

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204  
 BOARD OF EDUCATION  
 MINUTES OF REGULAR MEETING  
 BOARD–CONFERENCE ROOM  
 MONDAY, SEPTEMBER 17, 2018  
 7:15 P.M.

**BOARD OF EDUCATION**

**PRESENT**

**ABSENT**

Mr. Thomas W. Cushing, President	<u>X</u>	
Mr. George R. Dougherty, Vice President	<u>      </u>	<u>X</u>
Mr. Philip Palmer, Secretary	<u>X</u>	
Mrs. Molly Murphy Bruton (arrived 7:17 pm)	<u>X</u>	
Mrs. Jessica McLean	<u>X</u>	
Dr. John T. Polacek	<u>      </u>	<u>X</u>
Ms. Barbara J. Rosinsky	<u>X</u>	
Ms. Natalie Pabijan (arrived 7:30 pm)	<u>X</u>	

**STAFF PRESENT**

Dr. Timothy Kilrea	Ms. Maggie Hellermann	Mr. Edward Piotrowski	Mr. Brian Stachacz
Ms. Jennifer Bialobok	Mr. Brian Keller	Ms. Lisa Plichta	Mr. Ed Tennant
Ms. Patricia Cryer	Mr. Joseph Maffey	Ms. Jessica Roessler	Dr. Brian Waterman
Ms. Lisa Dombro	Ms. Sue McClenahan	Ms. Mary Rohlicek	
Mr. Scott Eggerding	Ms. Cindy Murray	Ms. Katherine Smith	

**VISITORS PRESENT**

Ms. Jacqueline Buckler      Maj. Robert Stevenson

**CALL TO ORDER & ROLL CALL**

The meeting was called to order by President Thomas Cushing at 7:16 p.m.

**ACTION NO. 1: Agenda Approval/Order of Business**

Mr. Palmer moved, seconded by Ms. Rosinsky, to approve the agenda as presented. By unanimous voice vote, the motion was adopted.

**ACTION NO. 2: Adjournment into Closed Session**

Mr. Palmer moved, seconded by Mrs. McLean, to adjourn the meeting into Closed Session to discuss potential and pending litigation; collective negotiation matters or deliberations concerning salary schedules for one or more classes of employees; and the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body. By unanimous voice vote, the motion was adopted. At 7:17 p.m., Mr. Cushing adjourned the meeting into Closed Session.

At 7:30 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance.

## **PUBLIC HEARING – Lyons Township High School District 204 FY19 Budget**

At 7:31 p.m., Mr. Cushing opened the Public Hearing on the Lyons Township High School District 204 FY19 budget and requested comments from the public.

### **ACTION NO. 3: Close Public Hearing**

There being no comments from the public, Mr. Palmer moved, seconded by Mrs. Bruton, to close the Public Hearing on the Lyons Township High School District 204 FY19 budget. By unanimous voice vote, the motion was adopted.

### **COMMUNICATIONS**

Parent Jacqueline Buckler addressed the Board on the topic of American Sign Language (ASL). Ms. Buckler inquired why ASL III is not being offered for the 2019-2020 school year. She expressed her belief that student enrollment in ASL supports a continuation of the curriculum beyond ASL II. Ms. Buckler asked the Board to consider the success of the program and enrollment data in making its decision on offering ASL III for the 2019-2020 school year.

Major Robert Stevenson of the United States Marine Corps Recruiting Station Chicago addressed the Board on the topic of practices and policies regarding the release of names of juniors and seniors to military recruiters.

### **STUDENT REPRESENTATIVE TO THE BOARD REPORT**

Student Representative Natalie Pabijan reported the August 22 Co-Curricular Night was a great way for students to see all LT has to offer, football's "Salute to Service" game was September 7, and National Honor Society students helped parents navigate Open House at each campus. Ms. Pabijan noted this is a busy week with Homecoming activities and provided details on spirit days and the schedule of the week's events. The blood drive signup started today.

Following Ms. Pabijan's report, LTEA President Joseph Maffey noted the fall season is in the air with talk of the Variety Show and Homecoming. Mr. Maffey acknowledged members of the Executive Board, adding that one of his favorite things as LTEA President is working with this creative group to talk about concerns, ideas, and solutions. It is in this spirit that the minutes are shared with the faculty and the Board. Executive Board members who were present introduced themselves and provided a brief insight into their involvement at LT.

### **SUPERINTENDENT'S DISTRICT REPORT**

Dr. Kilrea began his report by thanking the LTEA Executive Board for attending tonight's meeting and for all of the work they do inside and outside the classroom.

Dr. Kilrea congratulated LT's eight National Merit Semifinalists: Allison Caruso, Spencer Hoberg, Kylie Jabjiniak, Amanda Kural, Zachary Lin, Sebastian Ochoa, Sebastian Olsen, and Gregory Smith.

Dr. Kilrea reported that Young Community Changemakers, a youth philanthropy program created by the Community Memorial Foundation in partnership with LT and Nazareth Academy, will launch October 10, 2018. Students selected through an application process will participate in a philanthropic curriculum, which will culminate in awarding up to \$15,000 to local nonprofit organizations that embrace the mission and vision of the Community Memorial Foundation. This is a great opportunity for students. Dr. Waterman and Dr. Kilrea will serve as the initial contact points.

Dr. Kilrea referred to the District Compensation Reports that are required to be presented at a regular Board meeting and posted on the District's website by October 1 pursuant to Public Act 97-0256 and Public Act 97-0609.

Dr. Kilrea reported Business Education teacher Natalie Carlson received the Outstanding Educator Award from the University of Chicago. Each year, newly-admitted students to the university are given an opportunity to recognize teachers who have made a difference, and one of our students wrote about Ms. Carlson. Congratulations to Natalie on receiving this award.

Dr. Kilrea concluded his report by stating that one FOIA request was received since the last meeting.

### **UNFINISHED BUSINESS**

#### **ACTION NO. 4: Adoption of Lyons Township High School District 204 FY19 Budget**

Mrs. Bruton moved, seconded by Mr. Palmer, to approve the Lyons Township High School District 204 budget for Fiscal Year 2019 as presented.

On roll call:

Ayes: Mrs. McLean, Mrs. Bruton, Ms. Rosinsky, Mr. Palmer, Mr. Cushing  
Nays: None  
Abstain: None  
Absent: Mr. Dougherty, Dr. Polacek

The motion was adopted.

Mr. Stachacz noted that since the adoption of the tentative budget in August, there have been some changes to the final budget as follows: (1) total salaries decreased by \$140,000 due to changes in final salaries for employees; (2) total benefits decreased by \$72,000 due to a reduction of benefits from IMRF, (3) total purchased services increased by \$30,000 due to additional auditing services for the district, and (4) total capital outlay expenses increased by \$270,000 due to additional expenses related to potential capital projects in the summer of 2019. Mr. Stachacz stated that the budget is balanced with \$77.3 million of expected expenditures and \$77.3 million of expected revenue. Mr. Palmer thanked Mr. Stachacz for the thorough presentation of the budget over the last two months.

## **NEW BUSINESS**

### **2019-2020 School Term Calendar – 1<sup>st</sup> Reading**

Mr. Eggerding presented the draft 2019-2020 school-term calendar. He noted that the school calendar drives a lot of planning and helps our associate schools with their planning as well. The proposed calendar denotes August 19, 2019, as the first student attendance day, May 28, 2020, as the last student attendance day, and graduation on May 31, 2020. The draft calendar is posted on the website and has been shared with the LTEA and associate school superintendents. A second reading of the calendar will be presented at the October meeting.

### **2019-2020 Curriculum Change Proposals – 1<sup>st</sup> Reading**

Mr. Eggerding presented the 2019-2020 curriculum change proposals, noting these are being brought forward for a first reading earlier than in years past as the new process for considering proposals allows more time for review. Proposals include adding a Drone class to the aviation program, changing the name of Careers in Aviation to Aviation II, offering Fashion and Interior Design at South Campus, dropping darkroom Photography, adding INCubator (an entrepreneurial class), and dropping BECCI. A second reading of these proposals will be presented at the October meeting.

### **ACTION NO. 5: Blue Point Alert System – Transition House**

Mrs. McLean moved, seconded by Ms. Rosinsky, to approve the installation of the Blue Point Alert System at the Transition House in an amount not to exceed \$18,215.

On roll call:

Ayes: Mrs. Bruton, Mr. Palmer, Mrs. McLean, Ms. Rosinsky, Mr. Cushing  
Nays: None  
Abstain: None  
Absent: Dr. Polacek, Mr. Dougherty

The motion was adopted.

Mr. Stachacz explained that the Blue Point Alert System cannot be connected from the Transition House to North Campus as there is no electrical connection between the buildings. A separate, small system will need to be installed at the Transition House. Mr. Stachacz noted that this request is the equivalent of a change order in terms of what we have done with other projects.

### **School Board Calendar for October 2018**

The Board scheduled upcoming committee meeting dates for the month of October.

### **ACTION NO. 6: Approval of Consent Agenda**

Ms. Rosinsky moved, seconded by Mrs. Bruton, to approve the Consent Agenda items as presented.

On roll call:

Ayes: Ms. Rosinsky, Mr. Palmer, Mrs. McLean, Mrs. Bruton, Mr. Cushing  
Nays: None  
Abstain: None  
Absent: Mr. Dougherty, Dr. Polacek

The motion was adopted.

### **LTHS Monthly Financials**

Approval of Lyons Township High School monthly bills in the amount of \$6,772,064.57

Approval of Lyons Township High School financial statements for the month ending August 31, 2018

### **LADSE Financials**

Approval of LaGrange Area Department of Special Education (LADSE) monthly bills in the amount of \$463,992.37

Approval of LaGrange Area Department of Special Education (LADSE) financial statements for the month ending August 31, 2018

### **Human Resources**

#### **LTHS Administrative and Certified Staff Employment Recommendations**

##### **Leave of Absence**

Angela Patel, Science, effective September 13, 2018 through October 25, 2018

#### **LTHS Buildings and Grounds, Classified/Non-Contractual, and ParaEducator Staff Employment Recommendations**

##### **Employment**

Patricia Sanchez-Harris, Student Assistant, effective August 29, 2018; hourly rate \$10.00

##### **Reassignment**

Jason Sanchez, from Temporary Groundskeeper to Permanent Custodian, effective September 17, 2018; hourly rate \$18.86

##### **Retirement**

Greg Mesich, Custodian, effective March 14, 2019

David Williams, Maintenance Worker, effective September 28, 2018

##### **Leave of Absence**

Clarence Triner, Student Assistant, effective August 15, 2018 through September 14, 2018

Resignation

Jonathan Dombro, Temporary Groundskeeper, effective August 31, 2018  
Michael Labek, ParaEducator, effective September 21, 2018  
Katarzyna Rafacz, Custodian, effective August 21, 2018

**LADSE Staff Employment Recommendations**

Employment

Marilou Williams, 1.0 Paraprofessional, effective 9/4/2018; hourly rate of \$14.71  
Nicole Lee, 1.0 Paraprofessional, effective 9/6/2018 at an hourly rate of \$14.35  
Sonali Viswakarma, 1.0 Paraprofessional, effective 9/6/2018; hourly rate of \$14.71  
Natalie Reyes, 1.0 Paraprofessional, effective 9/6/2018; hourly rate of \$13.33  
Dennis Episcopo, 1.0 Paraprofessional, effective 9/10/2018; hourly rate of \$14.71  
Joseph Winters, Jr., 1.0 Paraprofessional, effective 9/10/2018; hourly rate of \$14.71  
Anthony LoCoco, 1.0 Floating Special Education Teacher, effective 9/24/2018; annual rate of \$38,577.21 prorated from \$44,323

Resignation

Tanisha Metcalf, 1.0 Paraprofessional, effective 8/22/2018  
Marie Morgenthaler, 1.0 Paraprofessional, effective 8/31/2018  
Merrie Burket, 1.0 Paraprofessional, effective 9/6/2018  
Amy Lee, 1.0 School Psychologist, effective 9/28/2018

Leaves of Absence

Anna Rus, 1.0 Paraprofessional, effective approximately 10/12/2018  
Mayra Romero, 1.0 Occupational Therapist, effective approximately 1/28/2019  
Shanna Shirokov, 1.0 Paraprofessional, effective approximately 2/14/2019

**Minutes**

Regular Meeting – August 20, 2018 – Open (as corrected) and Closed Sessions  
Negotiations Committee – August 23, 2018 and August 27, 2018  
Facilities Committee – September 12, 2018  
Finance Committee – September 12, 2018  
Curriculum Committee – September 13, 2018  
Human Resources Committee – September 13, 2018

**Overnight Student Travel**

Model UN, Washington University Symposium, St. Louis, MO, October 2018  
Snowball, Burlington, WI, November 2018  
Model UN, Chicago International MUN Conference, Chicago, IL, November 2018  
Math Team, ICTM State Math Contest, Urbana-Champaign, IL, May 2019  
Six Flags Great America, Gurnee, IL, May 2019

**Authorization for Legal Counsel to Engage Forensic Accounting Services**

**LT Community Advisory Council Members**

District 204 – Regular Meeting

**College Board Membership 2018-2019**

**Donations**

Vehicle to Applied Technology Department  
Cameras to Photography Club

**ACTION NO. 7: Adjournment**

Mr. Palmer moved, seconded by Ms. Rosinsky, to adjourn the meeting. By unanimous voice vote, the motion was adopted and the meeting was adjourned at 8:42 p.m.

President:

Secretary: