

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
 BOARD OF EDUCATION
 MINUTES OF REGULAR MEETING
 BOARD-CONFERENCE ROOM
 MONDAY, MARCH 18, 2019
 7:00 P.M.

BOARD OF EDUCATION

PRESENT **ABSENT**

Mr. Thomas W. Cushing, President	<u>X</u>	<u> </u>
Mr. George R. Dougherty, Vice President <i>(via teleconference at 7:03 p.m.)</i>	<u>X</u>	<u> </u>
Mr. Philip Palmer, Secretary	<u>X</u>	<u> </u>
Mrs. Molly Murphy Bruton	<u> </u>	<u>X</u>
Mrs. Jessica McLean	<u>X</u>	<u> </u>
Dr. John T. Polacek	<u>X</u>	<u> </u>
Ms. Barbara J. Rosinsky	<u>X</u>	<u> </u>
Ms. Natalie Pabijan <i>(arrived 7:30 p.m.)</i>	<u>X</u>	<u> </u>

STAFF PRESENT

Dr. Timothy Kilrea	Mr. Scott Eggerding	Mr. Edward Piotrowski	Mr. Ed Tennant
Ms. Jennifer Bialobok	Mr. John Grundke	Ms. Jessica Roessler	Dr. Brian Waterman
Ms. Donna Bredrup	Mr. Joseph Maffey	Ms. Katie Smith	
Ms. Lisa Dombro	Dr. Brian Mahoney	Mr. Brian Stachacz	

VISITORS PRESENT

Kate Kelly, Co-President of the LTCAC, along with additional staff members, students, and members from the community were also in attendance.

CALL TO ORDER & ROLL CALL

The meeting was called to order by President Thomas Cushing at 7:00 p.m.

ACTION NO. 1: Agenda Approval/Order of Business

Dr. Polacek moved, seconded by Mr. Palmer, to approve the agenda as presented.

By unanimous vote, the motion was adopted.

ACTION NO. 2: Adjournment into Closed Session

Dr. Polacek moved, seconded by Mr. Palmer, to adjourn the meeting into Closed Session to discuss pending or probable litigation against, affecting or on behalf of the public body; collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees; and the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

On roll call:

Ayes: Mr. Palmer, Mrs. McLean, Ms. Rosinsky, Dr. Polacek, Mr. Cushing
Nays: None
Abstain: None
Absent: Mr. Dougherty, Mrs. Bruton

The motion was adopted, and at 7:01 p.m., Mr. Cushing adjourned the meeting into Closed Session.

At 7:30 p.m., the meeting reconvened in Open Session with the Pledge of Allegiance. Following the Pledge, Mr. Cushing stated Board Member Mr. Dougherty was attending the meeting via teleconference.

OPEN SESSION – COMMUNICATIONS

LTEA President Joseph Maffey noted there are four days until spring break and while exciting, there is much to be accomplished before the end of the school year. Mr. Maffey stated there is a lot of work that happens in February and March regarding staffing, and the two Divisions here tonight, Special Education and Student Services, play a big role in making sure students are placed appropriately in order to reach their potential. Special Education teacher Jack Becker provided some highlights and accomplishments in the department and noted the LIFE and Transition Program annual dinner dance is April 18. Mr. Becker concluded by thanking the Board for its support of the Special Olympics program, including basketball and the recent addition of track and field. Finally, members of both divisions who were in attendance briefly introduced themselves.

STUDENT REPRESENTATIVE TO THE BOARD REPORT

Student Representative Natalie Pabijan stated spring brings auditions for various music classes along with the band and vocal ensemble festivals. Ms. Pabijan noted the following: (1) Spring Snowball was March 8 and 9 at Camp McLean; (2) the LT scholarship application deadline was March 14; (3) on March 16, LT's National Hispanic Institute participated in La Dama, a showcase celebrating women; (4) PSI is collecting holiday basket donations in the main offices today through April 15; and (5) Brownstock is this Friday in the Reber Center. Ms. Pabijan also provided the following summary of events after spring break: (1) Student Government Officer and Student Board Representative applications will be available online beginning April 1; (2) Big Band Bash (formerly senior citizens prom) is April 6; (3) Spring Art Show runs April 10-April 17; (4) NHS hours should be logged by April 15; and (5) Mr. LT is April 27 with proceeds to benefit the Jack Kunkle Memorial Scholarship Fund.

SUPERINTENDENT'S DISTRICT REPORT

Dr. Kilrea thanked the members of the Special Education and Student Services Divisions for attending tonight's meeting and for the work they do all year.

Dr. Kilrea noted that Spring Break marks a time for student trips. Seventeen students enrolled in Spanish are in Cuernivaca, Mexico, and will return March 30, 2019. Also traveling are 48 orchestra students, who will be in Disneyworld from March 27 to March 31, 2019.

After reporting that two FOIA requests were received since the last meeting, Dr. Kilrea noted LT will be busy over spring break. Work will continue on the installation of the new dry cooler above the South Campus pool and spring athletics will be in full swing. Also, in cooperation with the LaGrange Police Department and Homeland Security, North Campus will again host rapid deployment training. The LaGrange Police Department will communicate with neighbors to explain the police presence on campus next week, and we will post information on the District's website.

This Thursday, the LaGrange League of Women Voters will host a panel discussion at Barnsdale Road School with Leader Durkin, school board presidents from D102 and D105, and Ken Getty from the Township Treasurer's Office.

Dr. Kilrea then introduced LTCAC Co-President Kate Kelly to present the February 20, 2019, meeting consensus.

Lyons Township Community Advisory Council Meeting Consensus – February 20, 2019

In February, the LTCAC heard a presentation on curriculum changes and mapping. Members answered questions about the best way to communicate the curriculum adoption process to parents and students; benefits and possible pitfalls in providing students and parents access to curriculum maps; and the information parents and students need to better understand the curriculum for courses offered.

Ms. Kelly summarized the consensus as follows: (1) communication methods included links on Infinite Campus and Canvas, a course booklet that explains the process, an interactive APG; (2) benefits in accessing curriculum maps included better understanding of course content and transparency; possible pitfalls included information overload and potential level changes based on course descriptions; and (3) suggestions to better understand curriculum included writing information in lay language, offering workshops/webinars, FAQs about standards and why we have them.

Mr. Cushing thanked Ms. Kelly for her report and acknowledged the opportunity the LTCAC provides in bringing together community members, administration, staff, and students to interact and discuss issues and concerns.

Concluding his report, Dr. Kilrea stated one of the items on tonight's Consent Agenda is the employment approval of Daniel Hartman, social studies teacher and new varsity football coach. Dr. Kilrea noted Dan will be a great addition to our teaching and coaching staff.

UNFINISHED BUSINESS

ACTION NO. 3: **Administrative and Certified Staff Non-Tenured Employment Recommendations for 2019-2020 – 2nd Reading**

Ms. Rosinsky moved, seconded by Dr. Polacek, to approve the following recommendations for employment or release of probationary (non-tenured) certified and administrative staff for the 2019-2020 school term.

I. Certified Staff to be Non-Renewed or Honorably Dismissed

A. Long-Term Substitute Certified Staff			
Name	Division	Department	
Lundy, Margaret	Fine Arts	World Languages	
Reichert, Elaine	Language Arts	English	
B. Part-Time Probationary (non-tenured) Certified Staff			
Name	Division	Department	2018-2019 FTE
Bourjaily, Christopher	Global Studies	Business/Social Studies	0.4
Hartley, David	Fine Arts	Music	0.6
Jansen, Luke	Global Studies	Social Studies	0.4
Silkaitis, Michelle	Fine Arts	World Languages	0.4
Vins, Kristine	Physical Welfare	Physical Education	0.3
C. Replacement Probationary (non-tenured) Certified Staff			
Name	Division	Department	2018-2019 FTE
Martinek, Ian	Math/Science	Science	0.5
D. First-Year Probationary (non-tenured) Certified Staff			
Name	Division	Department	
	None		
E. Second-Year Probationary (non-tenured) Certified Staff			
Name	Division	Department	
	None		
F. Third-Year Probationary (non-tenured) Certified Staff			
Name	Division	Department	
	None		
G. Fourth-Year Probationary (non-tenured) Certified Staff			
Name	Division	Department	
	None		

II. Certified Staff to be Re-employed

A. Probationary (non-tenured) Certified Staff to return on Part-Time Schedule		
Name	Division	Department
Enright, Karly	Fine Arts	World Languages
Fanta, Jennifer	Student Support	Social Worker
Zavala, Samantha	Alternative/Fine Arts	Alternative/Art
B. Part-Time Probationary (non-tenured) Certified Staff to be Placed at First-Year		
Name	Division	Department
Basic, Brianna	Applied Arts	Family and Consumer Sciences
Quane, Margaret	Language Arts	English
Rabbitt, Lauren	Global Studies	Social Studies
C. Replacement Probationary (non-tenured) Certified Staff		
Name	Division	Department
	None	
D. Probationary (non-tenured) Certified Staff returning from Leave of Absence		
Name	Division	Department
	None	
E. Probationary (non-tenured) Certified Staff to be Placed at Second-Year		
Name	Division	Department
Chittenden, Catherine	Physical Welfare	Physical Education
Dawson, Megan	Language Arts	English

Fellmann, Emily	Fine Arts	World Languages
Gacek, Kelsey	Math/Science	Mathematics
Gallagher, Morgan	Special Education	Special Education
Malik, Nadia	Student Services	Guidance
Niego, Cassandra	Physical Welfare	Physical Education
Ozols, Julie	Math/Science	Mathematics
Pozen, Charles	Math/Science	Science
Styx, Megan	Student Services	Nurse
Sweany, Sean	Fine Arts	World Languages
Wojcik, Alexander	Math/Science	Mathematics

F. Probationary (non-tenured) Certified Staff to be Placed at Third-Year		
Name	Division	Department
Colangelo, Emma	Special Education	Special Education
Discipio, Jake	Special Education	Special Education
Donahue, Shannon	Global Studies	Social Studies
Engelhardt, Lauren	Applied Arts	Family and Consumer Sciences
George, Christina	Global Studies	Social Studies
MacCready, Lauren	Global Studies	Social Studies
McDermott, Darragh	Language Arts	English
Silva, Gabrielle	Special Education	Special Education
Wohlgemuth, Kate	Special Education	Special Education

G. Probationary (non-tenured) Certified Staff to be Placed at Fourth-Year		
Name	Division	Department
Lyons, Alexander	Language Arts	English
Matthews, Jan	Fine Arts	Music
Murray, Shannon	Fine Arts	World Languages
Nabasny, Joshua	Applied Arts	Applied Technology

H. Probationary (non-tenured) Certified Staff to be Placed on Tenure		
Name	Division	Department
Gerenstein, Ryan	Global Studies	Business Education
Bober, Jillian	Math/Science	Mathematics
Gerritsen, Gregory	Global Studies	Business Education
Hirstein, Theresa	Global Studies	Social Studies
Petrone, Elizabeth	Special Education	Special Education
Pieper, Kathryn	Global Studies	Social Studies

III. Administrative Staff to be Released

A. First-Year Probationary (non-tenured) Administrators		
Name	Position	Department
	None	
B. Second-Year Probationary (non-tenured) Administrators		
Name	Position	Department
	None	
C. Third-Year Probationary (non-tenured) Administrators		
Name	Position	Department
	None	
D. Fourth-Year Probationary (non-tenured) Administrators		
Name	Position	Department
	None	

IV. Administrative Staff to be Re-employed

A. First-Year Probationary (non-tenured) Administrators		
Name	Position	Department
Radavich, Bryan	Assistant Principal	Building Administration
Roubitchek, Adam	Math/Science Division Chair	Division Chair
B. Second-Year Probationary (non-tenured) Administrators		
Name	Position	Department
Lewis, Shanna	Associate Principal	Building Administration
C. Third-Year Probationary (non-tenured) Administrators		
Name	Position	Department
	None	
D. Fourth-Year Probationary (non-tenured) Administrators to be Placed on Tenure		
Name	Position	Department
	None	

On roll call:

- Ayes: Dr. Polacek, Mr. Dougherty, Mr. Palmer, Mrs. McLean, Ms. Rosinsky, Mr. Cushing
- Nays: None
- Abstain: None
- Absent: Mrs. Bruton

The motion was adopted.

Mr. Piotrowski noted there has been one change to the employment recommendations since the first reading. Based on a recommended part-time assignment approved at the March 11, 2019, Special Board meeting, one staff member has been moved from part-time section II.A. to full-time section II.G. There are no other changes to this second reading.

ACTION NO. 4: Resolution for Honorable Dismissal or Reduction of Teachers for 2019-2020 – 2nd Reading

Mrs. Rosinsky moved, seconded by Mrs. McLean, to adopt the Resolution Authorizing the Honorable Dismissal or Reduction of Teachers for the 2019-2020 school year.

On roll call:

- Ayes: Mr. Palmer, Mrs. McLean, Ms. Rosinsky, Dr. Polacek, Mr. Dougherty, Mr. Cushing
- Nays: None
- Abstain: None
- Absent: Mrs. Bruton

The motion was adopted.

TEACHERS HONORABLY DISMISSED AT THE CLOSE OF THE 2018-2019 SCHOOL TERM

Name	Division	Department
Bourjaily, Christopher	Global Studies	Business Education
Hartley, David	Fine Arts	Music
Jansen, Luke	Global Studies	Social Studies

Lundy, Margaret	Fine Arts	World Languages
Martinek, Ian	Math/Science	Science
Reichert, Elaine	Languages Arts	English
Silkaitis, Michelle	Fine Arts	World Languages
Vins, Kristine	Physical Welfare	Physical Education

TEACHERS HONORABLY REDUCED AT THE CLOSE OF THE 2018-2018 SCHOOL TERM

Name	Division	Department
Enright, Karly	Fine Arts	World Languages
Zavala, Samantha	Alternative/Fine Arts	Alternative/Art

Mr. Piotrowski stated the resolution honorably dismisses or honorably reduces certified staff members in accordance with employment recommendations for the 2019-2020 school year. Mr. Piotrowski noted Exhibit 3 of the resolution is corrected to remove the middle name from the list as this staff member has moved from part-time to full-time. There are no other changes to this second reading.

ACTION NO. 5: 2019-2020 Instructional Aide/Paraprofessional Staffing Recommendations – 2nd Reading

Mr. Palmer moved, seconded by Ms. Rosinsky, to approve the release of all first-year Instructional Aide/Paraprofessionals (ParaEducators) for the 2019-2020 school year and attendant “Resolution of Non-Reemployment.”

On roll call:

- Ayes: Ms. Rosinsky, Mr. Dougherty, Dr. Polacek, Mr. Palmer, Mrs. McLean, Mr. Cushing
- Nays: None
- Abstain: None
- Absent: Mrs. Bruton

The motion was adopted.

Name	Position
Busse, Paul	Special Education
Donatelli, Brian	Languages
McNamara, Nancy	Special Education
Nelson, Robert	Special Education
Noonan, Cara	Student Services
Pacheco, Raquel	Special Education
Sisto, Kristen	Student Services
Spaargaren, Emily	Special Education
Williams, Lindsay	Student Services
Woods, Kelly	Special Education

Per the negotiated agreement, when staffing needs for this employee group are determined for next year, recommendations for reemployment will be brought to the Board.

NEW BUSINESS

2019 Summer Curriculum and Program Development Workshop Proposals – 1st Reading

Mr. Eggerding presented a first reading of seven summer curriculum and program development workshops. In summary, the proposed workshops include: (1) a 3-day workshop on equity and inclusion, (2) vertical and horizontal curriculum mapping; (3) L-Team facilitator training on social and emotional learning and the formative assessment process; (4) equity and achievement training for teachers new to the team; (5) Spanish 3 curriculum; (6) Biology Prep and Accel story-lining curriculum; and (7) technology training for staff at the start of the school year. The majority of the workshops will be funded through grants.

Mr. Cushing thanked Mr. Eggerding and the Division Chairs for creating workshops beneficial to our initiatives and preparing thorough proposals.

ACTION NO. 6: 403(b) and 457 Plan 3rd Party Administrator Contract

Dr. Polacek moved, seconded by Mrs. McLean, to approve the Administration Services Agreement with TSA Consulting Group, Inc. for 3rd party administration services of the District's 403(b) and 457 retirement plans as recommended.

On roll call:

Ayes: Mrs. McLean, Mr. Dougherty, Dr. Polacek, Ms. Rosinsky, Mr. Palmer, Mr. Cushing
Nays: None
Abstain: None
Absent: Mrs. Bruton

The motion was adopted.

Mr. Stachacz stated the District offers two options for retirement savings through its 403(b) and 457 plans. Currently there are 187 participants in the two plans. There is no 3rd party administrator for the 403(b) plan. The Principal, the 3rd party administrator for the 457 plan, will no longer offer its services in this market. Mr. Stachacz researched options for administration of both plans and recommends TSA Consulting Group, Inc. as they would provide services to manage the plans and ensure the plans remain IRS compliant. The Agreement has been reviewed by legal counsel. After an initial estimated cost to the District of \$4,500, the potential cost to the District would be \$700 to \$1,200 annually.

ACTION NO. 7: Notice to Remedy & Suspension: Frank Alletto

Ms. Rosinsky moved, seconded by Mr. Palmer, to adopt the Resolution of the Board of Education of Lyons Township High School District 204 Authorizing Notice to Remedy and Suspension as previously discussed.

On roll call:

Ayes: Mr. Palmer, Mrs. McLean, Mr. Dougherty, Dr. Polacek, Ms. Rosinsky, Mr. Cushing
Nays: None
Abstain: None
Absent: Mrs. Bruton

The motion was adopted.

Annual Review of School District Facilities and Property

Mr. Stachacz reviewed the District’s Facility and Property Inventory and noted that no changes have been made to the inventory since 2015.

School Board Calendar for April 2019

The Board scheduled upcoming committee meeting dates for the month of April.

ACTION NO. 8: Approval of Consent Agenda

Dr. Polacek moved, seconded by Mr. Palmer, to approve the Consent Agenda as presented.

On roll call:

- Ayes: Dr. Polacek, Mrs. McLean, Ms. Rosinsky, Mr. Palmer, Mr. Dougherty, Mr. Cushing
- Nays: None
- Abstain: None
- Absent: Mrs. Bruton

The motion was adopted.

LTHS Monthly Financials

Approval of Lyons Township High School monthly bills in the amount of \$6,915,771.40

Approval of Lyons Township High School financial statements for the month ending February 28, 2019

Approval of LaGrange Area Department of Special Education monthly bills in the amount of \$2,127,810.81

Approval of LaGrange Area Department of Special Education financial statements for the month ending February 28, 2019

Human Resources

LTHS Administrative and Certified Staff Employment Recommendations

Employment

Daniel Hartman, Social Studies, 1.0 FTE, effective August 15, 2019, MA-60 Step 13; salary \$109,046.03

LTHS Buildings and Grounds, Classified/Non-Contractual, and ParaEducator Staff Employment Recommendations

Leave of Absence

Edward Cipra, Shipping and Receiving Clerk, effective March 9, 2019 through April 19, 2019

LADSE Staff Employment Recommendations

Employment

Susan McMahon, 1.0 Paraprofessional, effective March 11, 2019; hourly rate \$14.00
Jesariah Martinez, 1.0 Paraprofessional, effective March 6, 2019; hourly rate \$13.00
Matthew Roe, 1.0 Paraprofessional, effective March 5, 2019; hourly rate \$14.00
Andrew Roudebush, 1.0 Paraprofessional, effective March 18, 2019; hourly rate \$13.33

LADSE Ratification of Employee Dismissal Actions

Dismissal of Non-Tenured Teachers Other Than Final Year Probationary Teachers

Lisa Everette, 0.3 Speech/Language Pathologist

Minutes

Regular Meeting – February 19, 2019 – Open & Closed Sessions
Human Resources Committee – March 7, 2019
Special Meeting – March 11, 2019 – Open & Closed Sessions
Facilities Committee – March 13, 2019
Finance Committee – March 13, 2019
Curriculum Committee – March 14, 2019

Overnight Student Travel

FCCLA: State Leadership Conference, Springfield, IL, April 2019
GEMS: Purdue University, West Lafayette, IN, April 2019
Steppers: Youth Step USA Regionals, Louisville, KY, April 2019
Model UN: Northwestern University MUN XVI, Evanston, IL, April 2019
Science Olympiad: State Tournament, Urbana-Champaign, IL, April 2019
Latin Language Trip, Italy and Greece, March 2020
Italian Student Experience, Italy, March 2020

IHSA Membership Renewal 2019-2020

Award of Bid – LTTV Equipment

ACTION NO. 9: Adjournment

Dr. Polacek moved, seconded by Ms. Rosinsky, to adjourn the meeting. By unanimous voice vote, the motion was adopted and the meeting was adjourned at 8:17 p.m.

President:

Secretary: