijan noted today was the first day of school and her last “first” day at LT. Ms. Pabijan shared the following: (1) Freshman Experience Day was a success and offered bonding activities and opportunities for freshmen to familiarize themselves with the campus; (2) marching band performed a Star Wars medley and the school song at Institute Day; (3) the all-staff back-to-school barbecue was last Friday; (4) seniors from the football team, cheerleading, poms and marching band will celebrate Senior Night this Friday; (5) Homecoming planning is underway and will feature a disco theme; and (6) seniors are starting to prepare college applications.

### **SUPERINTENDENT'S DISTRICT REPORT**

Dr. Kilrea began his report by noting it was great to see everyone back at school. He welcomed Ms. Pabijan as the new Student Representative to the Board, stating she will be a great voice for our students. Dr. Kilrea noted 16 new teachers participated in the Induction & Mentoring Program. He introduced LT's two new administrators, Assistant Principal Bryan Radavich and Math/Science Division Chair Adam Roubitchek, stating both have impressive backgrounds and will bring great experience to the leadership team.

Dr. Kilrea provided a summary of Summer 2018. Capital projects included the removal of the underground fuel storage tanks and other maintenance items. As our number one priority, we continue to improve school safety with the installation of the Blue Point Alert System, a buzz-in feature at the North Campus clock tower entrance, and the addition of a full-time School Resource Officer at North Campus. Approximately 1,400 students enrolled in summer academic programs and 5,000 registrations were received for summer activity camps. More than 145 staff members participated in 14 summer workshops.

Freshman Experience Day was a success and is a great way for the kids to start off the school year. Thanks to student and faculty volunteers and the PTC for providing lunch. Thursday's Institute Day went very well, and Dr. Kilrea thanked the Board for hosting and serving breakfast that morning.

Dr. Kilrea reported that current student enrollment figures show 1,047 freshmen, 1,013 sophomores, 975 juniors, 1,093 seniors (which includes transition students) and 40 8<sup>th</sup> graders for a total enrollment of 4,168. These numbers will change over the next ten days as students move in and out of the system. We used a new residency verification system this year and parents were very appreciative.

After reporting that four FOIA requests were received since the June meeting, Dr. Kilrea congratulated the following 14 Summer 2018 graduates and their families: Aidan Benitez, David Caro, Chaz Chung, Israel Corona, Jasmine Cozzi, Ricardo Cruz, Jr., Alberth DeAvila, Addiz Galeana Hernandez, Spencer Levinson, Sofia Malik, Alex Marin, Francisco Martinez, George Vecchio, and Jordan Visage.

Senate Bill 452 was signed by the governor last Friday. Public Act 100-0921 will allow District 204 to withdraw from the auspices of the Township Treasurer's Office upon final judgment of pending litigation.

In concluding his report, Dr. Kilrea acknowledged a \$1,000 donation made by retired Associate Principal Therese Nelson to landscape the grounds at Exit 25 at South Campus and thanked her on behalf of the District. Co-curricular night is Wednesday, August 22, 2018.

On behalf of the Board, Mr. Cushing thanked Dr. Kilrea for his efforts in working with Representative Durkin on the SB452 legislation and the Village of LaGrange in bringing a full-time school resource officer to North Campus.

### **NEW BUSINESS**

#### **ACTION NO. 4: School Resource Officer/Intergovernmental Agreement between the Village of LaGrange and Lyons Township High School District 204**

Dr. Polacek moved, seconded by Mr. Dougherty, to approve the School Resource Officer/ Intergovernmental Agreement between the Village of LaGrange and Lyons Township High School District 204 as presented.

On roll call:

Ayes: Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mrs. Bruton, Ms. Rosinsky,  
Mr. Cushing  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

Dr. Kilrea summarized the collaborative agreement between the Village of LaGrange and the District to bring a full-time School Resource Officer to North Campus as follows: (1) the District and the Village will share the cost equally; (2) the SRO will report to North Campus on student attendance days beginning August 21, 2018, and (3) the SRO's duties will include providing a visible police presence in the building, fostering positive relationships with students and staff, and serving as a resource for students, families, and staff. The Village Board will take action on the agreement at its next meeting on August 27, 2018. Dr. Kilrea stated we are most appreciative of the efforts and commitment of the Village to bring this to fruition.

**ACTION NO. 5: Request for Additional 0.1 FTE**

Ms. Rosinsky moved, seconded by Mrs. McLean, to approve the request for an additional 0.1 FTE as presented.

On roll call:

Ayes: Mrs. McLean, Mr. Dougherty, Dr. Polacek, Mrs. Bruton, Ms. Rosinsky, Mr. Palmer,  
Mr. Cushing

Nays: None

Abstain: None

Absent: None

The motion was adopted.

Mr. Piotrowski stated that the additional 0.1 FTE is needed to create a second semester section of Consumer Economics. The additional section will accommodate seniors who need this course as well as first semester failures. This will bring the instructional FTE for 2018-2019 to 250.4.

**Associate School Freshman Preparedness Survey**

Mr. Eggerding review the results of the Associate School Freshman Preparedness Survey, which was emailed to the freshman class earlier this year. About one third of the class took the survey, which asks questions about their preparedness for high school and their experiences transitioning from middle school to LT. Getting up earlier and time management were the biggest adjustments. Students are comfortable asking for help and are using study halls effectively. Overall, the survey shows that our students are coming to LT ready to learn and we are prepared to teach them. Mr. Eggerding will meet with his counterparts at the associate schools next month to discuss the results of survey.

**School Board Calendar for September 2018**

The Board scheduled upcoming committee meeting dates for the month of September.

**UNFINISHED BUSINESS**

**ACTION NO. 6: Adoption of LaGrange Area Department of Special Education (LADSE) Budget for Fiscal Year 2019**

Mrs. McLean moved, seconded by Mrs. Bruton, to approve the LaGrange Area Department of Special Education (LADSE) budget for Fiscal Year 2019 as presented.

On roll call:

Ayes: Mrs. Bruton, Mr. Palmer, Mrs. McLean, Ms. Rosinsky, Dr. Polacek, Mr. Dougherty,  
Mr. Cushing  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

LADSE's Director of Business Services, Brian Riegler, noted that there were no changes to the FY19 budget as presented to the Board in June. Mr. Riegler stated that the budget of \$23,359,685 represents a 2.8% increase from the 2017-2018 unaudited actual expenditures.

**ACTION NO. 7: FY17 Township Treasurer's Invoice**

Dr. Polacek moved, seconded by Mrs. Bruton, to approve payment to the Township Treasurer's Office in the amount of \$218,150.11.

On roll call:

Ayes: Ms. Rosinsky, Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mrs. Bruton,  
Mr. Cushing  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

Mr. Stachacz stated that the recommended payment to the TTO adjusts the original invoice of approximately \$355,000 to exclude payment for legal fees related to District 204 litigation and charges for financial software to which the District does not have access.

**ACTION NO. 8: Approval of Consent Agenda**

Ms. Rosinsky moved, seconded by Mr. Dougherty, to approve the Consent Agenda items as presented.

On roll call:

Ayes: Mr. Palmer, Mrs. McLean, Mr. Dougherty, Dr. Polacek, Mrs. Bruton, Ms. Rosinsky,  
Mr. Cushing  
Nays: None  
Abstain: None  
Absent: None

The motion was adopted.

### **LTHS Monthly Financials**

Approval of Lyons Township High School monthly bills in the amount of \$10,871,897.58 (June) and \$3,996,073.66 (July)

Approval of Lyons Township High School financial statements for the months ending June 30, 2018 and July 31, 2018

### **LADSE Financials**

Approval of LaGrange Area Department of Special Education (LADSE) monthly bills in the amount of \$4,193,823.49 (June) and \$962,591.70 (July)

Approval of LaGrange Area Department of Special Education (LADSE) financial statements for the months ending June 30, 2018 and July 31, 2018

### **Human Resources**

#### **LTHS Administrative and Certified Staff Employment Recommendations**

##### **Employment**

Julie Ozols, Mathematics, 1.0 FTE, effective August 16, 2018 (BA-1)  
Margaret Quane, English, 1.0 FTE, effective August 16, 2018 (BA-1)  
Lauren Rabbitt, Social Studies, 0.9 FTE, effective August 16, 2018 (MA-3)  
Bryan Radavich, Assistant Principal, effective July 16, 2018; \$95,000 prorated  
Megan Styx, Certified School Nurse, effective August 16, 2018 (BA-8)  
Alex Wojcik, Mathematics, 0.5 FTE, effective August 16, 2018 (BA-1)

##### **Leave of Absence**

Julia Brenson, Mathematics, effective August 16, 2018 through December 21, 2018  
James Milkert, Social Studies, effective August 16, 2018 through October 5, 2018

##### **Resignation**

Deborah Clay, Certified School Nurse, effective June 1, 2018  
Lindsay VanderMeer, Mathematics, effective July 19, 2018

**LTHS Buildings and Grounds, Classified/Non-Contractual, and ParaEducator  
Staff Employment Recommendations**

Employment

Michele Buonicore, Student Assistant, effective August 11, 2018; hourly rate \$10.00  
Paul Busse, ParaEducator, effective August 16, 2018; hourly rate \$15.07  
Ibet Herrera-Valazquez, Receptionist, effective August 15, 2018; hourly rate \$14.00  
Ronald Kinney, Student Assistant, effective August 13, 2018; hourly rate \$10.00  
Cara Noonan, ParaEducator, effective November 12, 2018; hourly rate \$15.07  
Raquel Pacheco, ParaEducator, effective August 27, 2018; hourly rate \$15.07  
Kelly Woods, ParaEducator, effective August 16, 2018; hourly rate \$15.07  
Tim Zigler, Maintenance Worker, effective July 30, 2018; hourly rate \$23.38

Reassignment

Darius Chancy, Temporary Groundskeeper to Permanent Custodian, effective August 9, 2018;  
hourly rate \$18.86  
Roberto Chavez, Weekend Security to Custodian, effective July 1, 2018; hourly rate \$18.86  
Katarzyna Rafacz, Temporary Custodian to Permanent Custodian, effective July 16, 2018;  
hourly rate \$18.86  
Lilette Suva, Temporary Administrative Assistant to Administrative Assistant for the Office of Research  
and Assessment, effective July 30, 2018; hourly rate \$14.50

Reemployment

Amanda Buchanan, ParaEducator, effective August 16, 2018; hourly rate \$15.39  
Patrick Daley, ParaEducator, effective August 16, 2018; hourly rate \$15.39  
David Franson, ParaEducator, effective August 16, 2018; hourly rate \$16.25  
Karen Freeman, ParaEducator, effective August 16, 2018; hourly rate \$15.39  
Sara Hillyard, ParaEducator, effective August 16, 2018; hourly rate \$15.39  
Richard Lange, ParaEducator, effective August 16, 2018; hourly rate \$15.39  
Mary McGrath, ParaEducator, effective August 16, 2018; hourly rate \$15.39  
Martha Senese, ParaEducator, effective August 16, 2018; hourly rate \$15.39

Leave of Absence

Bonnie Wesolowski, ParaEducator, effective August 16, 2018 through November 15, 2018

Resignation

Yadira Cisneros, Receptionist, effective August 17, 2018  
Mary Lempa, ParaEducator, effective August 31, 2018  
Matthew McCune, ParaEducator, effective June 1, 2018  
Julie Mikus, ParaEducator, effective June 27, 2018  
John Mullane, ParaEducator, effective July 2, 2018  
Nadine Paukstys, ParaEducator, effective July 31, 2018  
Sara Pethokoukis, Student Assistant, effective August 8, 2018  
Doreen Voorhees, Student Assistant, effective June 20, 2018

Termination

Robert Orłowski, Weekend Security, effective July 31, 2018

### **LADSE Staff Employment Recommendations**

#### Employment

Marisol Ward, 1.0 HR Coordinator, effective 7/16/18; annual rate \$81,730.77 prorated from \$85,000  
Julia Schelp, 1.0 MN Teacher, effective 8/8/2018; annual rate \$51,819  
Margaret O’Sullivan, 1.0 CD Teacher, effective 8/8/2018; annual rate \$49,418  
Amy Anderson Siebel, 1.0 CD Teacher, effective 8/8/2018; annual rate \$57,125  
Greta Madison, 1.0 School Psych, effective 8/8/2018; annual rate \$49,993  
Lisa Hayes, 1.0 School Psych, effective 8/8/2018; annual rate \$47,677  
Donna Murphy, 1.0 Family Service Facilitator, effective 8/8/2018; annual rate \$53,680  
Jaelyn Moravec, 1.0 School Psych, effective 8/8/2018; annual rate \$47,677  
Nicole Langlois, 1.0 Occupational Therapist, effective 8/8/2018; annual rate \$45,063  
Victoria Lombardo, 1.0 DHH Interpreter, effective 8/8/2018; hourly rate of \$26.59  
Laurie Waldeck, 1.0 DHH Interpreter, effective 8/8/2018; hourly rate \$27.93  
Sara Makey, 1.0 MN Teacher, effective 8/8/2018; annual rate \$44,323  
Melissa Haynes, 1.0 CD Teacher, effective 8/8/2018; annual rate \$52,242  
Katrina Turzinski, 1.0 CD Teacher, effective 8/8/2018; annual rate \$46,024  
Alyson Piagnarelli, 1.0 Speech Language Pathologist, effective 8/8/2018; annual rate \$63,373  
Brenna Scheuing, 1.0 Paraprofessional, effective 8/8/2018; hourly rate \$13.00  
Julie Sandy, 1.0 ED Teacher, effective 8/8/2018; annual rate \$58,497  
Kevin Cole, 1.0 School Psych, effective 8/8/2018; annual rate \$59,022  
Heather Weiser, 1.0 ED Teacher, effective 8/8/2018; annual rate \$66,978  
Carolyn Bonistalli, 1.0 Family Service Facilitator, effective 8/8/2018; annual rate \$56,975  
Laura Woods, .6 Speech Language Pathologist, effective 8/8/2018; annual rate \$38,023.80 prorated from \$63,373  
Janet Doyle, 1.0 Occupational Therapist, effective 8/8/2018; annual rate \$55,403  
Eileen Hardy, 1.0 Paraprofessional, effective 8/8/2018; hourly rate \$13.33  
Rita Rushton, 1.0 Paraprofessional, effective 8/8/2018; hourly rate \$13.66  
Laura Devore, 1.0 Paraprofessional, effective 8/8/2018; hourly rate \$14.71  
Nellie Bogan, 1.0 Paraprofessional, effective 8/8/2018; hourly rate \$14.00  
Austin Gannon, 1.0 Paraprofessional, effective 8/8/2018; hourly rate \$14.00  
Shannon Lyons, 1.0 Speech Language Pathologist, effective 8/8/2018; annual rate \$49,993  
Donna Rickelman, 1.0 Voc Employment Specialist, effective 8/8/2018; annual rate \$42,000  
Bridget Hobbs, .4 Physical Therapist, effective 8/8/2018; annual rate \$27,434 prorated from \$68,585  
Kimberly Schwer, 1.0 Paraprofessional, effective 8/8/2018; hourly rate \$14.71  
Robert Kraft, 1.0 Paraprofessional, effective 8/8/2018; hourly rate \$13.33  
Kathryn Pusateri, 1.0 Multi Needs Teacher, effective 8/8/2018; annual rate \$46,475  
Lara Van Beek, 1.0 School Psych, effective 8/8/2018; annual rate \$54,968  
Amy Lee, 1.0 School Psych, effective 8/8/2018; annual rate \$66,452  
Bobbie Speer, 1.0 ED Teacher, effective 8/8/2018; annual rate \$66,452  
Stephanie Bezanis, 1.0 Occupational Therapist, effective 8/8/2018; annual rate \$65,408  
Jennifer Howard, 1.0 DHH Interpreter, effective 8/8/2018; hourly rate \$26.37  
Tanisha Metcalf, 1.0 Paraprofessional, effective 8/8/2018; hourly rate \$14.71  
Elizabeth Hickey, 1.0 ED Teacher, effective 8/8/2018; annual rate \$49,902  
Michelle Godinez, 1.0 Paraprofessional, effective 8/8/2018; hourly rate \$14.71



Tina Combs, 1.0 Paraprofessional, effective 8/8/2018; hourly rate \$14.71  
Merrie Burket, 1.0 Paraprofessional, effective 8/8/2018; hourly rate \$14.71  
Reinedy Pierre, 1.0 Paraprofessional, effective 8/8/2018; hourly rate \$14.71  
Anna Kopchak, 1.0 Speech Language Pathologist, effective 8/8/2018; annual rate \$46,024

Employment Change in FTE

Julia Guimond, .8 Occupational Therapist to 1.0, effective 8/8/2018  
Katie McKenna, 1.0 Occupational Therapist to .8, effective 8/8/2018  
Toni Petersen, .6 Occupational Therapist to .8, effective 8/8/2018  
Brandi Miller, .8 Occupational Therapist to 1.0, effective 8/8/2018  
Anne Morley, .8 Occupational Therapist to .6, effective 8/8/2018  
Susan Ulatoski, .8 Occupational Therapist, effective 8/8/2018  
Theresa Petru, 1.0 Speech Language Pathologist to .8, effective 8/8/2018  
Carrie Everette, 1.0 Speech Language Pathologist to .8 effective, 8/8/2018  
Abigail Kittler, 1.0 Paraprofessional to .2 Sub, effective 8/8/2018  
Katelyn Jelinek, .88 Physical Therapist to 1.0, effective 8/8/2018  
Raquel Gorman, 1.0 Paraprofessional to .5, effective 8/8/2018  
Trish McDonough, .8 Adaptive P.E. Teacher to 1.0, effective 8/8/2018  
Sarah Mehany, 1.0 Paraprofessional to .5, effective 8/8/2018  
Mary Strocchio, 1.0 RN/Ed Asst. to .8, effective 8/8/2018

Resignation

Erin Grupp, 1.0 Paraprofessional, effective 7/6/2018  
Kelly Smith Novak, 0.6 Speech Language Pathologist, effective 7/24/2018  
Meagan Meneou, 1.0 Multi Needs Teacher, effective 7/16/2018  
Danielle Nigro, 1.0 Permanent Sub Teacher, effective 7/25/2018  
Joan Llewellyn-Burns, 1.0 Paraprofessional, effective 7/10/2018  
Tricia Iraci, 1.0 Vocational Employment Specialist, effective 6/19/2018  
Claudia Hernandez, 1.0 School Psychologist, effective 6/12/2018  
Agata Trzaska, 1.0 School Psychologist effective, 7/18/2018  
Tonia Swoope Drew, 1.0 School Psychologist, effective 7/16/2018  
Thomas Brennan, 1.0 Paraprofessional, effective 7/12/2018

Leave of Absence

Carrie Cervenka, 1.0 ESP, effective 6/26/2018  
Lauren Tesmond, 1.0 Occupational Therapist, effective approximately 12/2/2018  
Emily Jordan, 1.0 Occupational Therapist, effective approximately 1/11/2019

**Minutes**

Regular Meeting – June 18, 2018 – Open and Closed Sessions  
Negotiations Committee – June 4, June 14, July 19, and July 30, 2018  
Curriculum Committee – August 9, 2018  
Human Resources Committee – August 9, 2018  
Special Meeting – August 15, 2018

**Release of Closed Session Documentation**

Closed Session Minutes Approved for Release

January 16, 2018	April 16, 2018
February 20, 2018	May 21, 2018
March 19, 2018	

Closed Session Audio Recordings to be Destroyed

September 19, 2016	January 17, 2017
December 19, 2016	February 21, 2017

**Donations** – Monetary donation from M. Therese Nelson

**ACTION NO. 9: Adjournment into Closed Session**

Dr. Polacek moved, seconded by Mr. Palmer, to adjourn the meeting into Closed Session to discuss potential and pending litigation; collective negotiation matters or deliberations concerning salary schedules for one or more classes of employees; and the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

By unanimous voice vote, the motion was adopted, and at 8:18 p.m., Mr. Cushing adjourned the meeting into Closed Session.

At 8:35 p.m., the meeting reconvened in Open Session.

**OPEN SESSION**

**ACTION NO. 10: Adjournment**

Dr. Polacek moved, seconded by Mr. Palmer, to adjourn the meeting.

By unanimous voice vote, the motion was adopted and the meeting was adjourned at 8:36 p.m.

President:

Secretary: