

LYONS TOWNSHIP HIGH SCHOOL DISTRICT 204
 BOARD OF EDUCATION
 MINUTES OF REGULAR MEETING
 BOARD CONFERENCE ROOM NC103
 MONDAY, JUNE 17, 2019 – 7:00 PM

BOARD OF EDUCATION

	<u>PRESENT</u>	<u>ABSENT</u>
Mr. Thomas W. Cushing, President	<u>X</u>	—
Mr. George R. Dougherty, Vice President	<u>X</u>	—
Ms. Barbara J. Rosinsky	<u>X</u>	—
Mrs. Molly Murphy Bruton	<u>X</u>	—
Ms. Kari Dillon (<i>via teleconference at 7:30 p.m.</i>)	<u>X</u>	—
Mrs. Alison Kelly	<u>X</u>	—
Mrs. Jessica McLean	<u>X</u>	—

STAFF PRESENT

Dr. Timothy Kilrea	Mr. Scott Eggerding	Mr. Edward Piotrowski	Mr. Brian Stachacz
Ms. Jennifer Bialobok	Mr. Joseph Maffey	Ms. Jessica Roessler	Mr. Ed Tennant
Ms. Lisa Dombro	Ms. Monica Nicola	Ms. Katherine Smith	Dr. Brian Waterman

VISITORS PRESENT

Dr. Ellie Ambuehl	Mr. Brian Riegler	Mr. Phil Palmer	Mr. Jesse Wright
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CALL TO ORDER & ROLL CALL

The meeting was called to order by President Thomas Cushing at 7:00 p.m.

ACTION NO. 1: Agenda Approval/Order of Business

Mr. Dougherty moved, seconded by Mrs. Bruton, to approve the agenda as presented. By unanimous voice vote, the motion was adopted.

ACTION NO. 2: Adjournment into Closed Session

Mrs. McLean moved, seconded by Mrs. Bruton, to adjourn the meeting into Closed Session to discuss pending or probable litigation against, affecting or on behalf of the public body; collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees; and the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

On roll call:

Ayes: Mr. Dougherty, Mrs. Kelly, Mrs. McLean, Ms. Rosinsky, Mrs. Bruton, Mr. Cushing

Nays: None

Abstain: None

Absent: Ms. Dillon

The motion was adopted, and at 7:01 p.m., Mr. Cushing adjourned the meeting into Closed Session.

At 7:32 p.m., the meeting reconvened in Open Session. Before the Pledge of Allegiance was recited, Mr. Cushing stated Board Member Ms. Dillon was attending the meeting via teleconference.

OPEN SESSION – COMMUNICATIONS

There were no formal comments this evening.

SUPERINTENDENT'S DISTRICT REPORT

Dr. Kilrea provided a summary and update of the summer projects underway that include repaving of the South Campus parking lot, the North Campus bathroom stack at Exit 7, reinforcement of an exterior wall at South Campus, and replacement of the rear deck at the Transition House. With the exception of weather delays, all projects are progressing with little or no problems. Dr. Kilrea did note a sewer collapsed in the South Campus parking lot that needs attention, but this is unrelated to the parking lot paving and will not impact this project. Dr. Kilrea stated weekly construction meetings are held with the architects, the general contractor and District staff to review the status of these projects. Dr. Kilrea also noted the Buildings & Grounds staff are performing their normal summer cleaning to prepare for the opening of the school year.

Dr. Kilrea provided a staffing update. As of tonight's meeting, we have hired or are hiring an assistant principal, assistant division chair for Global Studies, two PE/driver education/health teachers, two part-time English teachers, a librarian, an applied technology teacher and a social studies teacher. Positions still to be filled include a Physical Welfare division chair and part-time teachers for FCS and special education. Dr. Kilrea thanked the administrators for their efforts in hiring qualified candidates and stated he will continue to keep the Board updated on staffing matters.

Concluding his report, Dr. Kilrea noted two FOIA requests were received since the last meeting.

NEW BUSINESS**ACTION NO. 3: Tentative LaGrange Area Department of Special Education (LADSE) Budget for Fiscal Year 2020**

Mr. Dougherty moved, seconded by Mrs. McLean, to approve the tentative LaGrange Area Department of Special Education (LADSE) Budget for Fiscal Year 2020 as presented.

On roll call:

Ayes: Mr. Dougherty, Mrs. Kelly, Mrs. McLean, Ms. Rosinsky, Mrs. Bruton, Ms. Dillon, Mr. Cushing

Nays: None

Abstain: None

Absent: None

The motion was adopted.

LADSE's Director of Business Services, Brian Riegler, presented the tentative budget for Fiscal Year 2020, noting the total budget of \$25,245,377 was approved by the LADSE Directing Board on May 15, 2019. This reflects an 8% increase from the FY19 budget due to increased student enrollment in tuition programs and an increase of purchased service requests by member districts. Mr. Riegler provided a brief summary of budget items specific to LT. Additional items discussed included salary increases for collective bargaining unit (CBU) and non-CBU members, increase in health insurance rates, IDEA grants, new classrooms and capital projects. Mr. Dougherty stated he would like a three-year comparison for District 204 and the other districts served by LADSE to see what areas are growing and where there have been changes. Mr. Riegler stated he would provide that information at the August Board meeting.

New/Revised Policies 6:135, 6:310 and 7:260 – 1st Reading

Mr. Eggerding presented a first reading of three policies. Policy 6:135 is a new policy pertaining to accelerated placement and focuses more on elementary schools. We have procedures in place for level

changes and advanced placement that reflect the intent of this policy. Policy 6:310 pertains to alternative credit and course substitutions for physical education and new language for re-entering students. Mr. Eggerding noted he reviewed the language concerning enrollment in academic classes that was discussed at the Policy Committee meeting and stated this language will remain in the policy as it is our current practice. A clean mark-up of this policy will be presented at the second reading. Policy 7:260 is mostly covered under Policy 6:310 but also keeps the language in the student section of the policy manual, which we recommend.

ACTION NO. 4: Intergovernmental Agreement 2019-2020 between the West 40 Intermediate Service Center and the Board of Education, Lyons Township High School District 204, Cook County, Illinois

Mrs. Bruton moved, seconded by Ms. Rosinsky, to approve the Intergovernmental Agreement 2019-2020 between the West 40 Intermediate Service Center and the Board of Education, Lyons Township High School District 204, Cook County, Illinois.

On roll call:

Ayes: Mrs. Kelly, Mrs. McLean, Ms. Rosinsky, Mrs. Bruton, Ms. Dillon, Mr. Dougherty, Mr. Cushing

Nays: None

Abstain: None

Absent: None

The motion was adopted.

The intergovernmental agreement allows LT to send students in need of additional social work services to Harbor Academy High School as an alternative placement.

ACTION NO. 5: Master Facilities Plan Update

Mrs. McLean moved, seconded by Mr. Dougherty, to approve the contract with DLA Architects to revise the Master Facilities Plan in the amount of \$45,000.00.

On roll call:

Ayes: Mrs. McLean, Ms. Rosinsky, Mrs. Bruton, Ms. Dillon, Mr. Dougherty, Mrs. Kelly, Mr. Cushing

Nays: None

Abstain: None

Absent: None

The motion was adopted.

Mr. Stachacz stated we have been discussing possible building renovation projects for summer 2020. Currently, we are using the Master Facilities Plan created in November 2002 to assist in the selection of these potential projects. As the project rankings and cost estimates in this plan are outdated, we are recommending an update to the Master Facilities Plan. This update will include a survey of major components throughout the District's facilities that includes mechanical, electrical, plumbing, roofing and paving.

ACTION NO. 6: Heating Coil Replacement Bid Results

Mr. Dougherty moved, seconded by Mrs. Kelly, to approve the contract with Core Mechanical for the replacement of two heating coils in the North Campus gymnasiums in the amount of \$52,795.00.

On roll call:

Ayes: Ms. Rosinsky, Mrs. Bruton, Ms. Dillon, Mr. Dougherty, Mrs. Kelly, Mrs. McLean, Mr. Cushing

Nays: None

Abstain: None

Absent: None

The motion was adopted.

Mr. Stachacz stated the two heating coils have been repaired multiple times and are in need of replacement. Mr. Stachacz noted the District has worked with Core Mechanical in the past.

ACTION NO. 7: INCubator Classroom Furniture Bid Results

Mrs. McLean moved, seconded by Mrs. Bruton, to approve the contract with Henrickson for the purchase of the INCubator classroom furniture, with the alternates, in the amount of \$36,094.33.

On roll call:

Ayes: Mrs. Bruton, Ms. Dillon, Mr. Dougherty, Mrs. Kelly, Mrs. McLean, Ms. Rosinsky, Mr. Cushing

Nays: None

Abstain: None

Absent: None

The motion was adopted.

Mr. Stachacz noted the style of furniture for the INCubator classroom is very different from all of our other classrooms and we have looked at many options in order to get the most favorable pricing. Mr. Cushing noted he appreciated the recommendation of lower cost alternatives.

ACTION NO. 8: FY18 Township Treasurer Invoice

Mr. Dougherty moved, seconded by Mrs. Bruton, to approve payment of the Township Treasurer's Office FY18 invoice in the amount of \$201,501.04.

On roll call:

Ayes: Ms. Dillon, Mr. Dougherty, Mrs. Kelly, Mrs. McLean, Ms. Rosinsky, Mrs. Bruton, Mr. Cushing

Nays: None

Abstain: None

Absent: None

The motion was adopted.

Mr. Stachacz stated that the recommended payment to the TTO adjusts the original invoice of approximately \$321,265.01 to exclude payment for legal fees related to District 204 litigation and charges for financial software to which the District does not have access. These adjustments are consistent with how the District has paid the invoice in prior years.

2018-2019 End-of-Year Summary

Dr. Waterman provided a summary that highlighted academics, student activities and interscholastic athletic accomplishments in what was another "fantastic year" for our students. Mr. Cushing noted it is inspiring to read about the many ways students are involved at LT and thanked teachers, coaches, sponsors, division chairs and administrators for providing structure and opportunities for students to achieve these successes.

Annual Review of “Ethics and Gift Ban” and “Ethics and Conduct” Policies

Mr. Stachacz reviewed these two policies that require Board members and all District employees to always be mindful of maintaining high standards, acting professional, demonstrating integrity and honesty, avoiding any conflicts of interest and not accepting gifts valued over \$100 from prohibited sources.

School Board Calendar for August 2019

The Board scheduled upcoming committee meeting dates for the month of August.

ACTION NO. 9: Approval of Consent Agenda

Mrs. Bruton moved, seconded by Mrs. McLean, to approve the Consent Agenda as presented.

On roll call:

Ayes: Mr. Dougherty, Mrs. Kelly, Mrs. McLean, Ms. Rosinsky, Mrs. Bruton, Ms. Dillon, Mr. Cushing

Nays: None

Abstain: None

Absent: None

The motion was adopted.

Payment of Bills and Financial Statements

Approval of Lyons Township High School monthly bills in the amount of \$6,129,195.63

Approval of Lyons Township High School financial statements for the month ending May 31, 2019

Approval of LADSE monthly bills in the amount of \$2,220,223.40

Approval of LADSE financial statements for the month ending May 31, 2019

Human Resources

LTHS Administrative and Certified Staff Employment Recommendations

Employment

Kristen Rignano, Library, 1.0 FTE, MA Step 6, effective August 15, 2019; salary \$77,308.75

Michael Wiest, Physical Education/Driver Education, 1.0 FTE, BA Step 4, effective August 15, 2019; salary \$64,753.34

Leave of Absence

Jackie Boskovich, Special Education, effective November 8, 2019 through February 20, 2020

Cynthia Flaherty-Stamm, Science, effective April 23, 2019 through May 31, 2019

John McKendrick, Science, effective September 16, 2019 through December 12, 2019

Reassignment

John Grundke, from Physical Welfare Division Chair to Athletic Director, effective July 1, 2019

Danielle Radzialowski, Global Studies Assistant Division Chair, effective August 15, 2019

Reemployment

Kristine Vins, Physical Education/Health, 1.0 FTE, effective August 15, 2019

**LTHS Buildings and Grounds, Classified/Non-Contractual and
ParaEducator Staff Employment Recommendations**

Leave of Absence

Jennifer Bialobok, Community Relations Coordinator, effective May 10, 2019 through June 7, 2019

Brielle Hawrysz, ParaEducator, effective August 28, 2019 through November 20, 2019

Bree Torres, Administrative Assistant, effective May 6, 2019 through May 31, 2019

Retirement

Edward Cipra, Shipping & Receiving Clerk, effective June 30, 2019
James Hurley, Maintenance, effective June 30, 2019
Michael O'Brien, Maintenance, effective June 30, 2019

Resignation

Mary Ellen Handler, ParaEducator, effective May 31, 2019

LADSE Staff Employment Recommendations

Employment

Rocio Guerrero, 1.0 Paraprofessional, effective 5/28/2019; hourly rate \$14.35

Leave of Absence

Elizabeth Hickey, 1.0 ED Teacher, effective approximately August 14, 2019
Melissa Moreno, 1.0 Physical Therapist, effective approximately August 21, 2019
Bridget Kernan, 0.8 Occupational Therapist, effective 2019-2020 School Year
Kelly (Adamik) Silarski, 1.0 School Psychologist, effective 2019-2020 School Year

Resignation

Damina Moreno, 1.0 Paraprofessional, effective May 23, 2019
Nemeh Abuowaida, 1.0 Paraprofessional, effective May 23, 2019
Sharon Bielski, .38 School Nurse, effective May 24, 2019
Kelly Cox, 1.0 Project Search Vocational Teacher, effective May 24, 2019
Lauren (DeSmith) Carper, 1.0 Speech Language Pathologist, effective June 3, 2019
Kevin Cole, 1.0 School Psychologist, effective June 4, 2019
Greta Madison, 1.0 School Psychologist, effective June 4, 2019
Sara Schroeder, 1.0 School Psychologist, effective June 4, 2019
Jonathan Adam Langdon, 1.0 Occupational Therapist, effective June 4, 2019
Meghan Kalbas, 1.0 DHH Paraprofessional, effective June 5, 2019
Dana Murray, 1.0 DHH Paraprofessional, effective June 5, 2019
Cheryl Plante, 1.0 DHH Paraprofessional, effective June 5, 2019
Martha Phillip, 0.7 Phono Paraprofessional, effective June 5, 2019
Cara Gray, 1.0 School Psychologist, effective June 5, 2019
Trish McDonough, 1.0 Adapted PE Teacher, effective June 6, 2019
Stephanie Bezanis, 1.0 Occupational Therapist, effective June 6, 2019
Robert Heelan, 1.0 Speech Language Pathologist, effective June 7, 2019
Lara Van Beek, 1.0 School Psychologist, effective June 11, 2019
Caitlyn Ugel, 1.0 DHH Teacher, effective July 3, 2019
Kelly McHugh, 1.0 Speech Language Pathologist, effective July 16, 2019
Allison Curnock, 1.0 School Psychologist, effective July 25, 2019

Administrator Handbook

Classified/Non-Contractual Handbooks

Minutes

Regular Meeting – May 20, 2019 – Open & Closed Sessions
Special Meeting – May 28, 2019
Facilities Committee – June 11, 2019
Finance Committee – June 11, 2019

Curriculum Committee – June 13, 2019
Human Resources Committee – June 13, 2019
Policy Committee – June 13, 2019

Five-Year Board Policy Review

2019-2020 Annual Dues

Illinois Association of School Boards and National School Boards Association

Student Overnight Travel

Football Team: SU19 Lyons Football Camp, North Central College, Naperville, IL, July 2019
LTTV Club: GenCon, Indianapolis, IN, July 2019

Revised 403(b) and 457 Plan Documents

Anonymous Donation to Student Council/Mr. LT

Disposal of Surplus Equipment

ACTION NO. 10: Adjournment into Closed Session

Mrs. Bruton moved, seconded by Mrs. McLean, to adjourn the meeting into Closed Session to discuss pending or probable litigation against, affecting or on behalf of the public body; collective negotiating matters or deliberations concerning salary schedules for one or more classes of employees; and the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

On roll call:

Ayes: Mrs. Kelly, Mrs. McLean, Ms. Rosinsky, Mrs. Bruton, Ms. Dillon, Mr. Dougherty, Mr. Cushing

Nays: None

Abstain: None

Absent: None

The motion was adopted and at 8:20 p.m., Mr. Cushing adjourned the meeting into Closed Session.

At 9:00 p.m., the meeting reconvened in Open Session.

OPEN SESSION

ACTION NO. 11: Adjournment

Mr. Dougherty moved, seconded by Mrs. Bruton, to adjourn the meeting. By unanimous voice vote, the motion was adopted and the meeting was adjourned at 9:01 p.m.

President:

Secretary: